

DEGREES



BACHELOR OF APPLIED SCIENCE (BAS) DEGREE



The Bachelor of Applied Science in Project Management (BAS) offers five pre-planned areas of emphasis: Acquisitions, Project Management, Public Service Management, Quality Improvement, and Training & Development/Human Resources. There is also an option for developing a “customized” program plan that allows a student, in consultation with an advisor, to select the set of upper division courses most complementary to his or her education and career goals.

In addition to the 36-credit general education requirement (1000 and 2000 level courses) for a baccalaureate degree, students will build upon their associate’s degree coursework to complete a comprehensive 120-credit curriculum. The junior and senior level curriculum (3000 and 4000 level courses) consists of a 24-credit core and 18-30 credits of emphasis and elective courses.

Most students will complete the core first, but some specialized courses may be taken prior to completion of the core. Students may select the area of emphasis that best fits his/her career goals. There are five areas of emphasis from which to choose, each requiring at least eighteen credits to meet degree requirements.

• Bachelor of Applied Science Degree in Project Management

Admission Program Objective Code R100

LOWER DIVISION REQUIREMENTS*

General Education Course Requirements* Credit Hours

ENC 1101	English Composition I.....	3
ENC 1102	English Composition II.....	3
MAC 1105	College Algebra or Other General Education Math.....	3
STA 2023	Statistics or Other General Education Math.....	3
___	General Education Humanities.....	6
___	General Education Biological Science	4
___	General Education Physical Science	4
___	General Education Science Elective or HLP 1081	3-4
___	Social Science/History/Government.....	3
___	Social Science/Behavioral Science	3
___	General Education Elective.....	1

Total General Education Credits 36

Lower Division Electives* 24 - 42

TOTAL LOWER DIVISION (ASSOCIATE DEGREE) REQUIREMENTS 60

* Students entering with an AS or AAS degree will have more than 24 elective credits and may need additional general education credits to meet the 36 general education credits required for the baccalaureate degree. Students entering with an AA degree may need additional electives to provide appropriate business and/or technical background for the baccalaureate program.

UPPER DIVISION REQUIREMENTS**

Upper Division Core Course Requirements..... 27
Additional Upper Division Course Requirements..... 33**

(Core course and specific emphasis courses are listed separately under each Area of Emphasis.)

TOTAL UPPER DIVISION ELECTIVE CREDITS REQUIRED 60**

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

** Depending on the student’s associate’s degree, with approval, some lower division credits may be substituted for upper division electives; however, all students must complete at least 40 upper division credits to meet baccalaureate degree requirements.



UPPER DIVISION STATUS:

To be granted upper division status, a student must have completed an associate’s degree or 60 hours, to include all appropriate general education course requirements, and be admitted to an upper division program at OWC.

The upper level classifications are:

Junior:

A student who has 60 to 89 hours of earned credit toward their program and has been accepted for admission to an upper division college program.

Senior:

A student who has 90 or more of earned credit toward their program and has been accepted for admission to an upper division college program.

• Requirements for a Custom Program Plan

Admission Program Objective Code R100B

UPPER DIVISION REQUIREMENTS**

Core Requirements**		Credit Hours
GEB 3031	Contemporary Business Practices.....	3
ACG 3083	Accounting Concepts and Practice.....	3
MAN 3052	Management Philosophy and Practice.....	3
MAN 3583	Project Management.....	3
GEB 3434	Ethical Issues for Business Leaders	2
GEB 3213	Business and Administrative Communication.....	3
BUL 3320	Law and Business	3
FIN 4402	Financial and Economic Management.....	3
GEB 3933	Business Research	1
GEB 3444	Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for a Custom Program Plan

MAN 3120	Leadership and Group Dynamics.....	3
MAN 4720	Strategic Planning and Management.....	3

Total Required Emphasis Credits..... 6

ELECTIVES

With the approval of an advisor, select 27 credits from the following:

