

INDEX



INDEX

A

A.A. Admissions Requirements.....	9
A.A. Degree Program Custom Designed.....	66
A.A. Degree Requirements.....	66, 68-69
A.A. Degree.....	56
A.A. Degree Checklist.....	69
A.A. General Education Requirements.....	68-69
A.A. Graduation Requirements.....	52
A.A. SUS Common Pre-Majors.....	73-75
A.A.S. Admissions Requirements.....	9
A.A.S. Degree Program Custom Designed.....	77
A.A.S. Degree Program Requirements.....	76-78, 79-92
A.A.S. Degree.....	56, 76-77
A.A.S. General Education Requirements.....	78
A.A.S. Graduation Requirements.....	52
A.S. Admission Requirements.....	9
A.S. Degree Program Custom Designed.....	77
A.S. Degree Program Requirements.....	76-78, 79-92
A.S. Degree.....	56
A.S. General Education Requirements.....	78
A.S. Graduation Requirements.....	52
A.T.D. Admission Requirements.....	9
A.T.D. Programs.....	94-104
ABE & GED Program.....	106
Ability-to-Benefit (ATB) Test for Financial Aid.....	34
Academic Achievement.....	44
Academic Advising.....	20, 40
Academic Assistance.....	20
Academic History Grade Relief Options.....	46
Academic Honors.....	44
Academic Load.....	41
Academic Probation.....	46
Academic Progress.....	44-46
Academic Standing.....	44
Academic Success Center (ASC).....	20
Academic Suspension.....	46
Academic Warning.....	46
Acceptance of Transfer Credits	
From Non-Accredited Institutions.....	14
Access and Review of Records.....	5
Accounting Applications, Certificate.....	95
Accounting Operations, Vocational Certificate.....	95
Accounting Technology, A.S.....	79
Accreditation.....	4
Achievement Award.....	56
ACT, FCPT, SAT.....	8-9, 20-21, 51
Acting Specialization Option, A.A.S.....	91
Address Change.....	5
Administrative Assistant, Certificate.....	95-96
Admissions.....	8-14
Adult Basic Education.....	106
Adult General Education Courses.....	114
Adult General Education.....	11, 56, 106
Advanced Placement Credits (AP).....	46
Advising, Academic.....	20, 40
African-American Student Association.....	28
AICE Examination.....	47
AIDS Information & Counseling.....	21
Alcohol & Drug Abuse.....	21
Alternatives for Students No Longer Eligible	
For College Prep Enrollments.....	50
Alabama Border State Fee.....	13
Alumni Association.....	4
AmeriCorps.....	22-23
Appeal of Transfer Credit Denial.....	14

Applying for Financial Aid (Deadlines).....	32
Architectural Design & Construction	
Technology, A.A.S.....	79
Articulation of Vocational Courses/Credits.....	47
Athletics.....	23
Attendance.....	24
Audio Technology, Certificate.....	96
Audit Status.....	34, 41-42
Auto CAD Foundation Certificate.....	96

B

Baccalaureate Degree Programs, Admissions.....	9
Bachelor of Applied Science, Admissions.....	9
Bachelor of Applied Science, Graduation	
Requirements.....	51-52
Bachelor of Applied Science, Program.....	55, 60-64
Bachelor of Arts (OWC+ UWF).....	55, 75
Bachelor of Science, Nursing, (OWC + UWF)	
Admissions.....	9-10
Bachelor of Science, Nursing (OWC + UWF).....	55, 65
Baptist Student Union.....	28
Behavior, Students.....	24
Bookstore, Textbook and College Store Services.....	21
Brain Bowl Team.....	28
Building Construction Option.....	80
Business Administration, A.A.S.....	80-81

C

CAD/CAM Option, A.A.S.....	85
Calendar of Instructional Activities.....	V
Cambridge (AICE) A-Level Exams.....	47
Campus Crime Report.....	25
Career Paths.....	28
Career Planning Assistance.....	20
Certificate Admissions Requirements.....	89
Certificate Graduation Requirements.....	95
Certificate Programs.....	94-104
Change of Schedule.....	42
Child Care.....	22
Child Care Center Management, Certificate.....	96
Child Development/Early Intervention, Certificate.....	96
Children on Campus Policy.....	29-30
Circle K.....	28
CISCO CCNA, Certificate.....	96
CISCO Academy (CCNA) Option, A.A.S.....	81
Class Attendance.....	24, 43
Classification of Students.....	41
Classroom Activity.....	24
CLAST.....	20-21, 50-51
CLAST Alternative.....	51
CLAST Dates.....	51
CLEP.....	20-21, 46
College Background.....	2
College Costs.....	18, 32
College Credit Certificates.....	56, 94
College Credit Courses.....	127-177
College Goals.....	2
College Level Academic Skills Test (CLAST).....	20-21
College Level Examination Program (CLEP).....	20-21, 46
College Preparatory Courses.....	34, 48, 49, 116
College Preparatory Exit Examination.....	49
College Preparatory Instruction.....	48

