

❖ **College Level Academic Skills Test (CLAST)**

The CLAST tests communication and computation skills judged by state university and community college faculty to be associated with successful performance in higher education. The test is administered to students seeking an Associate of Arts degree, those seeking the Associate in Science Degree and are seeking admission to upper division programs in state universities in Florida, as well as to university students. It is required by Florida Statutes and by Administrative Rules of the State Board of Education. In order to receive an Associate of Arts degree, or be classified as an upper division university student, a student must either pass all subtests of the CLAST, be granted a waiver, or be exempt from the testing requirement under the CLAST Alternative rule (see CLAST Alternative). A student may register for CLAST upon completion of 18 college credit hours under the conditions listed below:

First Time Test Takers

Communications: Students will be eligible to register for the Essay, Reading, and English Language Skills subtests when they have successfully completed or are currently enrolled in ENC 1102 Composition II.

Mathematics: Student will be eligible to register for Mathematics subtest when they have successfully completed six hours of Gordon Rule math courses or when they are enrolled in their second Gordon Rule course.

Retesting

Communications and Mathematics: Students who fail any CLAST subtest will be required to complete supervised preparation before retesting. The actual requirements will be determined on an individual basis by representatives from the math and communications departments. Individual prescriptions for preparation will be written for each student who wishes to prepare for retesting.

Effective for any term beginning after August 1, 1984, the State Board of Education established minimum CLAST score standards for the award of the Associate in Arts degree and admission to upper division status in state universities in Florida. Beginning October 1, 1992, the following minimum scores were established; Reading 295, Writing 295, Mathematics 295, and Essay 6.

Waiver

Students who have taken any of the four (4) subtests of the CLAST at least four (4) times and have not earned a passing score on the subtest but have otherwise earned a minimum grade point average of 2.0 in all college credit courses in that same subject area and met the requirements defined in Rule

6A 10.030, FAC., for that area may appeal to the CLAST Waiver Committee for a waiver from that subtest. In considering a request for a waiver from any subtest, the CLAST Waiver Committee shall determine whether the student has demonstrated sufficient effort to pass the subtest and has satisfactorily completed remediation studies related to the failed subtest.

Students with a documented learning disability may request a waiver of one or more sections of the CLAST, depending on their disability. All requests must be submitted in writing, along with verification of the learning disability, to the Vice President for Instruction.

The Office of Student Services (telephone 729-5372) provides information on how and when to apply to take the CLAST. The Vice President for Instruction can provide a list of CLAST skills and identify where the communication and computation skills are taught in the curriculum.

❖ **CLAST Alternative**

Florida Administrative Code (F.A.C. Rule 6A-10.0311), which was passed by the State Board of Education October 21, 1997, allows a student to be exempt from selected CLAST subtests under the following circumstances:

1. Students who have earned a grade point average of 2.5 or above in selected postsecondary level courses shall be exempt from one or more sections of CLAST as follows:
 - To exempt the *English Language Skills, Reading and Essay* sections of CLAST, the student must have earned a 2.5 grade point average in ENC 1101 and ENC 1102.
 - To exempt the *Computation* section of the CLAST, the student must have earned a 2.5 grade point average in two (2) A.A. general education mathematics courses listed on page 52.
2. Students who have earned the following score(s) on either *the Scholastic Achievement Test (SAT-I)*, or the *American College Testing Program (ACT)* shall be exempt from one or more sections of CLAST as follows:
 - To exempt the English Language Skills, and Essay sections of CLAST, the student must have a score of 500 on the SAT-I or a 21 on the ACT English examination.
 - To exempt the Reading Section of the CLAST, the student must have a score of 500 on the SAT-I or a 22 on the ACT reading examination.

- To exempt the Computation section of the CLAST, the student must have a score of 500 on SAT-I or a 21 on the ACT mathematics examination.

❖ **CLAST Dates**

The CLAST test will be given on October 3, 1998, February 20, 1999 and June 5, 1999. Notices regarding CLAST application deadlines are published in the College Calendar, the Schedule of Classes each Semester, the OWCC Connection, and on the college Internet site.

❖ **Graduation Requirements**

General requirements for graduation from Okaloosa-Walton Community College must be met by all students seeking a degree or certificate without regard to the specific degree/certificate to be awarded. Final responsibility for all graduation requirements rests with the student. If the student is in doubt about course, program, or college requirements, he/she should contact an advisor for clarification and guidance. During the next to last semester of enrollment, the student should contact an advisor or the Office of Enrollment Services to ensure all graduation requirements can be met as expected.

Applicable Catalog for Graduation Requirements

1. Students who maintain continuous OWCC enrollment by completing at least one college preparatory, college credit, or vocational credit course each twelve month period beginning with the student's first semester of enrollment have the option of graduating under either the catalog in place at the time the continuous enrollment begins or the catalog in place at the time graduation requirements are completed. If attendance is interrupted by a twelve-month period, the student must comply with the catalog in effect at the time of readmittance or the catalog in effect at the time of graduation.
2. Rules promulgated under Florida Statutes or Florida Administrative Code may supersede selected policies or requirements of older catalogs.
3. In certain circumstances students may be required to demonstrate mastery of current technical skills or complete additional course work.

