

**INSTRUCTIONAL SERVICES**  
**2006-07 PROGRAM REVIEW RECOMMENDATIONS**

<b>PROGRAM/AREA</b>	<b>RECOMMENDATIONS FOR FOLLOW-UP ACTIONS DURING 2007-08</b>
AS/AAS Degrees- Generic	<ul style="list-style-type: none"> <li>◆ Develop articulation agreements for students with PSAV certificates to articulate to AAS degree programs</li> <li>◆ Develop articulation agreements of students with Tech Prep or CHOICE certificates to articulate to AAS degree programs</li> <li>◆ Develop or enhance Job Center workshops to help students identify AAS majors</li> <li>◆ Work with OW recruiting specialist to help market AAS degree programs</li> <li>◆ Develop additional recruitment strategies for AAS degrees</li> </ul>
Architecture/Build. Construction	<ul style="list-style-type: none"> <li>◆ Develop a GIS and/or civil drafting option due to increased need in the area.</li> <li>◆ Develop a 3 year projection of program needs including facility usage, equipment, and staffing for the Architectural Design and Construction Technology AS</li> <li>◆ Continue to survey local employers and make efforts to address industry needs and concerns</li> <li>◆ Develop and coordinate program-specific marketing strategies</li> <li>◆ Continue monitoring faculty/student ratio, number of students who continue and progress towards graduation and placement</li> <li>◆ Pursue additional grant funding to maintain state-of-the-art equipment and facilities</li> <li>◆ Continue to enhance the professional knowledge, technical skills, and qualifications of faculty</li> </ul>
Children First	<ul style="list-style-type: none"> <li>◆ Complete an analysis to determine feasibility of online format for the Children First curriculum.</li> <li>◆ Establish a web page on the OWC website to provide the public with registration information and class schedules</li> <li>◆ Continue to closely monitor overall enrollment and campus enrollment to ensure hat enrollment is adequate for each section of the course.</li> </ul>
Collegiate High	<ul style="list-style-type: none"> <li>◆ Move Collegiate High School to new facility</li> <li>◆ Obtain additional equipment, furnishings and instructional supplies for the larger facility</li> <li>◆ Continue to assess curriculum needs and provide innovative methods of providing instruction in an increasingly technological society.</li> <li>◆ Serve as a practicum site for education students</li> <li>◆ Develop staffing plan to address projected retirements and personnel changes</li> <li>◆ Continue refinement of student Capstone Project</li> </ul>
Computer Engineering	<ul style="list-style-type: none"> <li>◆ Improve methods to automatically capture OWC certificate completion when students complete the required courses for a certificate, without a separate student application.</li> <li>◆ Develop five-year equipment plan to address all program areas</li> <li>◆ Update curriculum and staff skills to reflect Microsoft's new Windows Vista</li> <li>◆ Capture student certification data at the OWC Prometric Testing Center</li> <li>◆ Continue to survey local employers on training needs</li> <li>◆ Continue to develop and coordinate program-specific marketing to increase enrollments.</li> <li>◆ Pursue additional grant funding to maintain state-of the art equipment</li> </ul>
Computer Science	<ul style="list-style-type: none"> <li>◆ Address computer hardware/software needs on a continuous basis (Vista/Microsoft Office 2007)</li> <li>◆ Develop computer upgrade/replacement plan for computer labs in Buildings C and R</li> <li>◆ Review and expand course offerings in the Computer Science area (e.g. web-related programming)</li> </ul>