ACG 4901	Independent Study – Accounting.....	1
BUL 4333	Contract Formation and Administration.....	3
BUL 4931	Acquisitions Law Seminar.....	3
PAD 3003	Public Service Operations.....	3
PAD 4933	Special Topics: Public Service.....	3
GEB 3930	Business Project and Acquisitions Terms and Concepts.....	1
GEB 4454	Business in a High Technology Environment	2
GEB 4901	Independent Study – Business Administration....	1
GEB 4930	Special Topics: Project Management.....	3
GEB 4931	Special Topics: Acquisitions	3
GEB 4932	Special Topics: Quality Improvement.....	3
GEB 4933	Special Topics: Management.....	3
GEB 4941	Internship: Business.....	3
PAD 3393	Advanced Emergency Management.....	3
PAD 3821	Issues in Public Service Administration	4
MAN 3310	Issues in Human Resource Management.....	3
MAN 3320	Employee Staffing and Benefits	2
MAN 3350	Training and Development.....	2
MAN 3574	Acquisitions Management.....	3
MAN 4401	Labor Relations	2
MAN 4520	Quality Management	3
MAN 4555	Quality Certification: ISO 9000.....	3
MAN 4901	Independent Study – Management.....	1
MAN 4930	Applications Seminar: Acquisitions	3
MAN 4931	Applications Seminar: Project Management.....	3
MAN 4932	Contract Negotiations Seminar	3
MAN 4933	Best-Value Source Selection Seminar.....	3
MAN 4934	Logistics Management Seminar.....	3
MAN 4940	Internship: Management.....	3
_____	Other Approved Upper Division Elective(s).....	1-3
_____	Other Approved Lower Division Elective(s).....	3

Total Upper Division Electives** 27

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

• Requirements for an Emphasis in Acquisitions

Admission Program Objective Code R100C

UPPER DIVISION REQUIREMENTS**

Core Requirements**		Credit Hours
GEB 3031	Contemporary Business Practices.....	3
ACG 3083	Accounting Concepts and Practice.....	3
MAN 3052	Management Philosophy and Practice	3
MAN 3583	Project Management.....	3
GEB 3434	Ethical Issues for Business Leaders	2
GEB 3213	Business and Administrative Communication.....	3
BUL 3320	Law and Business	3
FIN 4402	Financial and Economic Management.....	3
GEB 3933	Business Research	1
GEB 3444	Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for the Emphasis in Acquisitions

BUL 4333	Contract Formation and Administration.....	3
BUL 4931	Acquisitions Law Seminar.....	3
MAN 3574	Acquisitions Management.....	3
MAN 4930	Applications Seminar: Acquisitions	3

Total Emphasis Requirements..... 12

ELECTIVES

With the approval of an advisor, select 21 credits from the following:

ACG 4901	Independent Study – Accounting.....	1
GEB 3930	Business Project and Acquisitions Terms and Concepts.....	1
GEB 4454	Business in a High Technology Environment	3
GEB 4901	Independent Study – Business Administration....	1
GEB 4930	Special Topics: Project Management.....	3
GEB 4931	Special Topics: Acquisitions	3
GEB 4932	Special Topics: Quality Improvement.....	3
GEB 4933	Special Topics: Management.....	3
GEB 4941	Internship: Business.....	3
MAN 3120	Leadership and Group Dynamics	3
MAN 3310	Issues in Human Resource Management.....	3
MAN 3320	Employee Staffing and Benefits.....	2
MAN 3350	Training and Development.....	2
MAN 4401	Labor Relations	2
MAN 4520	Quality Management	3
MAN 4555	Quality Certification: ISO 9000.....	3
MAN 4720	Strategic Planning and Management	3
MAN 4901	Independent Study – Management.....	1
MAN 4931	Applications Seminar: Project Management.....	3
MAN 4932	Contract Negotiations Seminar.....	3
MAN 4933	Best-Value Source Selection Seminar.....	3
MAN 4934	Logistics Management Seminar.....	3
MAN 4940	Internship: Management.....	3
_____	Other Approved Upper Division Elective(s).....	1-3
_____	Other Approved Lower Division Elective(s).....	3

Total Upper Division Electives** 21

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

** Depending on the student's associate's degree, with approval, some lower division credits may be substituted for upper division electives; however, all students must complete at least 40 upper division credits to meet baccalaureate degree requirements.

