

2008 - 2009

NORTHWEST FLORIDA STATE COLLEGE **CATALOG AND STUDENT HANDBOOK**

ACCREDITED BY

THE COMMISSION ON COLLEGES
OF THE SOUTHERN ASSOCIATION OF
COLLEGES AND SCHOOLS
1866 Southern Lane,
Decatur, Georgia 30033-4097

Telephone Number (404) 679-4501

To Award Bachelor and Associate
Degrees, Certificates and Diplomas

FLORIDA STATE DEPARTMENT
OF EDUCATION

MEMBER

AMERICAN ASSOCIATION OF
COMMUNITY JUNIOR COLLEGES

SOUTHERN ASSOCIATION
OF JUNIOR COLLEGES

FLORIDA COMMUNITY COLLEGE
ACTIVITIES ASSOCIATION

FLORIDA ASSOCIATION OF
COMMUNITY COLLEGES

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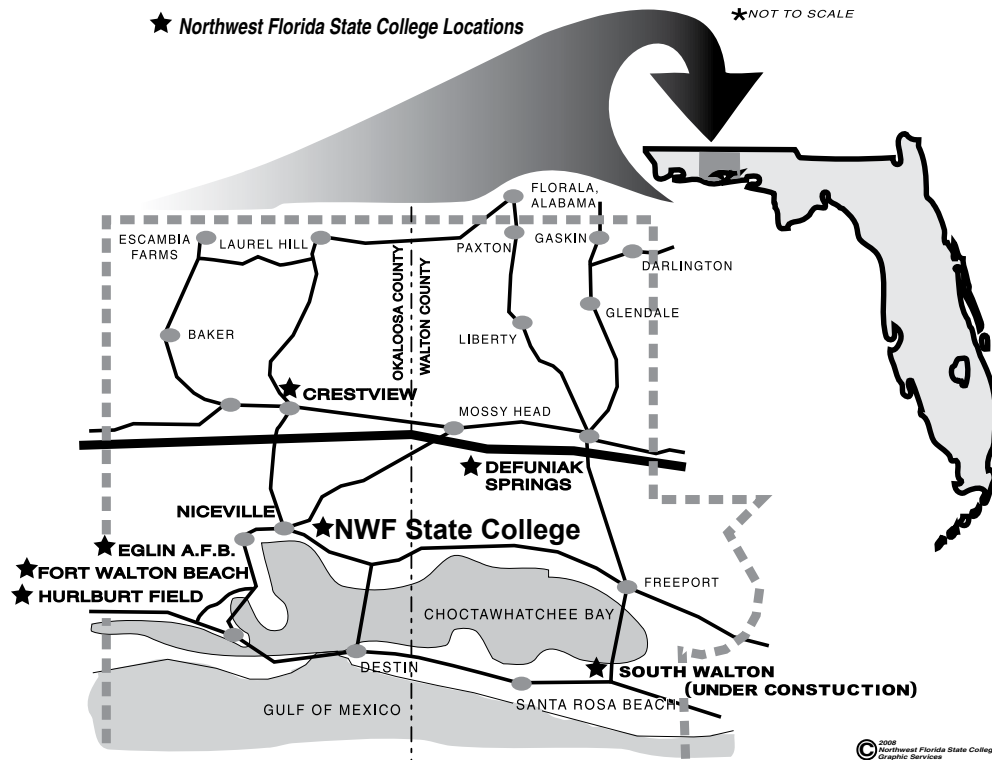
Application for Admission and Residency Classification.

TELEPHONE NUMBERS / COLLEGE LOCATIONS

NORTHWEST FLORIDA STATE COLLEGE
 100 College Boulevard • Niceville, Florida 32578-1295
www.nwfstatecollege.edu

COLLEGE LOCATIONS.....	(Area Code 850) NUMBERS
Niceville Campus	678-5111
(from Walton County).....	892-8190
(from North Okaloosa County).....	689-7870
Fort Walton Beach Campus , 1170 Martin Luther King Jr. Blvd., Fort Walton Beach, FL 32547	
(Day).....	863-6500
(Night).....	863-6520
Chautauqua Center, DeFuniak Springs	892-8100 or 729-5344
908 U.S. Highway 90 West, DeFuniak Springs, FL 32433	
Robert L.F. Sikes Education Center, Crestview	689-7911 or 729-5346
805 E. Highway 90, Crestview, FL 32539	
Eglin AFB Center	678-1717 or 729-5343
Education Services Building 251, Room 127, Eglin Air Force Base, FL 32542	
Hurlburt Field Center	884-6296 or 729-5345
Education Services Building 90220, 221 Lukasik Avenue, Hurlburt Field, FL 32544	
Telephone Device for the Deaf (TDD) #'s:	
Florida Telecommunication Relay Service	
Voice.....	711 or 1-800-955-8770
TDD.....	711 or 1-800-955-8771
Student Employment Job Line	729-5227
Enrollment Services Information	729-6922

