

**Minutes
Institute for Senior Professionals
September 21, 2004**

Members Present:	Eileen Arpke	Bob Garcia	Tom Reynolds
	Doug Bacon	Mack Gay	Larmon Salmon
	Dave Bechtold	Audrey Hains	Sy Shwiller
	Stan Berg	Bill Hall	Herb Steely
	Dale Blanchard	Inez Hall	Van Swenson
	Jim Durham	David Keener	Roger Wallis
	Bill Edgington	Don Litke	Rae Williams
	Mike Flynt	Eddie Phillips	

Members Absent:	Robert Billingsley	Sam Mac Nulty	Walt Turner
	Jeffrey Brown	Bill Maxson	John Vaughan
	Russ Christesen	Jane Meigs	George Wagner
	Howard Dimmig	Annette Register	Barbara Wall
	George Fisher	Don Roberts	Roger Wallis
	Ben Grafton	George Russell	Loyal Weaver
	Doug Harvell	John Streit	Al Weidenbusch
	Jack Kent		

Others Present: Jim Chitwood
Bob Richburg
Becky Tislow

Call to Order

Dann Wallis called the meeting to order at 9:30 a.m. and asked Don Litke to deliver the invocation. Dann then led the group in the Pledge of Allegiance.

College Report

Dr. Richburg told the group that the college is returning to normality after the devastating Hurricane Ivan; classes will resume Wednesday, September 22, 2004. He said The Arts Center roof and gymnasium roof were both damaged by the storm. The gymnasium was used as a "Community Refuge Center" since it has not been certified by the state as an official shelter. HE noted that 258 people were housed there during the storm; there were 16 people in The Arts Center dressing rooms. Dr. Richburg stated that college employees ran the Community Refuge Center, rather than the Red Cross. He recognized the work of Ms. Diane Baxter, Mr. John Richard, Mr. Jim Chitwood and the Americorps volunteers who worked before, during and after the hurricane to assist the individuals and families housed in the gymnasium. The refuge center closed Sunday.

Dr. Richburg reported that the BAS degree program began with 150 students and the BSN with 23, three of which are OW graduates.

Dr. Richburg noted that enrollment is flat because of the good economy. He said that Okaloosa and Walton Counties are experiencing full employment, so students are taking less credit hours.

Chairman's Report

Dann congratulated Rae Williams on her election as a delegate to the Democratic National Convention and her daily reports featured in the Northwest Florida Daily News. He also congratulated Eileen Arpke for her induction into the Okaloosa County Women's Hall of Fame.

Dann noted that Mack Gay is preparing to order a new supply of the ISP paper weights, featuring the college's new logo, given to guest speakers. He asked members to notify Mack if they are interested in purchasing one of the weights.

Dann said that Eileen Arpke will act as the liaison to the Okaloosa County Science Fair and said that indications are that ISP will have an increased role in the competition.

Dann announced that 2003-04 Chairman Bill Edgington formed an ad hoc committee to examine ISP in total, an inside-out examination. A Director's Guide listing all policies and procedures was one outcome of the committee. Dann said that the Executive Committee has reviewed the guide and will walk through it with members during the course of the coming year.

Approval of Minutes

The Minutes of the June 15, 2004 meeting were approved as presented. Motion, Eileen Arpke; second, Bill Hall.

Treasurer's Report

Dave Bechtold presented the Treasurer's Report reflecting a balance of \$8,169.07. He reminded members that dues, in the amount of \$150 made payable to ISP, are now due. He said that in past years, ISP has shown a balance at the end of the operating year. ISP by-laws state that funds must be used, so he recommended that there be no charge to members for the Spring Social and the Oktoberfest and possibly that spouses would be able to attend the Christmas Party at no charge. He said this recommendation had been discussed at the Executive Committee. Bill Edgington said that since members receive some tax benefit from a portion of the dues IRS regulations should be checked to determine if Dave's recommendation would be proper. Dave said he would discuss the recommendation with Jim Chitwood to determine any problematic issues.

Audrey Hains suggested that perhaps the annual overage might be used to begin a scholarship at the college; another suggestion was that a donation be given to the Madrigals for their European trip fund-raising efforts.

The Treasurer's Report was approved. Motion, Audrey Hains; second, Jim Durham.

Committee Reports

Membership

Dann said that Jane Meigs, Larmon Salmon, Bill Hall, Sam Mac Nulty and Russ Christesen have agreed to serve on the Membership Committee with Barbara Wall as Chairperson.

Program

Eddie Phillips announced that Okaloosa County Supervisor of Elections Pat Hollarn would be the morning's speaker. He said that Mr. Bill Koch, who worked in Kuwait for a year, would speak in October and Larry Sassano, Okaloosa County EDC, in November. Other planned speakers are a representative from the Northwest Florida Daily News, a representative from the Salvation Army, Mr. Walt Richardson, a small business owner from Fort Walton Beach, Mr. Tom Powell, Walton County EDC, and possibly Judge T. Patterson Maney, Dr. Jill White, OWC Vice President, and Mr. Wayne Harris, Crestview Chamber of Commerce.

