

# UPPER DIVISION COLLEGE CREDIT COURSE DESCRIPTIONS



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**ACG 3083**  
**Accounting: Concepts and Practice,**  
**3 credits,**  
**(Fall, Spring, Summer)**

This course explores the preparation and use of accounting information. Topics include mathematical procedures related to business decisions; terms and processes associated with the accounting cycle; financial statements for the sole-proprietorship, partnership and corporation; and foundations of managerial accounting. Prerequisite: Upper division standing and GEB 3031 or permission. ACG 2001 is strongly recommended. (With advance approval, students who have completed both ACG 2001 and ACG 2011 may substitute an upper division elective for this course.)

**ACG 4901**  
**Independent Study – Accounting,**  
**1 credit,**  
**(Offered as needed)**

A defined independent study which is pursued under direct supervision of a faculty member and recorded through departmental procedures. Designed to provide an in depth exploration of a special or advanced management topic, usually in conjunction with another upper division course or an approved lower division course. Activities include targeted readings and research, as well as a final project or portfolio. Departmental approval is required. Prerequisite: Upper division standing and permission.

**BUL 3320**  
**Law and Business,**  
**3 credits,**  
**(Fall, Spring, Summer)**

An introduction to the legal setting in which modern business operates; emphasis is on public and regulatory law, basic contract law, the processes of administrative, statutory and common law and interstate commerce issues; includes an overview of the UCC and intellectual property. Prerequisite: Upper division standing.

**BUL 4333**  
**Contract Formation and**  
**Administration,**  
**3 credits,**  
**(Fall, Spring, Summer)**

Students will be exposed to the differences in the public and private sector contracting environments. Emphasis will be placed on the fundamentals of contract formation including sealed bidding, negotiations, and best value methods. Students will learn the fundamentals of contract administration including inspection and acceptance, quality control, contract changes, and disputes. Prerequisite: Upper division standing and BUL 3320 or BUL 2241 and BUL 2242.

**BUL 4931**  
**Acquisition Law Seminar,**  
**3 credits,**  
**(Fall, Spring, Summer)**

This course addresses contract law as applicable to formation and administration of contracts with private and governmental agencies, with emphasis on the federal government. The following topics are also included: concepts of responsiveness and responsibility, bidding procedures, mistakes, negotiation procedures, changes, claims and dispute resolution. Students will explore the typical contracting problems that can lead to litigation. Prerequisite: Upper division standing and BUL 4333.

**EDE 3301**  
**Elementary School Teaching Strategies,**  
**3 credits,**  
**(Offered as needed)**

This course provides an overview of instructional models and strategies. Emphasis is placed on principles of state standards, instructional methods, and lesson planning and instruction. Students will develop knowledge of instructional models and lesson plan construction for effective implementation including the diverse student populations. The student will increase and apply knowledge and skills in the Uniform Core Curriculum

relevant to this content area. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; EDG 3410C; Successful completion of Teacher Education Benchmark 2 courses or permission of the Department Chair. Corequisite: EDG 3410C

**EDE 4223C**  
**Integrating Art, Music,**  
**and Physical Education Methods,**  
**3 credits,**  
**(Offered as needed)**

This integrative course provides students with critical understanding of art, music, and physical education. Emphasis is placed on the effective integrative lesson planning and modeling techniques to art, music, and physical education in elementary schools. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 courses or permission of the Department Chair. Corequisite: EDG 3410C

**EDE 4930C**  
**Seminar in Elementary Education,**  
**1 credit,**  
**(Offered as needed)**

This course is designed to prepare the pre-service teacher to transition into the workplace. Includes resume writing, professional dress and demeanor, interview techniques, refining professional portfolio, class discussion of issues common to teacher interns, and review strategies for certification exams. Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmarks 2 and 3 or permission of the Department Chair. Corequisite: EDG 3410C

**EDE 4940  
Internship: Elementary Education,  
9 credits,  
(Offered as needed)**

The internship is the culminating course in the professional teacher education program. A teacher candidate must demonstrate competency on the twelve Florida Educator Accomplished Practices (FEAPS) at the pre-professional level during one semester of full-day internship in approved public or private schools. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. Internship placement will be no more than 15 weeks and no fewer than 11 weeks. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmarks 2 and 3 or permission of the Department Chair. Corequisite: EDG 3410C

**EDF 3214  
Human Development and Learning,  
3 credits,  
(Offered as needed)**

This course is designed to cover the principles of learning and student development with applications to learning/teaching situations. Identification and analysis of students' academic, physical, cognitive, emotional, motivational, and social development is to be emphasized. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Admission to the Teacher Education Program. Corequisite: EDG 3410C