• **Requirements for an Emphasis in Project Management**

Admission Program Objective Code R100D

UPPER DIVISION REQUIREMENTS**

Core Requirements**	Credit Hours
GEB 3031 Contemporary Business Practices.....	3
ACG 3083 Accounting Concepts and Practice.....	3
MAN 3052 Management Philosophy and Practice.....	3
MAN 3583 Project Management.....	3
GEB 3434 Ethical Issues for Business Leaders	2
GEB 3213 Business and Administrative	3
Communication.....	3
BUL 3320 Law and Business	3
FIN 4402 Financial and Economic Management.....	3
GEB 3933 Business Research	1
GEB 3444 Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for the Emphasis in Project Management

BUL 4333 Contract Formation and Administration.....	3
MAN 4931 Applications Seminar:	3
Project Management.....	3

Total Required Emphasis Credits..... 6

ELECTIVES

With the approval of an advisor, select 27 credits from the following:

ACG 4901 Independent Study – Accounting.....	1
BUL 4931 Acquisitions Law Seminar.....	3
GEB 4454 Business in a High Technology Environment	3
GEB 4901 Independent Study – Business Administration....	1
GEB 4930 Special Topics: Project Management.....	3
GEB 4931 Special Topics: Acquisitions	3
GEB 4932 Special Topics: Quality Improvement.....	3
GEB 4933 Special Topics: Management.....	3
GEB 4940 Internship: Business.....	3
MAN 3120 Leadership and Group Dynamics	3
MAN 3310 Issues in Human Resource Management.....	3
MAN 3320 Employee Staffing and Benefits	2
MAN 3350 Training and Development.....	2
MAN 3574 Acquisitions Management.....	3
MAN 4401 Labor Relations	2
MAN 4520 Quality Management	3
MAN 4555 Quality Certification: ISO 9000.....	3
MAN 4720 Strategic Planning and Management.....	3
MAN 4901 Independent Study – Management.....	1
MAN 4930 Applications Seminar: Acquisitions	3
MAN 4932 Contract Negotiations Seminar	3
MAN 4933 Best-Value Source Selection Seminar.....	3
MAN 4934 Logistics Management Seminar.....	3
MAN 4940 Internship: Management.....	3
___ ___ Other Approved Upper Division	3
Elective(s)	1-3
___ ___ Other Approved Lower Division	3
Elective(s)	3

Total Upper Division Electives** 27

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

• **Requirements for an Emphasis in Public Services**

Admission Program Objective Code R100G

UPPER DIVISION REQUIREMENTS**

Core Requirements**	Credit Hours
GEB 3031 Contemporary Business Practices.....	3
ACG 3083 Accounting Concepts and Practice.....	3
MAN 3052 Management Philosophy	3
and Practice.....	3
MAN 3583 Project Management.....	3
GEB 3434 Ethical Issues for Business Leaders	2
GEB 3213 Business and Administrative	3
Communication.....	3
BUL 3320 Law and Business	3
FIN 4402 Financial and Economic Management.....	3
GEB 3933 Business Research	1
GEB 3444 Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for an Emphasis in Public Service Management

PAD 3003 Public Service Operations.....	3
MAN 3120 Leadership and Group Dynamics	3
MAN 4720 Strategic Planning and Management	3
PAD 3821 Issues in Public Service Administration	4

Total Required Emphasis Credits..... 13

ELECTIVES

With the approval of an advisor, select 20 credits from the following:

ACG 4901 Independent Study – Accounting.....	1
PAD 3393 Advanced Emergency Management.....	3
GEB 3930 Business Project and Acquisitions	1
Terms and Concepts.....	1
GEB 4454 Business in a High Technology Environment	3
GEB 4901 Independent Study – Business Administration....	1
GEB 4933 Special Topics: Management.....	3
PAD 4933 Special Topics: Public Service.....	3
GEB 4941 Internship: Business.....	3
MAN 3310 Issues in Human Resource Management.....	3
MAN 3350 Training and Development.....	2
MAN 4401 Labor Relations	2
MAN 4520 Quality Management	3
MAN 4720 Strategic Planning and Management	3
MAN 4901 Independent Study – Management.....	1
MAN 4940 Internship: Management.....	3
___ ___ Other Approved Upper Division	3
Elective(s)	1-3
___ ___ Other Approved Lower Division	3
Elective(s)**	3

Total Upper Division Electives** 20

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

** Depending on the student's associate's degree, with approval, some lower division credits may be substituted for upper division electives; however, all students must complete at least 40 upper division credits to meet baccalaureate degree requirements.

