

Career Focus



Building C, Room – 201
Niceville Campus

Room 204 Chautauqua Center
DeFuniak Springs

The CRC Newsline

What can you do with a MAJOR in **Business Administration**

General Business Administration allows a student to experience multiple facets of business within one major program. This non-specialized degree allows students to gain knowledge in key functional areas of business. Specialized degrees in business administration prepare students for careers in:

Accounting: Tax Planning and Compliance, Auditing, General Accounting, Cost Accounting

Economics: Research and Forecasting, Economic Advising, Teaching

Finance: Real Estate, Banking, Risk Management and Insurance, Marketing, Personal Financial Planning

Marketing: Sales/Management, Advertising, Planning/Research, Retailing

Management: Office Systems, Operations, Human Resource, Production Management, Quality Control

Statistics: Analysis/Research, Actuarial, Quality Assurance

Hot Careers!

Computers & Information Technology

Computers are used in almost every aspect of our lives today – our homes, at work, even in our cars – and as computer technology continues to grow, so does the demand for qualified computer-savvy employees. Opportunities will be best for those who keep up-to-date with the latest technology, so formal computer-related training is usually required.

Northwest Florida State College offers training that can lead to many rewarding career possibilities in the Computer & Information Technology field. For more information contact (850) 729-5369 or (850) 729-5217 or www.nwfstatecollege.edu/ITAcademy.

Job Search Tips

Did you know that you can post your resume online for employers to view? Did you know that you can look at job postings online from area employers? Visit the following website: www.myinterfase.com/owc/student and follow the easy instructions.

Before posting your resume or sending it out to potential employers, have it reviewed by the experts in the Career Resource Center. Don't have one? Contact the CRC (729-5227) and make an appointment to create a resume that gets results or plan to attend one of our free resume writing workshops scheduled for this semester. (See calendar below for dates, times, and locations)

Upcoming CRC Events

September – October, 2008 FALL WORKSHOPS

NICEVILLE

SEPT 4	WORKPLACE DNA	5:00– 5:50p.m.	ROOM C-205
SEPT 16	CHOOSING A MAJOR	1:00–2:00 p.m.	ROOM K-145
SEPT 16	RESUME	5:00– 5:50p.m.	ROOM C-205
SEPT 18	INTERVIEW	5:00–5:50p.m.	ROOM C-205
OCT 13	RESUME	5:00–5:50p.m.	ROOM C-205
OCT 15	INTERVIEW	5:00–5:50p.m.	ROOM C-205
OCT 22	CHOOSING A MAJOR	5:00–5:50p.m.	ROOM C-205

FORT WALTON BEACH

SEPT 22	RESUME	5:00–5:50p.m.	ROOM 325
SEPT 24	INTERVIEW	5:00– 5: 50p.m.	ROOM 325
OCT 2	WORKPLACE DNA	5:00–5:50p.m.	ROOM 325
OCT 28	RESUME	5:00–5:50p.m.	ROOM 329
OCT 30	INTERVIEW	5:00–5:50p.m.	ROOM 329

“Well done is better than well said.”

...Benjamin Franklin

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