**EDF 3430  
Measurement, Evaluation, and  
Assessment in Education,  
3 credits,  
(Offered as needed)**

This course studies the basic principles and methods of measurement, evaluation, and methods of test construction. Students will interpret standardized test scores, construct teacher-made tests and other classroom assessments, and evaluate portfolio and performance assessment. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Admission to the Teacher Education Program. Corequisite: EDG 3410C

**EDG 3410C  
Classroom Management,  
School Safety, Law, and Ethics,  
3 credits,  
(Offered as needed)**

Pre-service teachers are provided strategies for managing a safe, stimulating learning environment for all learners. This course emphasizes school safety, law, and ethics as they apply to schools, districts, and the learning environment. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: Admission to the Teacher Education Program

**EEX 3070  
Methods of Inclusion and  
Collaboration,  
3 credits,  
(Offered as needed)**

This course examines the basic identification techniques and strategies used to promote academic and social integration and interaction of "mainstreamed" exceptional students. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Admission to the Teacher Education Program. Corequisite: EDG 3410C

**FIN 4402  
Financial and Economic Management,  
3 credits,  
(Fall, Spring)**

This course addresses the application of contemporary theory and practice in business resource allocation. Topics include: capital budgeting, equity and capital financing, capital management, analysis of financial statements, pricing theory, management of working capital and other topics relevant to the acquisition, financing, and management of business assets and business decision making. Both the economic and financial perspectives will be presented. Prerequisite: Upper division standing and ACG 3083; or upper division standing and ACG 2001 and ACG 2011; or upper division standing and ECO 2013 or ECO 2023, ECO 2013 or ECO 2023 is strongly recommended. (With advance approval, students who have completed both ECO 2013 and ECO 2023 may substitute an upper division elective for this course.)

**GEB 3031  
Contemporary Business Practices,  
3 credits,  
(Fall, Spring, Summer)**

This course includes an orientation to and examination of opportunities and challenges facing managers in contemporary business organizations. Introduces the competencies of teamwork, communication, creative thinking, adapting to change, decision making and customer service through application to issues and problems across the general business spectrum. Prerequisite: Upper division standing.

**GEB 3213  
Business and Administrative  
Communication,  
3 credits,  
(Fall, Spring, Summer)**

A comprehensive course in effective and efficient communications in the business world; includes preparation of reports, proposals and presentations, technical writing skills, composition of standard business documents including persuasive messages, sales letters, customer service correspondence, instructional memoranda, and policy and procedure development. Prerequisite: Upper division standing and ENC 1101 or permission.

**GEB 3434  
Ethics for Business Leaders,  
2 credits,  
(Fall, Spring, Summer)**

This course uses a case study approach to focus on the significant ethical and legal issues facing today's business leaders. The theoretical and philosophical background will be presented along with real-life examples of ethics in the workplace. Cases and readings will be used to develop both analysis and application skills in the following areas: corporate and personal decision making, organizational culture and reputation, social responsibility and social reporting, customer relations, employee relations, financial reporting, technology, privacy/confidentiality and communications. Prerequisite: Upper division standing; prior coursework in management, human relations or general business is desirable.

**GEB 3444**  
**Business Trends and Issues,**  
**3 credits,**  
**(Fall, Spring, Summer)**

This course builds on the traditional themes and concepts of the general business area through specialized readings on trends and issues facing today's business and industry leaders. Students will read opinion pieces by noted in-field experts, as well as conduct basic research on contemporary issues such as information and workplace security, diversity in the workplace, outsourcing functions/services and global competition, with an eye to improving business operations. Prerequisite: Upper division standing.

**GEB 3930**  
**Business Project and Acquisitions**  
**Terms and Concepts,**  
**1 credit,**

**(Fall, Spring, Summer)**  
Students will apply specialized terminology of project and acquisitions management in various communication venues including short written documents and summary analyses. Emphasis will be placed upon the latest terms, abbreviations and jargon applicable to the field: students will research selected terms and concepts in various contemporary periodicals and publications. Prerequisite: Upper division standing.

**GEB 3933**  
**Business Research,**  
**1 credit,**  
**(Fall, Spring, Summer)**

This seminar-style course, offered in group or individual format, provides an introduction to various references, databases, periodicals, journals and other publications essential to the research of contemporary business issues; also included are methods of accessing resources via the internet, designing search strategies, citing internet resources and evaluating research materials. Prerequisite: Upper division standing.