• **Requirements for an Emphasis in Quality Improvement**

Admission Program Objective Code R100F

UPPER DIVISION REQUIREMENTS**

Core Requirements**	Credit Hours
GEB 3031 Contemporary Business Practices.....	3
ACG 3083 Accounting Concepts and Practice.....	3
MAN 3052 Management Philosophy and Practice.....	3
MAN 3583 Project Management.....	3
GEB 3434 Ethical Issues for Business Leaders.....	2
GEB 3213 Business and Administrative Communication.....	3
BUL 3320 Law and Business.....	3
FIN 4402 Financial and Economic Management.....	3
GEB 3933 Business Research.....	1
GEB 3444 Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for the Emphasis in Quality Improvement

MAN 4520 Quality Management.....	3
MAN 4555 Quality Certification: ISO 9000.....	3

Total Emphasis Requirements..... 6

ELECTIVES

With the approval of an advisor, select 27 credits from the following:

ACG 4901 Independent Study – Accounting.....	1
BUL 4333 Contract Formation and Administration.....	3
BUL 4931 Acquisitions Law Seminar.....	3
GEB 3930 Independent Study – Business Administration....	1
GEB 4454 Business in a High Technology Environment	3
GEB 4930 Special Topics: Project Management.....	3
GEB 4931 Special Topics: Acquisitions.....	3
GEB 4932 Special Topics: Quality Improvement.....	3
GEB 4933 Special Topics: Management.....	3
GEB 4901 Independent Study – Business Administration....	1
GEB 4941 Internship: Business.....	3
MAN 3120 Leadership and Group Dynamics.....	3
MAN 3310 Issues in Human Resource Management.....	3
MAN 3320 Employee Staffing and Benefits.....	2
MAN 3350 Training and Development.....	2
MAN 3574 Acquisitions Management.....	3
MAN 4401 Labor Relations.....	2
MAN 4720 Strategic Planning and Management.....	3
MAN 4901 Independent Study – Management.....	1
MAN 4930 Applications Seminar: Acquisitions.....	3
MAN 4931 Applications Seminar: Project Management.....	3
MAN 4932 Contract Negotiations Seminar.....	3
MAN 4933 Best-Value Source Selection Seminar.....	3
MAN 4934 Logistics Management Seminar.....	3
MAN 4940 Internship: Management.....	3
___ ___ Other Approved Upper Division Elective(s).....	1-3
___ ___ Other Approved Lower Division Elective(s).....	3

Total Upper Division Electives** 27

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

• **Requirements for an Emphasis in Training and Development/Human Resources**

Admission Program Objective Code R100E

UPPER DIVISION REQUIREMENTS**

Core Requirements**	Credit Hours
GEB 3031 Contemporary Business Practices.....	3
ACG 3083 Accounting Concepts and Practice.....	3
MAN 3052 Management Philosophy and Practice.....	3
MAN 3583 Project Management.....	3
GEB 3434 Ethical Issues for Business Leaders.....	2
GEB 3213 Business and Administrative Communication.....	3
BUL 3320 Law and Business.....	3
FIN 4402 Financial and Economic Management.....	3
GEB 3933 Business Research.....	1
GEB 3444 Business Trends and Issues.....	3

Total Core Courses 27

Required Courses for the Emphasis in Training and Development

MAN 3310 Issues in Human Resource Management.....	3
MAN 3120 Leadership and Group Dynamics.....	3
MAN 3350 Training and Development.....	2

Total Required Emphasis Credits..... 8

ELECTIVES

With the approval of an advisor, select 25 credits from the following:

