

Collegiate High School

at Northwest Florida State College

Leadership Development Program

Leadership Techniques Class – MNA2141

3 Semester Hour Credits (High School and College Electives)

Summary

The Collegiate High School Leadership Development Class is a leadership and professional development program offered by the Northwest Florida State College Leadership Institute. This five month experience is designed to enhance the participant's leadership skills and provide information, strategies, and opportunities for personal and professional growth. Participants will receive three credit hours and the curriculum is based on activities, classroom lectures, case studies, leadership assessments, and business experiences.

College Catalog Description: This interdisciplinary course addresses leadership in a group setting and focuses on leadership development through discussion, readings, group and individual projects and other applied activities.

Specific Topics Covered

- General Leadership Skills
- Personal Leadership Assessment
- Business Etiquette
- Career Panel
- Public Speaking
- Presentation Skills
- Business Attire
- Teamwork
- Project Planning
- Interviewing
- Resume and Application Writing
- Judicial Process-Mock Trial
- Community Service

Benefits to the Participant

- Learn and practice business etiquette
- Enhance personal communication skills
- Become equipped and motivated to assume leadership roles in a variety of settings
- Develop an awareness of the business community and professional careers
- Increase knowledge and appreciation of the judicial process (Mock Trial)

Application Criteria

The class size ranges from 10-20 participants. The Collegiate High School Leadership Program seeks participants who:

- Demonstrate leadership qualities
- Desire to better their professional abilities
- Will make the commitment of necessary time and effort to complete the program
- Display high standards of personal integrity