**GEB 4454**  
**Business in a High Technology**  
**Environment,**  
**3 credits,**  
**(Fall, Spring, Summer)**

Presents the special challenges and opportunities of managing a high technology firm or a traditional entity operating in the high technology environment; addresses software/information security, recruiting technical personnel, outsourcing, equipment security, updating

equipment, telecommuting and similar issues. Prerequisite: Upper division standing and GEB 3031.

**GEB 4901**  
**Independent Study –**  
**Business Administration,**  
**1 credit,**  
**(Offered as needed)**

A defined independent study which is pursued under direct supervision of a faculty member and recorded through departmental procedures. Designed to provide an in depth exploration of a special or advanced business administration topic, usually in conjunction with another upper division course or an approved lower division course. Activities include targeted readings and research, as well as a final project or portfolio. Departmental approval is required.

**GEB 4930**  
**Special Topics: Project Management,**  
**3 credits,**  
**(Offered as needed)**

An individual or group course designed to provide students with the opportunity to pursue a special topic(s) in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission.

**GEB 4931**  
**Special Topics: Acquisitions,**  
**3 credits,**  
**(Offered as needed)**

An individual or group course designed to provide students with the opportunity to pursue a special topic(s) in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission.

**GEB 4932**  
**Special Topics: Quality Improvement,**  
**3 credits,**  
**(Offered as needed)**

An individual or group course designed to provide students with the opportunity to pursue a special topic(s) in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission.

**GEB 4933**  
**Special Topics: Management,**  
**3 credits,**  
**(Offered as needed)**

An individual or group course designed to provide students with the opportunity to pursue a special topic(s) in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission.

**GEB 4934**  
**Special Topics: Business**  
**Administration,**  
**3 credits,**  
**(Offered as needed)**

An individual or group course designed to provide students with the opportunity to pursue a special topic(s) from the area of business administration in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission.

**GEB 4941**  
**Internship: Business,**  
**3 credits,**  
**(Fall, Spring, Summer)**

An individualized course in supervised work experience; provides the student with supervised, business-related work experience and the opportunity to build upon existing management skills and experience. Prerequisite: Upper division standing and permission of the instructor.

**ISC 4145**  
**Global Systems**  
**3 credits,**  
**(Offered as needed)**

Global Systems will expose students to a broad overview of the structure and processes occurring on Earth. Students will gain a broad understanding of the interactions between the atmosphere, biosphere, lithosphere, and hydrosphere. Course topics will be related to current environmental issues and our local ecosystems. This course is focused on Earth system science content with development of methods specific to teaching middle school science as a secondary objective. Prerequisite: Admission to the Teacher Education Program or Permission of Department Head/Dean; EDG 3410C; BSC 1010C; GLY 2010C; CHM 1025 or PHY 1020; Corequisite: EDG 3410C

**LAE 4313**  
**Language Skills and Literature,**  
**3 credits,**  
**(Offered as needed)**

The basis for understanding language development, theories of language, and the issues and experiences important to the development of literacy are emphasized in this course. Exploration of the language experience and its impact on the student and the school environment are crucial elements of this course. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Associate Dean. Corequisite: EDG 3410C

**LAE 4314C**  
**Methods in Teaching Language Arts**  
**in Elementary School,**  
**3 credits,**  
**(Offered as needed)**

The development and implementation of methods, materials, content, organization for teaching reading, writing, listening, and speaking in the elementary school are highlighted in this course. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Associate Dean. Corequisite: EDG 3410C

**MAE 3310C**  
**Teaching Elementary School**  
**Mathematics Methods,**  
**3 credits,**  
**(Offered as needed)**

Methods, materials, teaching strategies, organizational skills, and applications for teaching mathematics at an elementary school level are developed and implemented in this course. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Associate Dean. Corequisite: EDG 3410C

**MAN 3052**  
**Management Philosophy and Practice,**  
**3 credits,**  
**(Fall, Spring, Summer)**

A comprehensive study of contrasting philosophies of management, current theories of leadership, management and supervision, as well as current trends and issues for business managers; focuses on applications and cases for development of competencies across all business functions and units; emphasis is placed on the cross-functional aspects of management, as well as the manager's need for a general business perspective. Prerequisite: Upper division standing. Concurrent or prior enrollment in GEB 3031 is recommended.