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<b>Criminal Justice</b>	<ul style="list-style-type: none"> <li>◆ Continue to ensure compliance with FDLE rules through increased staff involvement in Training Center Director's Association meetings and the FDLE Professionalism program.</li> <li>◆ Continue to work toward implementation of the "re-write" of the FDLE academy for April 2008</li> <li>◆ Work with the Community Services Complex design team to endure additional Defensive Tactics training room space and to develop a scenario-based residential training unit</li> <li>◆ Complete the installation of the 16 station computer lab in the Public Safety Building</li> <li>◆ Work toward successful integration of the Criminal Justice program with the new Public Safety division programs and the BAS degree</li> <li>◆ Continue development of fire science curriculum</li> </ul>
<b>Dance</b>	<ul style="list-style-type: none"> <li>◆ Pursue feasibility of replacing the dance floor.</li> <li>◆ Pursue strategies for increased studio space</li> <li>◆ Replace portable barres in dance studio</li> <li>◆ Continue to give participatory scholarships for dance students to participate in training with guest artists and residency programs</li> <li>◆ Seek ways to increase dance class offerings with existing studio</li> </ul>
<b>Distance Learning</b>	<ul style="list-style-type: none"> <li>◆ Enhance technology training program to better accommodate faculty needs</li> <li>◆ Develop three-year staffing plan to recognize growing technology demands and endure appropriate coordination of IT, AV, and L-Tech services</li> <li>◆ Address facilities needs for L-Tech</li> <li>◆ Develop stronger collaboration with departments</li> <li>◆ Investigate the purchase of Tegrity or other podcasting software</li> <li>◆ Improve software license acquisition and tracking systems</li> <li>◆ Pursue grants as a source of funding for specific projects and purchases</li> </ul>
<b>Early Childhood/ Family</b>	<ul style="list-style-type: none"> <li>◆ Explore continued expansion of distance learning course offerings</li> <li>◆ Implement strategies for increasing success rate of students in distance learning classes</li> <li>◆ Increase coordination with Career Resource Center to assist students and employers with job placement.</li> <li>◆ Survey Early Childhood Education students upon graduation to gain information on how to better serve students</li> <li>◆ Implement a session of OWC Listens for community members and professionals in the early childhood education field.</li> <li>◆ Continue to monitor the demand within the industry for an articulation from the AAS/AS to a BA/BS degree in early childhood education</li> </ul>
<b>Graphic Design/ Multimedia</b>	<ul style="list-style-type: none"> <li>◆ Upgrade instructional equipment to meet curricular needs in all programmatic areas</li> <li>◆ Explore a return to offering A.S. degrees, rather than the A.A.S. degree, or consider offering both degrees</li> <li>◆ Explore offering an A.S. degree in Photographic Technology</li> <li>◆ Explore a greater cooperative curriculum offering between Graphic Design and Visual Arts.</li> <li>◆ Develop articulation agreements with one or more four-year institutions to provide a continuation opportunity for our students</li> </ul>

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Kids on Campus	<ul style="list-style-type: none"> <li>◆ Explore ways to offer scholarships for children</li> <li>◆ Address space/facility issues which limit program growth</li> <li>◆ Seek a way to offer lunch for students at a reasonable price</li> <li>◆ Explore ways to offer off campus excursions</li> <li>◆ Explore feasibility of offering cooking classes</li> </ul>
Office Systems	<ul style="list-style-type: none"> <li>◆ Develop a 3 year equipment/software plan-especially for the labs</li> <li>◆ Monitor software needs on a regular basis</li> <li>◆ Develop a plan to ensure students are prepared to meet the needs of local employers</li> <li>◆ Develop program specific recruitment and retention strategies</li> </ul>
Nursing (ADN)	<ul style="list-style-type: none"> <li>◆ Develop and implement strategies to raise retention rates</li> <li>◆ Maintain licensure passing rates to ensure high performance in the NCLEX-RN</li> <li>◆ Maintain placement rates of graduates to at least 90%.</li> <li>◆ Develop staffing plan to accommodate recent program expansion</li> <li>◆ Recruit additional associate faculty members</li> <li>◆ Evaluate national accreditation options.</li> <li>◆ Develop long range plan for future program growth</li> </ul>
Orientation and Advising	<ul style="list-style-type: none"> <li>◆ Continue to develop practices and policies that reach out to the prep at-risk students.</li> <li>◆ Expand awareness and use of online student support tools (Degree Audit, FACTS, Web Advising, etc.)</li> <li>◆ Upgrade/update online orientation program</li> <li>◆ Continue to provide an on-going review of both advising and orientation activities to solicit recommendations for improvements and/or changes</li> <li>◆ Require prep students to meet with an education advisor and develop a formal program plan during their first semester at the college</li> <li>◆ Complete focused training and assistance sessions with faculty and instructional departments for Degree Audit</li> <li>◆ Implement the Florida Community College Software Consortium (FCCSC) Web Advising System</li> <li>◆ Continue to meet State MOU goals to support the Florida Academic Counseling and Tracking System (FACTS) enhancements to include the USU 2+2 Advising functionality</li> </ul>
ROTC	<ul style="list-style-type: none"> <li>◆ Develop staffing options/plan to support growth and retention in ROTC courses</li> <li>◆ Continue with aggressive recruiting efforts, keeping the program visible on campus, at area high schools and all college recruiting functions</li> </ul>
Student Financial Aid	<ul style="list-style-type: none"> <li>◆ Develop staffing plan to address growing financial aid program</li> <li>◆ Relocate the Student Financial Aid Office or renovate existing space to provide better privacy for students</li> <li>◆ Implement FCCSC changes</li> <li>◆ Implement federal ACG and Florida First Generation Grants</li> <li>◆ Identify alternate sources of aid for students</li> <li>◆ Ensure information on the OWC web site is consistently updated in a timely manner</li> <li>◆ Continue cross-training staff so that students are better served.</li> <li>◆ Keep current with all updates including federal, state FCCSC and institutional policies and programs</li> </ul>