ACG 4901 Independent Study – Accounting.....	1
BUL 4333 Contract Formation and Administration.....	3
BUL 4931 Acquisitions Law Seminar.....	3
GEB 4454 Business in a High Technology Environment	3
GEB 4901 Independent Study – Business Administration....	1
GEB 4930 Special Topics: Project Management.....	3
GEB 4931 Special Topics: Acquisitions.....	3
GEB 4932 Special Topics: Management.....	3
GEB 4933 Special Topics: Quality Improvement.....	3
GEB 4941 Internship: Business.....	3
MAN 3320 Employee Staffing and Benefits.....	2
MAN 3574 Acquisitions Management.....	3
MAN 4401 Labor Relations.....	2
MAN 4520 Quality Management.....	3
MAN 4555 Quality Certification: ISO 9000.....	3
MAN 4720 Strategic Planning and Management.....	3
MAN 4901 Independent Study – Management.....	1
MAN 4930 Applications Seminar: Acquisitions.....	3
MAN 4931 Applications Seminar: Project Management.....	3
MAN 4932 Contract Negotiations Seminar.....	3
MAN 4933 Best-Value Source Selection Seminar.....	3
MAN 4934 Logistics Management Seminar.....	3
MAN 4940 Internship: Management.....	3
___ ___ Other Approved Upper Division Elective(s).....	1-3
___ ___ Other Approved Lower Division Elective(s).....	3

Total Upper Division Electives** 25

TOTAL UPPER DIVISION REQUIREMENTS** 60

TOTAL CREDITS REQUIRED FOR THE DEGREE 120

** Depending on the student's associate's degree, with approval, some lower division credits may be substituted for upper division electives; however, all students must complete at least 40 upper division credits to meet baccalaureate degree requirements.

Bachelor's Degree Project Management

**AS or AAS
Degree in Technical Area**
Minimum of 60 credits
and 15-18 transferable
General Education Credits

**AA
General Transfer Degree**
Minimum of 60 credits
and 36 General
Education Credits

Lower
Division

Additional 18-21 hours
of transferable
General Education Credits

Additional
18-21 hours of
Professional/Career Credits

**Core Requirements of the BAS in
Project Management
27 Credits**
Student selected area of emphasis

Customized
Program
Plan to meet
individual
career goals

Upper
Division

**Emphasis in
Acquisitions**

18 – 33 Credits

**Emphasis in
Project
Management**

18 – 33 Credits

**Emphasis in
Quality
Improvement**

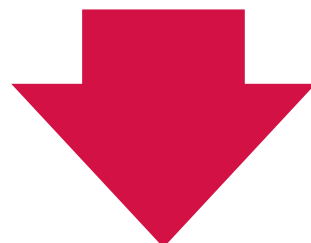
18 – 33 Credits

**Emphasis in
Training and
Development/
Human
Resources**

18 – 33 Credits

**Emphasis in
Public Service
Management**

18 – 33 Credits



**120-CREDIT BACHELOR OF APPLIED SCIENCE
IN PROJECT MANAGEMENT**

revised 5/07

BACHELOR OF SCIENCE IN NURSING (BSN) DEGREE



Program content for the OWC-UWF Cooperative BSN Program meets Florida Board of Nursing curricular standards, as well as those specified in Florida's AS to BS Articulation Manual. Selected upper division nursing courses are taught by OWC; others are taught by UWF. All courses, however, are available at the OWC Niceville campus, and clinical instruction targets the specific needs of Okaloosa and Walton County health care providers.

• Bachelor of Science in Nursing (BSN) Degree

LOWER DIVISION COURSES

General Education Course..... Credit Hours

Students may follow either the OWC or UWF General Education Requirements; some common pre-requisite courses may also satisfy general education requirements36

BSN Common Pre-requisite Courses Credit Hours

Some of the pre-requisite courses may also be used to meet general education requirements and/or lower division nursing-related courses, thus reducing the number of credits needed under the pre-requisite requirement.