**MAN 3120**  
**Leadership and Group Dynamics,**  
**3 credits,**  
**(Fall, Spring, Summer)**

An applied leadership course with a focus on case studies, projects and group interaction; includes theoretical background on group dynamics, small group behavior and motivation, power, types of groups, verbal and non-verbal communication skills and team-building. Emphasis will be placed on sociological and psychological dimensions of inter-group relations, including analysis and problem-solving through simulations, cases and similar activities which reflect a general business perspective, as well as leadership and group dynamics across a variety of business units/functions. Prerequisite: Upper division standing; GEB 3031 and MAN 3052 recommended, but not required.

**MAN 3310**  
**Issues in Human Resource**  
**Management,**  
**3 credits,**  
**(Fall, Spring, Summer)**

Introduces the full range of human resource management functional areas, including recruiting and hiring staff, performance evaluations, employment regulations, discipline and termination, downsizing, compensation and benefits, job analysis, the organized labor setting, equity/diversity issues, and policy design. Approach will focus on current issues and applications. Prerequisite: Upper division standing; MAN 3052 preferred.

**MAN 3320**  
**Employee Staffing and Benefits,**  
**2 credits,**  
**(Spring)**

An intermediate level course in employment staffing issues focusing on staffing patterns, organizational structures, job analysis and design, staffing efficiencies, employee assistance programs, staff projection models, and employee services. Prerequisite: Upper division standing and MAN 3310

**MAN 3350**  
**Training and Development,**  
**2 credits,**  
**(Fall, Spring, Summer)**

Covers various staff training and development models, effective workshop techniques, designing and implementing company-wide training and development programs. Assessment of training needs, training and development as a benefit and setting development goals; students will design and conduct at least one

workshop/training session for fellow students. Prerequisite: Upper division standing and GEB 3213.

**MAN 3574**  
**Acquisition Management,**  
**3 credits,**  
**(Spring, Summer)**

Students will be exposed to the fundamentals of government acquisitions. This course provides conceptual material on government acquisitions, to include program planning, execution, and control. Students will be introduced to the elements of program risk and learn risk management techniques. The systems engineering process will be emphasized to include work breakdown structures, cost - benefit analysis, and scheduling. Prerequisite: Upper division standing and GEB 3031 or MAN 3052.

**MAN 3583**  
**Project Management,**  
**3 credits,**  
**(Fall, Spring, Summer)**

In this introductory Project Management course, students will be exposed to the fundamentals of general project management. This course provides conceptual material on project management techniques appropriate in system/subsystems management. Topics include project management functions, project manager roles and responsibilities, the project life cycle, and conflict resolution. Emphasis will be placed on project oversight issues across the various business units and functions. Prerequisite: Upper division standing and GEB 3031 or MAN 3052.

**MAN 4401**  
**Labor Relations,**  
**2 credits,**  
**(Fall, Spring, Summer)**

This course explores the impact of employee organizations on labor relations, current problems, conflicts and trends and includes the development of managerial approaches to achieve labor management cooperation. Prerequisite: Upper division standing and MAN 3310.

**MAN 4520**  
**Quality Management,**  
**3 credits,**  
**(Fall, Spring, Summer)**

This course examines the strategic role of quality within an organization, as well as strategic issues involved in managing quality. Topics include assessing customer requirements, developing customer focus and measuring quality performance. Prerequisite: Upper division standing; GEB 3031 or MAN 3052 preferred.

**MAN 4555**  
**Quality Certification: ISO 9000,**  
**3 credits,**  
**(Fall, Spring, Summer)**

A comprehensive study of internationally uniform quality standards (ISO 9000 and the steps to individual and organizational certification; includes management responsibility, quality system documentation, contract review, design control, process control, inspection and testing, corrective actions and other certification topics. Prerequisite: Upper division standing and MAN 4520 or permission.

**MAN 4720**  
**Strategic Planning and Management,**  
**3 credits,**  
**(Fall, Spring, Summer)**

This course addresses the integration of organizational functions to achieve competitive advantage and organizational harmony through strategy formulation, implementation and evaluation. Activities include case studies and a strategic planning simulation. Topics include change theory, decision-making, planning models, and strategic planning processes as applied in a variety of business settings, units, and functions. Prerequisite: Upper division standing and GEB 3031 and MAN 3052 or permission.

**MAN 4901**  
**Independent Study – Management,**  
**1 credit,**  
**(Offered as needed)**

A defined independent study which is pursued under direct supervision of a faculty member and recorded through departmental procedures. Designed to provide an in depth exploration of a special or advanced management topic, usually in conjunction with another upper division course or an approved lower division course. Activities include targeted readings and research, as well as a final project or portfolio. Departmental approval is required.