4. The college reserves the right to substitute current courses for courses listed in older catalogs and which are no longer offered.
5. Students who leave OWCC and apply later for a degree or certificate must meet the graduation requirements in place at the time of their last OWCC enrollment. Exceptions may be granted only by special written request submitted to the Director of Enrollment Services and approved by the Vice President for Instruction, or under an approved Service-member's Opportunity College agreement.

Graduation Requirements for All Degrees and Certificates

Students seeking an Associate of Arts or Associate of Science Degree or a Technical Certificate (College Credit Certificate or Vocational Credit Certificate) must meet all of the following graduation requirements.

1. Complete the requirements as specified in the program of study from which the student wishes to graduate, as well as satisfy any other applicable state or college requirements.
2. Satisfy all outstanding obligations, financial or otherwise, to the college.
3. Complete all applicable admissions requirements.
4. Make application for graduation by the deadlines established.

Additional Graduation Requirements for the Associate of Arts Degree

In addition to the general college graduation requirements, students seeking the Associate of Arts degree must also meet the following requirements.

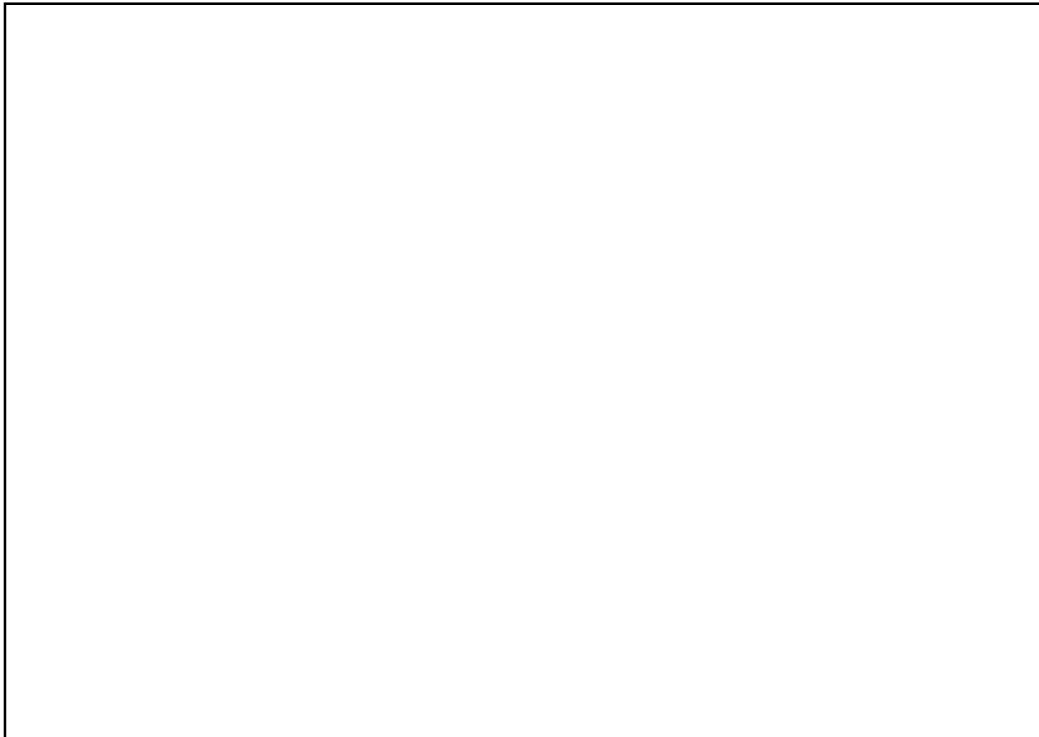
1. Maintain a cumulative grade point average of at least 2.00 for all college credit course work pursued at OWCC.
2. Maintain a cumulative grade point average of at least 2.00 for all college credit course work pursued, whether at OWCC or by transfer.
3. Satisfy the College Level Academic Skills Test (CLAST) requirement.
4. Complete A.A. General Education requirements, including all Gordon Rule course requirements and minimum grades.
5. Complete a minimum of sixty (60) college credits applicable toward the A.A. Degree.
6. Complete at least fifteen (15) credits in residence at OWCC. Normally these credits will be completed in the final term of enrollment.

Additional Requirements for the Associate of Science Degree

1. Maintain a cumulative grade point average of not less than 2.00 in all college credit course work pursued for the degree.
2. Maintain a cumulative grade point average of not less than 2.00 in all college credit course work pursued at OWCC.
3. Complete all A.S. General Education requirements.
4. Complete at least fifteen (15) programs credits in residence at OWCC. Normally these credits will be completed in the final term of enrollment.

Additional Requirements for College and Vocational Credit Certificates

1. Maintain a cumulative grade point average of not less than 2.00 in all coursework pursued for the certificate.
2. Complete at least 25% of the certificate course work in residence at OWCC. Normally these credits will be completed in the final term of enrollment.
3. For the vocational certificate only, meet the basic communications, reading, and mathematics skill levels specified for the program of study.



AmeriCorps members provide a year of community service in exchange for a scholarship award and a small living stipend. AmeriCorps members work throughout Okaloosa and Walton Counties on literacy efforts and in helping area school children through the America Reads program.