C (continued)

College Store Services	21
College-Wide Council.....	21
Collegiate High School.....	11
Commercial Design Option, A.A.S.	86
COMP TIA A+ Certification Option, A.A.S.....	82
Comprehensive Exam.....	47
Computer Engineering Technology, A.A.S.	81
Computer Information Administrator A.S.....	82
Computer Programming & Analysis, A.S.....	83
Computer Programming Specialist, Certificate.....	97
Computer Programming, Certificate.....	97
Computer Specialist, Certificate.....	97
Concurrent Enrollment for High School Students	12
Conditional Admissions	8
Continuing Education	56
Copyright Statement	6
Corrections Basic, Vocational Certificate.....	97
Cost Summary	18
Costuming Specialization Option, A.A.S.	91
Course Challenge Examination Option	47
Course Descriptions:	
Adult General Education.....	114
College Credit Courses - Lower Division	131-177
College Credit Courses - Upper Division	127-129
College Preparatory Courses.....	116
Vocational Credit Courses	117-125
Course Numbering System.....	110-112
Course Prefixes	111-112
Credit by Alternative Means	46-47
Credits for Armed Services Schools	47
Crime, Summary of Reported Campus Crimes	25
Criminal Justice Option, A.A.S.	83
Criminal Justice Technology, A.A.S.	83-894
Criminal Justice Training Center, Admissions	10
Custom Designed A.S. Programs.....	77
Custom Designed A.A. Programs	66
Custom Designed A.A.S. Programs.....	77
Customer Assistance Technology,	
Vocational Certificate	98
Customer Service Technology A.T.D.	98
Customer Service Representative,	
Vocational Certificate	98
Customer Relationship Management, A.A.S.	84

D

Dance Ensemble	28
Dance Specialization Option, A.A.S.	91
Dean's List.....	44
Delta Psi Omega	28
Dental Assisting Program, Admissions	10
Dental Assisting, Vocational Certificate	99
Digital Media/Multimedia Authoring, Certificate.....	99
Digital Media/Multimedia Presentation, Certificate	99
Digital Media/Multimedia Production, Certificate.....	99
Digital Media/Multimedia Technology, A.A.S.	84
Diplomas	53
Directed Independent Study.....	42
Disabled Student Services Counselor	22
Discipline, Student	25
Dishonored Check Policy	17
Distance Learning.....	47-48, 56
Drafting, Certificate.....	99
Drafting & Design Technology, A.A.S.	85
Dress Code	22

D (continued)

Drug & Alcohol Abuse.....	21
Drug-Free Workplace	6
Dual Enrollment	12

E

Early Admissions for High School Students.....	12
Early Childhood Education,	
Vocational Certificate	100
Early Childhood Education A.A.S.	86
Early Childhood Student Association	28
E-Business, Certificate.....	99-100
e-Business Option, A.A.S.	80
E-Business Software, Certificate	100
E-Business Technology, A.A.S.....	85-86
E-Business Technology, Certificate.....	99-100
Educator Preparation Institute (EPI)	55-56
Effective Catalog Policy.....	14, 52
E-Mail Accounts	6
Employment Placement Services.....	21
English Course Sequence	50
English for Speakers of Other	
Languages (ESOL)	106
Enrollment Status	33, 41
Enrollment Verification	5
Entry Level Testing.....	8-9, 20-21
Equal Rights.....	4
Evaluation of Transfer Credit.....	14
Examinations, Final	43
Excelsior College	47

F

Facilities.....	2-4
FACTS.....	6
FBAT	21
FCPT, ACT, SAT	8-9, 20-21, 50
Fee Changes.....	17
Fee Schedule.....	17-18
Final Examinations	43
Finance.....	16
Financial Aid	32-38
Financial Aid, Applying for	32
Financial Aid Deadlines	32
Fine & Performing Arts, Admission	10
Fines, Penalties, and Indebtedness	17
Firearms	26
Florida A & M University Articulation Agreement.....	75
Florida Academic Counseling & Tracking	
System (FACTS)	6
Food Service/The Raider Caf�	22
Foreign Language Requirements	67
Forensic Team	28
Formal Grievance Procedures	27
Foundation, OWC	4
Full-Time Status	41
Fundraising, Student	30