COLLEGE LOCATIONS



ACADEMIC CALENDAR

2008-2009

	FALL 2008			SPRING 2009			SUMMER 2009		
	SESSION 1	SESSION 2	SESSION 3	SESSION 1	SESSION 2	SESSION 3	SESSION 1	SESSION 2	SESSION 3

	SESSION 1	SESSION 2	SESSION 3	SESSION 1	SESSION 2	SESSION 3	SESSION 1	SESSION 2	SESSION 3
Faculty Returns	Aug 14			Jan 6			May 11		
Staff Returns				Jan 5					
Classes Begin	Aug 21	Aug 21	Oct 14	Jan 7	Jan 7	Mar 2	May 11	May 11	June 23
Schedule Adjustment (Drop/Add) Period Ends	Aug 28	Aug 28	Oct 21	Jan 14	Jan 14	Mar 9	May 18	May 18	June 29
Distance Learning Orientations	Aug 22-23			Jan 9-10			May 15-16		
Distance Learning Midterm Testing	Oct 10-11			Feb 27-28			June 19-20		
Distance Learning Final Exams	Dec 12-13			May 1-2			July 31-Aug 1		
Mid-Term Grades Due to Registrar	Oct 17	n/a	n/a	Mar 6	n/a	n/a	n/a	n/a	n/a
Last Day to Withdraw With a "W" or Change to "Audit"	Nov 4	Sept 26	Nov 20	Mar 23	Feb 12	Apr 14	July 9	June 12	July 22
Final Exams	Dec 11-17	Oct 13	Dec 10	Apr 30 May 5	Feb 27	Apr 29	Aug 3	June 22	Aug 3
Last Day of Classes	Dec 10	Oct 13	Dec 10	Apr 29	Feb 27	Apr 29	Aug 3	June 22	Aug 3
Last Day of Term for Students	Dec 17	Oct 13	Dec 10	May 5	Feb 27	Apr 29	Aug 3	June 22	Aug 3
Last Day of Term for Faculty	Dec 18	Oct 13	Dec 18	May 6	Feb 27	May 6	Aug 3	June 22	Aug 3
Final Grades Due to Registrar	Dec 18	Oct 13	Dec 18	May 6	Feb 27	May 6	Aug 4	June 22	Aug 4
Graduation Application Deadline	Dec 5			Apr 6			July 22		
CLAST Registration Deadline	Sept 5			Jan 23			May 8		
CLAST Examination	Oct 4			Feb 21			June 6		
Graduation Ceremony	n/a			May 5			n/a		
Student Holidays	Sept 1 Labor Day Nov 11 Veteran's Day Nov 26-29 Thanksgiving Dec 18-Jan 6 Holiday			Jan 19 M.L. King Day Mar 30-Apr 4 Spring Break			May 25 Memorial Day July 4 Independence Day		
College Closed	Sept 1 Labor Day Nov 11 Veteran's Day Nov 26-29 Thanksgiving Dec 20-Jan 3 Holiday			Jan 19 M. L. King Day Apr 1-4 Spring Break			May 25 Memorial Day July 4 Independence Day		

WHERE TO GO FOR ASSISTANCE

College Website: www.nwfstatecollege.edu

STUDENT SERVICES: Phone (850) 729-6922 • Fax (850) 729-5323

Note: The College is transitioning to a new Internet domain, but all OWC e-mail and internet addresses will remain active until July 2009.