**MAN 4930**  
**Applications Seminar: Acquisitions,**  
**3 credits,**  
**(Fall)**

In this seminar, students will have the opportunity to participate in hands-on projects applying the techniques in MAN 3574 (Acquisitions Management). Emphasis will be on government acquisition management, students will create a work-breakdown structure, a project schedule, and perform a cost-benefit analysis of alternatives. Earned value management will be introduced as a method of program control. Students will also identify potential risk areas and suggest mitigation plans. Prerequisite: Upper division standing and MAN 3574.

**MAN 4931**  
**Applications Seminar:**  
**Project Management,**  
**3 credits,**  
**(Fall)**

This seminar will build on the basic project management skills by introducing the basic tools used by project managers. The student will learn management techniques for project planning, budgeting, scheduling and control techniques, cost estimating and project management software applications. Students will be exposed to the relationship of purchasing and contracting with project management. Prerequisite: Upper division standing and MAN 3583.

**MAN 4932**  
**Contract Negotiations Seminar,**  
**3 credits,**  
**(Offered as needed)**

This seminar will refine the negotiation skills of the student through the use of readings, class discussions, case analyses, and practical exercises. Students will be introduced to goals, objectives, and strategies, as well as using appropriate tactics and methods to achieve them. The course will also help students understand the role of communication, power, and personality in the negotiation process and facilitate them assessing their personal abilities and traits as they relate to negotiation. While the course will focus on negotiation of defense-related contracts, the principles covered will apply to the entire range of interpersonal relationships. Prerequisite: Upper division standing; BUL 4333.

**MAN 4933**  
**Best-Value Source Selection Seminar,**  
**3 credits,**  
**(Offered as needed)**

Focus is on the best-value source selection process. Students will walk through the acquisition cycle. Topics will include acquisition strategy, pre-solicitation activity, preparation for evaluation, initial proposal evaluation, discussions or negotiations, final proposal revision and recommendations and decisions. Prerequisite: Upper division standing and MAN 3574.

**MAN 4934**  
**Logistics Management Seminar,**  
**3 credits,**  
**(Offered as needed)**

A special topics course conducted in group or individual format; focus is on the terms, concepts and processes associated with logistics and distribution in the contemporary business environment. Prerequisite: Upper division standing and MAN 3583 or MAN 3574.

**MAN 4940**  
**Internship: Management,**  
**3 credits,**  
**(Fall, Spring, Summer)**

An individualized course in supervised work experience; provides the student with supervised, management-related work experience and the opportunity to build upon existing management skills and experience. Prerequisite: Upper division standing and permission of instructor.

**MHF 4404**  
**History of Mathematics,**  
**3 credit hours,**  
**(Offered as needed)**

The course is for students pursuing an education degree with an emphasis in middle school and secondary mathematics. This course covers the evolution of mathematics from early number systems through modern mathematics. Prerequisite: Grade of "C" or better in MAC 2311 or concurrent enrollment in MAC 2311 or equivalent.

**NUR 3067****Health Assessment,  
3 credits,  
(Spring, Summer)**

This course is designed to develop the student's knowledge for obtaining and recording a systematic, comprehensive health history and physical examination of the adult. The course involves the synthesis of nursing, biologic, psychologic, and sociocultural knowledge and theories as they apply to the findings obtained in the comprehensive health assessment of clients of various ages. Corequisite or Prerequisite: NUR 3080

**NUR 3067L****Health Assessment Laboratory,  
1 credit,  
(Summer)**

This course involves the development of skills and knowledge regarding Health assessment and including a psychosocial assessment. Emphasis will be placed on collection of a data base through physical assessment, history taking and interviewing. Permission is required. Prerequisite: Must have an active RN license in the state of Florida. Corequisite or Prerequisite: NUR 3067

**NUR 3679****Nursing Care of Complex Clients,  
3 credits,  
(Spring)**

This course assists the RN-BSN student in the assimilation of pathophysiology, assessment, and pharmacological nursing concepts with variety complex client issues. This course provides expanded concepts related to nursing care for individuals experiencing complex alterations in health problems as they progress through a variety of health care delivery systems and environments. Prerequisites: NUR 3076, NUR 3076L

**NUR 3080****Dimensions of Baccalaureate  
Nursing Practice,  
3 credits,  
(Fall)**

This course will provide Registered Nurses, who are returning to school to earn a Baccalaureate degree, an opportunity to advance professional practice concepts. As designed, the course engages the student intellectually in an ongoing professional dialogue and journey with peers, colleagues, and instructors

that serves to broaden the student's professional development and builds on preexisting knowledge and experiences. The course curriculum is written for adult learners with the characteristics of self-direction, prior experience, applicability to practice, and motivation to meet the challenge to expand their knowledge base and to utilize advanced critical thinking skills. Prerequisite: Students must be a Registered Nurse.