BSC 1085C	Anatomy and Physiology I.....	3-4
BSC 1086C	Anatomy and Physiology II.....	3-4
CHM 1032C	Chemistry for Life Sciences (or higher level Chemistry course)	4-6
DEP 2004	Human Growth and Development	3
HUN 2201	Nutrition (or NUR equivalent).....	3
MCB 2010C	Microbiology	4
PSY 2012	Psychology	3
MAC 1105	College Algebra	3
STA 20023	Statistics.....	3
SYG 2000	Sociology.....	3

Foreign Language

Credits must be earned in the same foreign language; the requirement may also be satisfied with two years of the same high school foreign language or appropriate score on an approved CLEP examination 8

Lower Division Nursing and Nursing-related Courses

Generally, these are the NUR courses required in the associate degree nursing program; credits may vary depending on how many additional non-NUR credits are needed to meet associate degree requirements 44-52

Total Lower Division Credits

Lower division credits may differ from this number depending on whether or not the student must complete additional pre-requisites or foreign language credits.....80

UPPER DIVISION COURSES

NUR 3116	Concepts for Nursing Practice	3
NUR 3145	Pharmacology	3
NUR 4165	Nursing Research	3
NUR 3067	Health Assessment.....	3
NUR 3067L	Health Assessment Lab.....	3
NUR 4165	Family & Community Health	3
NUR 4165L	Family & Community Lab.....	3
NUR ____*	Upper Division Nursing Electives	3
NUR 4827	Nursing Management & Leadership	3
NUR 4836L	Nursing Management Lab.....	3
NUR 3837	Health Care Issues	2

Total Upper Division Nursing Credits 32

*Available Upper Division Nursing Electives

NUR 3653	Spanish for Health Care Providers.....	3
NUR 3678	Nursing Care of Vulnerable Populations	3
NUR 4295	Into to Critical Care.....	3

Upper Division Electives

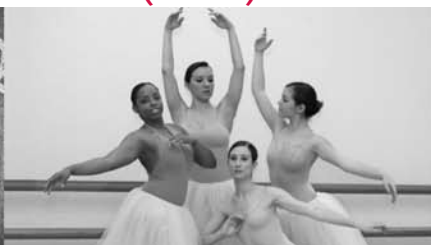
With advance approval, some lower division credits may be used to meet this requirement..... 16

Total Minimum Upper Division Credits 48

Total Minimum Credits For the BSN Degree 128

NOTE: Course descriptions for those cooperative BSN courses that are offered through the University of West Florida are available online at uwf.edu/catalog/nur.htm.

ASSOCIATE OF ARTS (AA) DEGREE



Admission Program Objective Code 1043

The Associate of Arts Degree is equivalent to the first two years of a bachelor's degree program and is offered for those students planning to transfer to a four-year institution to complete the last two years of a bachelor's degree program. The A.A. Degree is awarded upon satisfactory completion of 60 credit hours of general education and college credit electives, attainment of the appropriate minimum grade point averages, CLAST requirements, and completion of all other applicable college graduation requirements, including the Speaking-Across-the-Curriculum and computer literacy requirements.

A.A. Degree students should work closely with a counselor or faculty advisor to select the appropriate courses to meet their degree goals.

A.A. Degree Requirements

The A.A. Degree curriculum requires the following.

1. Complete a minimum of 60 college credits per the following distribution:

- Complete 36 credit hours of general education courses distributed appropriately across the Communications, Humanities, Social Sciences, Mathematics, and Natural Sciences, and General Education Elective Categories presented on pages 72 and 73.
- Complete 24 credit hours of non-occupational college credit electives. (Students should consult with a counselor or advisor to select the electives most appropriate to their intended baccalaureate program.)

2. Meet the minimum grade and writing requirements specified in FAC Rule 6A-10.030 (the "Gordon Rule"):

- Attain a grade of "C" or higher in each Gordon Rule writing course (any general education course from the Communications or Humanities Categories, and those designated as Gordon Rule in the Social Science Category), whether credits in such courses are earned at OWC or elsewhere.
- Complete the Gordon Rule writing requirement; (students who complete 6 credits each from the Communications and Humanities Categories, and an additional Gordon Rule Social Science course, will satisfy this requirement).
- Attain a grade of "C" or higher in each Gordon Rule mathematics course (any course from the Mathematics Category that is used to meet A.A. general education requirements), whether credits in such courses are earned at OWC or elsewhere.

3. Satisfy the College-Level Academic Skills Test (CLAST) requirements.

4. Complete at least 15 credits at OWC; (normally, an A.A. Degree seeking student will be required to complete his/her last fifteen credits at OWC).