Academic Advising

Web.....www.nwfstatecollege.edu or www.FACTS.org
Chautauqua Center, DeFuniak Springs/Advising 892-8100
Eglin AFB Center/Advising 678-1717
Fort Walton Beach Campus/Advising,
Bldg 4, Room 403A..... 863-6508
Hurlburt Field Center/Advising 884-6296
Niceville Campus/Advising, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Advising 689-7911

Academic Standing, Probation, Suspension, Reinstatement

Collegewide/Enrollment Services,
Niceville Campus, Bldg. C-1..... 729-4901

Academic Success Center

Niceville Campus, Bldg. E, Room 149 729-5389

Admissions

Collegewide/Enrollment Services,
Niceville Campus, Bldg. C-1 729-4901

AIDS Information

Collegewide/Coordinator of Special Needs Services,
Niceville Campus, Bldg. C-1 729-6079

Accessibility

Student Complaints: Counselor/Coordinator of Students with
Special Needs, Room C-119, Student Services Bldg. C-1
Niceville Campus 729-6079
Employee Complaints: Director of Human Resources and Equity
Coordinator, Room A-120, Administration Bldg. A
Niceville Campus 729-5365
Other General Public Complaints:
Director of Human Resources and Equity
Coordinator, Room A-120, Administration Bldg. A
Niceville Campus 729-5365

Adding, Dropping, Changing or Withdrawing from a Course

Web.....www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration..... 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Admissions, Registration, Academic Records

Web.....www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration..... 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Adult General Education & Literacy

Niceville Campus, Bldg. A..... 729-5387
Chautauqua Center, DeFuniak Springs 892-8100
Ft. Walton Beach Campus, Bldg. 3, Room 305 863-6534

Alumni Association

Collegewide, Niceville Campus, Bldg. A..... 729-5357

American's with Disability Act (ADA) Coordinator

Niceville Campus, Bldg. A 729-5364

AmeriCorps/Service Learning

English Coaches,
Niceville Campus, Bldg. K, Room 142 729-6037

Athletics

Web.....raider.owc.edu
Collegewide/Dean of Students/ Director of Athletics,
Niceville Campus, Bldg. F, Room 101 729-5379

Baccalaureate Programs

Web.....www.nwfstatecollege.edu/Bachelor
BAS – Bachelor of Applied Science in Project
Management, Office of Professional
and Technical Programs, Niceville Campus,
Bldg. A, Room A-0207 729-4900
BSN – Bachelor of Science in Nursing, Director
of Nursing, Niceville Campus, Bldg. E 729-6400
BS – Bachelor of Science in Elementary Education &
BS – Bachelor of Science in Middle Grades Math & Science,
Instructional Services, Niceville Campus,
Bldg. A, Room A-229 729-6440

Books & Classroom Supplies

Web.....bookstore.nwfstatecollege.edu
Fort Walton Beach Campus/College Store, Bldg. 2 863-6511
Niceville Campus/College Store, Bldg. K..... 729-5384

Campus Security

"911" At any location "9+911"
Niceville Campus Security 582-9119
FWB Campus Security 582-9112
Crestview Center (Security Guard on Campus
5:00 pm – 10:00 pm)..... 826-1895 or 911
Chautauqua Center, DeFuniak Springs (Security Guard
on campus 2:00 pm – 10:00 pm) 974-2911 or 911
Hurlburt (night monitor) 884-6296 or 911
Eglin, Security Police..... 882-2502

Career Information

Web.....www.FACTS.org
Collegewide/Career Resource Center, Niceville Campus,
Bldg. C-2, Room 201 729-5227
Chautauqua Center/DeFuniak Springs,
Bldg. 2, Room 204 892-8100

Catalogs

Web.....www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration..... 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Change of Address

Web.....www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration..... 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Change of Major

Chautauqua Center, DeFuniak Springs/Advising 892-8100
Eglin AFB Center/Advising 678-1717
Fort Walton Beach Campus/Advising
Bldg. 4, Room 403A 863-6508
Hurlburt Field Center/Advising 884-6296
Niceville Campus/Advising, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Advising 689-7911

Change of Name

Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration..... 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Clubs, Organizing or Joining

Collegewide/Student Activities, Niceville Campus,
Bldg. K, Room 136..... 729-5348

Child Care Center

Collegewide/Niceville Campus, Bldg. M 729-6081

Collegiate High School

Web..... www.owcollegiatehigh.org
Collegewide/Niceville Campus, Bldg. D 729-4949

Community Relations & Marketing

Collegewide/Office of Marketing/Community Relations,
Niceville Campus, Bldg. A..... 729-5362

