COLLEGE

Semester/Term

_____

Santa Rosa County District Schools
5086 Canal St., Milton, FL 32570
Instructional Division –(850) 983-5040
Bill Emerson, Assistant Superintendent

Request for Placement of College Student

Please complete the following and submit with an Official Letter of Request from the College or University where student is enrolled.

Student's FULL Name: _____
First Middle Last

Current Address of Student: _____
Street (not post office box)

_____
City ST ZIP

Contact Phone # for Student: _____
Home/Work/Cell Phone #

TYPE OF ASSIGNMENT SOUGHT: Teacher Ready candidates cover all areas.

- ☐ Practicum with supervising teacher present at all times
- ☐ *Practicum expected to conduct classes as sole authority
- ☐ Classroom Observation Only
- ☐ *Student Teaching/Internship

Number of Hours needed for College Course Requirements: _____

Subject Area/Grade Level Requested: _____

Preferred Area of County: _____
North Central South

Due to the high volume of requests we receive, placement in a specific school may not be possible. However, every effort to make an assignment in the region specified will be made.

*If a college student will be left alone at any time with SRC students, then a Level 2 Background Screening with fingerprinting is required by our district. Please visit the following website and follow the instructions provided. This must be completed prior to the first visit to a SRC Public School campus. http://www.santarosa.k12.fl.us/humanresources/Fingerprinting.htm

For Classroom Observation or Practicum assignments where college students are never left alone with SRC students, only this form and the attached self-disclosure form are needed. Fingerprinting is not necessary at this time.

ALL college students involved in instructional activities on a SRC school campus MUST complete a Volunteer Application at the school site where they are assigned.

SANTA ROSA COUNTY SCHOOL BOARD SELF DISCLOSURE
THIS FORM MUST BE TURNED IN WITH YOUR APPLICATION

Name: _____Driver's License #:_____

Address: _____ Phone: _____

Email: _____

The following questions must be answered truthfully. A "yes" answer will not necessarily disqualify you from consideration. However, Santa Rosa County School Board reserves the right to request that you be fingerprinted.

Yes □ No □ 1. Have you ever been convicted of an offense other than a minor traffic violation? (DUI and DWI convictions <u>are not minor</u> and must be reported.)
Yes □ No □ 2. Have you ever been found guilty of a criminal offense?
Yes □ No □ 3. Have you ever entered a nolo contendre or no contest plea?
Yes □ No □ 4. Have you ever had adjudication withheld in a criminal offense?
Yes □ No □ 5. Have you ever entered a pre-trial intervention program for a misdemeanor or felony charge?
Yes □ No □ 6. Are there criminal charges currently pending against you?
Yes □ No □ 7. Have you ever been placed on court-ordered probation, imprisoned or jailed in a criminal proceeding?
Yes □ No □ 8. Have you ever failed to appear in court or forfeited bond in a criminal proceeding?
Yes □ No □ 9. Have you ever been confirmed as a child abuser by the Department of Children and Family Services? Or a similar agency in Florida or another state?

If you answered "yes" to any questions, please give a detailed explanation in the following space:

_____

ARREST
Where Arrested:_____

Arresting Agency:_____

Date of Arrest:_____

Offense:_____

By signing this document I certify that all information contained herein is true and accurate. My signature further certifies that there is no falsification of any information, omission of any information requested or any misrepresentation of information requested. I also understand that my fingerprints may be submitted to the Florida Department of Law Enforcement and Federal Bureau of Investigation for a complete criminal history background check at the request of the Santa Rosa County School Board.

By my signature, I certify that I know, understand, and agree that any false statement or omission of information requested will result in my name being removed from the approved volunteer list of the Santa Rosa County School Board.

_____ _____
Application Signature Date