Social

Bill and Inez Hall said that the Oktoberfest would be held October 12, 2004 at the Eglin Yacht Club. A social hour begins at 5 p.m. with dinner to follow at 6 p.m. Members were asked to sign up for a covered dish; ISP will furnish the meat.

Christmas Social

Dann said that Roger Wallis will chair the Christmas Social Committee. The social will be held December 8, 2004 at the Grille at Silver Shells. A reception will begin at 5:45 p.m. with dinner to follow at 6:45 p.m. Appetizers will be served at 5:45 with a cash bar open at the same time. Entrée choices will be pork tenderloin, grouper and lemon chicken. Cost for spouses or guests, if a charge is required, would be around \$45 each. Dann said that Roger has asked for several members to serve with him on this committee.

Spring Fling

Bob Garcia said the Spring Fling would be held May 21, 2005 at the Eglin Yacht Club.

Senior Activities

In Walt Turner's absence, Dann reported that Prime Time registration was held September 8, 2004 and that three new courses were added to the program. He said a significant number of registrants chose to register online.

Special Committees:

Directors Guide

Don Litke said that the Mission Statement and By-Laws have been reviewed and re-worded to reflect ISP goals and procedures. He said that Eileen Arpke worked to clarify the documents that explain what ISP is, where it is and the guidelines to get where it is going.

Stan Berg said that the documents should be regularized for consistency, which Eileen said she would do.

The re-write of the Mission Statement and By-Laws was accepted, pending the regularization. Motion, Don Litke; second, Mack Gay.

Visiting Lecturer

Jim Durham said that he has not heard from Dr. Jill White, but assumes she is pulling the program together for the spring semester.

Website

Tom Reynolds said that he has updated the website for a new look and feel. He suggested a "call tree" for calling purposes when power is down or for those who do not use email. He said he would be happy to pull together a call tree. Don Litke stated that Becky sends out emails to her ISP contact list; Becky said that a good 98 percent of members use email, but that she occasionally gets full mail box notifications.

American Cancer Society Transportation

Dave Bechtold said a new coordinator has been appointed for the ACS Transportation program. He reported that recently he received an agreement from the ACS in which ISP was projected to direct the entire program, rather than its members serving in an advisory capacity. Dave said that the Executive Committee felt this would be too much involvement for ISP, and requested that he contact the ACS declining further involvement in the project.

Town of Cinco Bayou and Town of Shalimar

Mike Flynt said that both the towns of Cinco Bayou and Shalimar requested that review and re-work of their comprehensive plans be placed on hold. The membership voted to regenerate both studies upon request. Motion, Tom Reynolds; second, David Keener.

Heritage Museum

In the absence of Ben Grafton, Rae Williams said that a new museum director has been hired and that the museum is being renovated. She complimented Ben on his diligent work to assist the museum.

Children in Crisis

Don Litke reported that ISP has drafted a business plan for CIC and would bring it before ISP for approval at the October meeting. The team will make a presentation to the college District Board of Trustees to secure a lease on some land near the Fort Walton Beach campus. Mack Gay stated that the ISP Business Plan is the heart and soul of the presentation to the trustees and thanked the team for their efforts.

City of Valparaiso Public Works Study

Van Swenson said the fact-finding has been completed and a draft report is being compiled.

General Comments

Dr. Richburg commented that he is amazed at the bureaucracy involved in governmental requests for ISP studies. He said that ISP is asked to conduct a study, then often the reports languish with no action. He suggested that ISP attempt to ascertain a certain level of commitment to change prior to conducting any study. He said this may require ISP becoming an advocate on some issues.

David Keener said that the courts recently raised charges to defendants and that the ISP Okaloosa County Court Costs report was the catalyst.

After much discussion, it was determined that ISP should request a statement of the requestor's expectations and that completed studies should be turned into white papers and placed in the library for public use.

Focus 2020

Environmental and Natural Resources

Mike Flynt said that the task force is monitoring two areas to determine where ISP might assist. The areas are the Total Maximum Daily Loads and the Clean Marine Program. He said there would be a Walton County Environmental Forum at Miramar Beach on September 24th and that task force members would attend.

Transportation

In an email, the following report was received from Bill Maxson.

The Transportation Task Force canceled a planned meeting due to Hurricane Ivan. Work is planned in the coming months to continue working with the West Florida Regional Planning Council (WFRPC) in advancing the Regional Transportation Authority (RTA) concept; participating with the Transportation Planning Organization in ongoing projects; and getting a complete update on transportation legislation in the Florida State Legislature and tracking the progress.

In the email, Bill Maxson also thanked members for their condolences concerning Nancy Maxson's mother's (Helen Hewett) death.

Public Services

No report.

Around the Room

Van Swenson complimented the college on its production of *Camelot*. He said the production rivaled shows he has seen in much larger venues.

Rae Williams said she was glad to be meeting in the Gallery once again and that the acoustics are much better than in the Learning Resources Conference Center.

Stan Berg said the League of Women voters would hold a discussion of the pros and cons to each proposed constitutional amendment on October 9, 2004 10 a.m. until 12 noon in the Shalimar Town Hall.

Guest Speaker

After a short break, Okaloosa County Supervisor of Elections, Pat Hollarn, was the guest speaker.

Adjournment

The meeting was adjourned at 12:30 p.m.