Computer/Learning Labs/Tutoring

E-mail Help..... asctutor@nwfstatecollege.edu
Web..... learningsupport.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs
Skills Lab, Room 202 729-5344 or 892-8100
Fort Walton Beach Campus
Computer Lab, Bldg. 7, Room 752 863-6530
English Tutor, Bldg. 4, Room 421 863-6520
Math Lab, Bldg. 7, Room 702 863-6520
Niceville Campus
Academic Success Center, Bldg. E, Room 149..... 729-5389
Computer Lab, Bldg. R, Room 102 729-5330
CAD Lab, Bldg. B, Room 108..... 729-5218
CISCO Lab, Bldg. B, Room 120 729-5217
Math Lab, Bldg. L, Room 131..... 729-5377
Networking Lab, Bldg. B, Room 103 729-5217
Science Computer Tutorial Lab, Bldg. S..... 729-5376
Sikes Education Center, Crestview
Computer Lab, Rooms 109 & 303..... 729-5346 or 689-7911

Continuing Education

Collegewide/Office of Continuing Education,
Niceville Campus, Bldg. K..... 729-6085

Criminal Justice Center

Collegewide/Public Safety Department,
Niceville Campus, Bldg. Q..... 729-5378

Disability Support Services

Collegewide/Niceville Campus, Coordinator for Students
with Special Needs, Bldg. C-1 729-6079

Distance Learning

Web..... distancelearning.nwfstatecollege.edu
Collegewide/Niceville Campus, LRC Bldg.,
Room 113-114..... 729-6464

Dual Enrollment/Early College

Web..... www.nwfstatecollege.edu/dual
Collegewide/Niceville Campus, Dual Enrollment,
Bldg. C-1..... 729-5205

E-Mail, Students

Web IT Help Desk..... helpdesk@nwfstatecollege.edu
IT Help Desk..... 729-5396



Free Academic Assistance Information:

Web..... <http://learningsupport.nwfstatecollege.edu>
Niceville Campus..... 729-5389
Fort Walton Beach Campus..... 863-6520

EPI (Educator Preparation Institute)

Collegewide/Niceville Campus, Bldg. A..... 729-5322

ESOL (English for Speakers of Other Languages)

Niceville Campus, Bldg. A 729-5387
Chautauqua Center, DeFuniak Springs..... 892-8100
Ft. Walton Beach Campus, Bldg. 3, Room 305 863-6534

Enrollment Verification

Web..... www.degreeverify.com
E-Mail degreeverify@clearinghouse.org
National Student Clearinghouse (703) 742-4239
Collegewide/Niceville Campus, Office of
Enrollment Services, Bldg. C-1..... 729-4901

Equal Access-Equal Opportunity

Collegewide/Niceville Campus, Human Resources,
Bldg A..... 729-5365

Financial Aid

Web..... www.nwfstatecollege.edu
Financial Aid E-mail:..... financialaid@nwfstatecollege.edu
Collegewide, Niceville Campus, Office of
Financial Aid, Bldg. C- 1..... 729-5370

Foundation

Collegewide, Niceville Campus, Bldg. A..... 729-5357

GED

Niceville Campus, Bldg. A..... 729-5387
Chautauqua Center, DeFuniak Springs..... 892-8100
Ft. Walton Beach Campus, Bldg. 3, Room 305 863-6534

Graduation

Chautauqua Center, DeFuniak Springs/Advising 892-8100
Eglin AFB Center/Advising 678-1717
Fort Walton Beach Campus/Advising,
Bldg. 4, Room 403A..... 863-6508
Hurlburt Field Center/Advising..... 884-6296
Niceville Campus/Advising 729-6922
Sikes Education Center, Crestview/Advising..... 689-7911

Health Programs

Collegewide/Director of Nursing,
Niceville Campus, Bldg. E..... 729-6400

I.D. Cards

Collegewide, Student Activities Office,
Niceville Campus, Bldg. K, Room 136 729-5348
Fort Walton Beach, Bldg. 1 863-6504

International Student Services

Collegewide, Enrollment Services, Niceville Campus,
Bldg. C-1 729-5319

Intramurals

Collegewide, Athletics, Health and Fitness,
Niceville Campus, Bldg. F 729-5379

Kids on Campus Summer Program (KOC)

Collegewide, Office of Continuing Education,
Niceville Campus, Bldg. K 729-6086

Libraries (Learning Resource Centers)