G

GED Orientation	106
General Education Development (GED)	9, 20, 106
General Education Program	58
General Education Requirements/A.A. Degree	68-69
General Education Requirements/ A.S. & A.A.S. Degree	78
General Information.....	2-6
General Office Administration Option, A.A.S.	89
Geology Club.....	29
Good Standing.....	44
Governance	21
Grade Changes/Errors	24
Grade Grievances	24
Grade Point Average (GPA)	33, 43
Grade Relief Option	46
Grades Table.....	45
Grades.....	24, 43
Grades/Incomplete	43
Graduation Check.....	53
Graduation Regalia	22
Graduation Requirements.....	51-53, 95
Grants, Financial Aid	32, 36
Graphics Design Production, Certificate	101
Graphics Design Support, Certificate.....	101
Graphics Technology, A.A.S.	86-87
Grievance Procedures	27
Grievance Time Limits	27
Guest Speakers	30

H

Handbook, Student.....	20-30
Harassment	25, 29
Hazing.....	25, 29
Health Services	21
High School Simultaneous Admissions	12
High School Students	12
History, College	2
Home Educated Students	9
Honors, High Honors, Highest Honors	44

I

IB.....	46
Identification Cards.....	23
Incomplete Grades.....	34, 43
Inconsequential Checks & Debts.....	17
Independent Study	42
Industrial Management Technology, A.A.S.....	87
Infant/Toddler, Certificate	101
Informal Grievance Procedures.....	25, 27
Information Technology Management, Certificate	101
Information Technology Technician, Certificate.....	101
Institute for Professional Development	108
Instructional Standards & Regulations.....	40-53
Inter Club Council.....	21
Intercollegiate Sports	23
Interdisciplinary Humanities.....	55, 75
International Admissions	11
International Baccalaureate (IB)	46
International Club	29
International Students.....	11
Intramural Activities.....	23

J

Jazz Combo	28
Jazz Singers.....	28
JOBS Center	20

L

Law Enforcement/Corrections Academy Option, A.A.S.	84
Law Enforcement Basic, Vocational Certificate	102
Legal Office Administration Option, A.A.S.	89
Library Services	22
Loans	36
Lower Division College Credit Course Descriptions	131-177

M

Madrigals	28
Management Option, A.A.S.	80
Management, Certificate.....	102
Manufacturing Technology, A.A.S.	87
Maps	189-191
Marketing Option, A.A.S.	80
Marketing Operations, Certificate.....	102
Math Laboratories	20
Mathematics Course Sequence	50
Mechanical Design Option, A.A.S.	85
Medical Coder Biller, A.T.D.	10, 103
Medical Information Coder/Biller Option, A.A.S.	90
Medical Office Administration Option, A.A.S.	89-90
Medical Office Management, Certificate	103
Microcomputer Repair/Installer, Vocational Certificate.....	103
Microsoft IT Academy (MCSE) Option, A.A.S.....	81
Military Assistance.....	16
Military Credit	47
Minimum Grades/General Education Courses.....	58
Mission Statement	2
Mu Alpha Theta Math Club	28
Music Production Technology, A.A. S.	88
Music Theater	28
Musical Theater Option, A.A.S.	92

N

National Student Nurses Association	28
Networking Administrator, A.A.S.	88
New Student Orientation	22
Non-Degree-Seeking Students Admissions	11
Northwest Florida Symphony Chorus.....	28
Northwest Florida Symphony Orchestra	28
Notices - Posting.....	30
Nursing Program, AS/RN Admissions.....	10
Nursing Program, BSN Admissions	9-10
Nursing, A.S.	10, 88-89

O

Office Administration Technology, A.A.S.	89
Office Management, Certificate	103
Office Specialist, Certificate	104
Oral Communications	58
Orientation	22

P

Parking Fines	17, 23
Parking and Traffic Regulations	23
Part-time Status	41
Payment of Fees	17, 41
Personal Enrichment.....	108
Personnel Listing	178-187
Phi Beta Lambda Business Fraternity	29
Phi Theta Kappa.....	28
Photocopies	21
Placement Services, Employment	21
Policy Formulation.....	30
Posting, Circulating, and Exhibiting Printed Matter and Filmed Material	30
Pre-Architecture SUS/FAMU Pre-Major	75
Pre-K Program.....	22
Preschool, Certificate	104
President's List	44
PRIME TIME.....	28, 108
Privacy, Protection of	5
Probation, Academic	46
Professional Development.....	56
Programs of Study	33, 55-56
Prometric Testing	3
Promotions/Solicitations.....	6
Proscenium Playhouse	28
Publications, Student	30