5. Maintain minimum GPA standards as specified in the graduation requirements section, on pages 54-55.

6. Meet all general college graduation requirements.

Custom Designed Associate of Arts Degree Programs:

Students who wish to pursue a planned program of transfer studies customized to meet the requirements of a specific program or upper-division school may request development of a customized A.A. Degree plan by submitting a written request to the Senior Vice President. If approved, the

student will work with an advisor from the specialty area to develop his/her sequence of courses. Customized plans must accommodate the OWC general education requirements, as well as all applicable college graduation policies.

Transferring to a Four-Year College or University within the State of Florida:

OWC faculty members, counselors and advisors will gladly assist students in achieving a smooth transfer to senior institutions in Florida. Liaison representatives from the respective public institutions in the state are eager to help OWC. Several of the liaisons make regular visits to campus and will meet directly with students to answer questions. The names of the liaisons and dates of upcoming visits are available in the Office of Enrollment Services. In addition, [Common Prerequisite Manuals](#) for the Florida State University System, as well as many university catalogs are available in the Learning Resources Center, the student services areas at each college location or at www.facts.org.

It is desirable that students transferring to a senior institution plan their program so that common prerequisites can be completed for the upper-division transfer school for their major. It is best for the student to complete the entire two-year degree program prior to transfer, as A.A. graduates who transfer to one of the institutions in the Florida State University System enjoy certain protections under the statewide articulation agreement. These rights are presented in the "Student Bill of Rights" on the next page.

While OWC offers the necessary prerequisites for most of the State of Florida University Baccalaureate Programs beginning on page 74, degree plans for the most common A.A. transfer programs and the articulation agreement between OWC and Florida

A & M University (FAMU) pre-architecture program are listed beginning on page 80. Students are

• A.A. Degree Requirements (continued)

encouraged to consult a current catalog from the upper-division school where they plan to transfer in addition to meeting with an OWC advisor or faculty member to acquire an official program plan of study for their intended major.

Special Foreign Language Requirements for Entry into Upper-Level Florida Universities:

Effective August 1, 1990, according to requirements of the Florida Board of Regents, new applicants to any of the state universities must have completed two years of one foreign language in high school, or eight-ten credit hours in one foreign language at the college level. There are two exceptions to this requirement: 1) students who received an A.A. Degree prior to September 1, 1989, or 2) students who enrolled in a program leading to an A.A. Degree prior to August 1, 1989 and maintained continuous enrollment. Students who are not exempt but fail to satisfy the requirement, may be admitted to the university as part of the 5% admissions exceptions group but will be required to complete eight-ten credit hours in one foreign language as a graduation requirement, regardless of the requirements in the student's major. Students transferring into the Florida SUS without an A.A. Degree or fewer than 60 transferable credits must meet this foreign language requirement before going on to the upper division. OWC offers the necessary coursework in French, Spanish, and American Sign Language (ASL) to meet the Florida SUS admission requirements.

• Student Bill of Rights

Florida Community College Associate of Arts graduates are guaranteed the following rights under the Statewide Articulation Agreement (State Board of Education Rule 6A-10.024):

1. Admission to one of the state universities, except to limited access* programs.
2. Acceptance of at least 60 credit hours by the state university toward the baccalaureate degree.
3. Adherence to university requirements and policies based on the catalog in effect at the time the student first entered a community college, provided the student maintains continuous enrollment.
4. Transfer of equivalent courses under the Statewide Course Numbering System.
5. Acceptance by the state universities of credit earned in accelerated programs (e.g., CLEP, DANTES, AP, PEP, Dual Enrollment, Early Admission and International Baccalaureate).
6. No additional General Education Core requirements.
7. Advance knowledge of selection criteria for limited access programs.
8. Equal opportunity with native university students to enter limited access programs.

Should any guarantee be denied, students have the right of appeal. Each state university and community college shall make available established appeal procedures through the respective articulation officers. At OWC, students may contact the Senior Vice President or the Dean of Students.

* **Limited Access is the designation given to programs that require additional admission requirements which are more selective than general admission requirements. These may include the following: increased total GPA and test scores; additional courses and prerequisites; and auditions and portfolios.**