Web lrc.nwfstatecollege.edu
Help Online (ask-a-Librarian)
..... lrc.nwfstatecollege.edu/questions.html
Niceville Campus 729-5318
Fort Walton Beach Campus 863-6578

Lost & Found

Collegewide, Student Activities Office, Niceville Campus,
Bldg. K, Room 136 729-5348
Fort Walton Beach Campus, Bldg. 1 863-6504

Orientation

Web www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Advising 892-8100
Eglin AFB Center/Advising 678-1717
Fort Walton Beach Campus/Advising 863-6508
Hurlburt Field Center/Advising 884-6296
Niceville Campus/Advising 729-6922
Sikes Education Center, Crestview/Advising 689-7911

Parking Permits

Collegewide, Student Activities Office,
Niceville Campus, Bldg. K, Room 136 729-5348
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6508
Hurlburt Field Center/Registration 884-6296
Sikes Education Center, Crestview/Registration 689-7911

Payment for Classes/Obligations

Web www.nwfstatecollege.edu
Business Office E-mail businessoffice@nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Cashier 892-8100
Eglin AFB Center/Cashier 678-1717
Fort Walton Beach Campus/Business Office, Bldg. 1 .. 863-6504
Hurlburt Field Center/Cashier 884-6296
Niceville Campus/Business Office, Bldg. A 729-5385
Sikes Education Center, Crestview/Cashier 689-7911

PRIME Time Program

Collegewide, Office of Continuing Education,
Niceville Campus, Bldg. K 729-6085

Prometric Testing Center

Niceville Campus, Advanced Technology & Design
Department, Bldg. B, Room 100A 729-6499 or 729-5218

Recruitment

Office of Recruitment, Niceville Campus, Bldg. C-2..... 729-6467

Registration

Web www.nwfstatecollege.edu
Registrar E-mail registrar@nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Registration, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Reserving College Facilities

Collegewide, Niceville Campus, Bldg. A 729-5351

ROTC

Collegewide, Niceville Campus, Bldg. F-1 729-6022

Scholarships

Web www.nwfstatecollege.edu or www.owcfoundation.org
Collegewide, Niceville Campus,
Office of Financial Aid, Bldg. C-1 729-5370
Foundation, Niceville Campus, Bldg. A 729-5357

Student Grievances/Harassment

Collegewide, Dean of Students, Niceville Campus,
Bldg. F 729-5379

Student Work

Collegewide/Career Resource Center, Niceville Campus,
Bldg. C-2, Room 201 729-5227
Collegewide, Niceville Campus, Office of
Financial Aid, Bldg. C-1 729-5370

Technical/Vocational Education

Collegewide, Niceville Campus, Office of Professional
and Technical Programs, Bldg. A 729-5366

Testing (Placement, CLEP, TABE, CLAST etc.)

Web www.nwfstatecollege.edu
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Niceville Campus/Testing Center, Bldg. C-1 729-6922
Sikes Education Center, Crestview/Registration 689-7911

Tours

College Life & Campus Tours 729-6467

Transcripts

Web www.nwfstatecollege.edu
E-Mail (between institution requests)
..... transcript@nwfstatecollege.edu
Official: Collegewide/Niceville Campus,
Office of Enrollment Services, Bldg. C-1 729-4901
Transcript requests may be obtained and submitted at any
college location.

Transient Student

Web www.FACTS.org (for FL public institutions)
Collegewide/Niceville Campus, Office of
Enrollment Services, Bldg. C-1 729-4901
Transient student forms may be obtained and submitted
at all college locations.

Vehicle Registration

Collegewide, Student Activities Office, Niceville Campus,
Bldg. K, Room 136 729-5348
Chautauqua Center, DeFuniak Springs/Registration 892-8100
Eglin AFB Center/Registration 678-1717
Fort Walton Beach Campus/Registration, Bldg. 1 863-6504
Hurlburt Field Center/Registration 884-6296
Sikes Education Center, Crestview/Registration 689-7911

Veteran's Affairs

Web www.nwfstatecollege.edu/financialaid/Veterans
Collegewide, Niceville Campus, Office of Financial Aid,
Bldg. C-1 729-5375

Vocational Testing (Hogan, FBAT, Critical Thinking Skills)

Collegewide, Assessment Center, Niceville Campus,
Bldg. C-2 729-6059

Women's Educational Resource Center

Collegewide, Niceville Campus, Bldg. B, Room 113 729-5291