R

Raider Café	22
RaiderNet	5-6
Reading Course Sequence	50
Readmission	8
Records, Student	5
Recreation & Leisure (Personal Enrichment)	56, 108
Recreation Technology, A.S.	90
Refund Policy	16
Registered Nursing Program	9-10
Registration	40-41
Release of Student Information	5
Relief Options, Grades	46
Repeated Courses/Enrollments	33, 34, 43-44, 49
Request for Information.....	See perforated pages
Reserve Office Training Corps (ROTC).....	10
Residency Classification for Tuition/Fee Purposes.....	12-13
Resolution of Student Grievance	27
Return of Title IV Financial Aid Funds	35
Returning Student Definition	41
Rock & Jazz Ensemble	28
ROTC	10

S

SAT, ACT, FCPT.....	8-9, 20-21, 51
Schedule Changes.....	42
Scholarships	37-38
Senior Programs	28, 108
Servicemembers Opportunity College (SOC).....	14, 47
Services to Students with Special Needs.....	22
Show Choir	28
Smoking/Tobacco Use	22
Solicitations/Promotions.....	6
Speakers, Guest	30
Speaking-Across-the-Curriculum	58
Special Needs Students	22
Sports/Intercollegiate	23
Sports/Intramural	23
Stage Technology, Certificate.....	104
Standards and Regulations.....	40-53
Standards of Academic Progress	44-46
Standing – Academic	44-46
State University Baccalaureate Programs.....	70-72
Statement of Student Rights/Responsibilities	24-27
Statewide Course Numbering System	110-112
Steps in Applying for Admission.....	8
Steps in Applying for Financial Aid	32
Student Athletics	23
Student Behavior	24, 25
Student Bill of Rights.....	67
Student Body	4
Student Development Classes	40
Student Discipline	25
Student Eligibility for Financial Aid	33-34
Student E-Mail Accounts	6
Student Fundraising.....	30
Student Government Association	21
Student Grievance Procedure.....	27
Student Handbook	20-30
Student JOBS Center.....	20, 21
Student Loans	32, 36
Student Organizations	27-29
Student Organization Rules	29
Student Policy Formation	30
Student Publications	30
Student Records and Transcripts	5
Student Rights and Responsibilities	24-27
Student Services.....	20-30
Student Status – Audit.....	34, 41-42
Student Status Part-time/Full-time	33
Student Traffic Court.....	21
Student Tuition Payment Plan.....	17
Students With Special Needs	22
Substandard Academic Performance	44-46
Surgical Technology, Admissions	10
Surgical Technology, Vocational Certificate	104
SUS Common Transfer Programs.....	73-75
Suspension, Academic	46
Suspension, Financial Aid	34

T

TABE	21, 51
Table of Contents	ii-iii
Technical Illustration Option, A.A.S.	85
Technical Theatre Option, A.A.S.....	92
Technology-Across-the-Curriculum	58
Technology Technician, Vocational Certificate.....	101
Telephone Device for the Deaf (TDD).....	22
Telephone Numbers (Collegewide)	vi-viii

T (continued)

Test of Adult Basic Education (TABE)21
 Testing Services20-21
 Testing, Entry Level.....8-9
 Testing, Refund Policy..... 16
 Textbook & College Store Services21
 Theater & Entertainment Technology, A.A.S.90-92
 Tobacco Use.....22
 Traffic Court21
 Transcripts5, 8
 Transfer Credits 14
 Transfer Students, Admissions.....8
 Transfer Programs – A.A. to State University System73-75
 Transferring to a Four-Year College or
 University Within the State of Florida66
 Transient Students 11
 Tuition Payment Plan 17
 Tutoring20

U

Upper Division College Credit Course Descriptions127-129

V

Veterans Benefits and Assistance16, 35
 Veterans’ Fee Deferment.....35
 Visual Artist Option, A.A.S.87
 Vocational Courses/Credits, Articulation of47
 Vocational Credit Certificate.....94
 Vocational Credit Courses 118-125
 VPK.....22

W

Warning, Academic.....46
 Weapons or Firearms26
 Web/College Sitevi, 5
 Web/Computer Registration5
 Where To Go For Assistancevi-viii
 Withdrawals.....35, 42
 Women’s Educational Resource Center.....20
 Work, Student Employment on Campus36
 Writing-Across-the-Curriculum58

Y

Year-Round Opportunity4