**NUR 3678****Nursing Care of  
Vulnerable Populations,  
3 credits,  
(Summer)**

Caring for the vulnerable members of society is a function nurses perform without regard for their own ambitions, personal safety, and financial security. This course is designed to pull together material from different cultures and at risk groups of individuals considered vulnerable populations. Key concepts will be discussed that will provide a basic structure for caring for the vulnerable, the relevance of nursing theories to vulnerable populations, nursing research showing the kinds of phenomena nurses study, and many ideas about learning to work with and advocate for vulnerable individuals.

**NUR 3837****Health Care Issues,  
2 credits,  
(Spring)**

This course provides a forum for the exploration and evaluation of concerns germane to contemporary nursing. The focus of this course is on the nursing profession and current major issues and problems that concern it. Social forces influencing changes in the nursing profession are analyzed in terms of historical antecedents and their current manifestations. Recently passed, and pending legislature at both the national and state levels is emphasized. Prerequisite: Current RN Licensure.

**NUR 3955****Portfolio I,  
1 credit,  
(Fall)**

This course will provide RN-BSN students an opportunity to develop an electronic professional portfolio to express one's professional nursing expertise and proficiency.

**NUR 4165****Evidence-Based Practice:  
Incorporating Nursing Research,  
3 credits,  
(Spring)**

This course is designed to provide the RN to BSN student with an introduction to the research process and evidence based practice. The purpose of the course is to stimulate interest in nursing research; to enable students to understand and judge the usefulness of scientific findings; and to develop an understanding of how clinical proficiency is combined with experimental proof to produce nursing practices based upon evidence. An online teaching method is used with optional workshops available to students. Prerequisite: STA 2023

**NUR 4295****Introduction to Critical Care Nursing,  
3 credits,  
(Summer)**

This course examines the needs of the critically ill client. As part of the human experience, the integrity of the individual and family may be disrupted by a critical illness. During such time, the critical care nurse assists the individual and family to restore life processes to a state of dynamic equilibrium. This course emphasizes the involvement through use of scientific rationale and application of the nursing process in providing care to the individual client and family. Critical care concepts and skills for promoting client and family well-being are stressed.

**NUR 4615,****Family and Community Health,  
3 credits,  
(Fall)**

Synthesis of theories and concepts applied in family, population groups, and community as units of care. The focus is on factors that affect the health and well-being of family groups from diverse cultures, ethnic, and social backgrounds as they respond to everyday life events. The nursing process is used to examine multiple influences impacting life-course experiences of families and communities to enhance functioning. Emphasis is on engagement of family members in health promotion, risk reduction, and disease prevention. Prerequisite: NUR 3067, NUR 3067L; Corequisite: NUR 4615L

**NUR 4615L**  
**Family and Community Health Lab,**  
**2 credits,**  
**(Fall)**

The Family and Community Health Nursing Lab course is designed to facilitate the conceptualizing of family, population groups, and community as units of care. The course focuses on risk reduction, health maintenance, and promotion of high level wellness to individuals, families and groups in the community. The student is provided the opportunity to assess the health needs of selected families in the community setting with selected health promotion and health maintenance needs. Prerequisites: NUR 3080, NUR 3067, NUR 3067L; Corequisite: NUR 4615

**NUR 4827**  
**Nursing Leadership and Management,**  
**3 credits,**  
**(Spring)**

Group process provides the forum to study leadership, collaboration, and coordination in health care settings. Students develop an evidence based paper to deal with key leadership and management issues related to professional goals. This course is designed to improve the health of consumers through nursing actions. Prerequisites: NUR 3080, NUR 4165, NUR3067, NUR 3067L, NUR4615, NUR4615L; Corequisite: NUR 4827L

**NUR 4827L**  
**Nursing Leadership and**  
**Management Lab,**  
**2 credits,**

Nursing leadership and management practicum focuses on the roles and functions of the professional nurse. Issues associated with health care delivery and realistic concerns of employment as a professional nurse are explored. The clinical practicum provides an opportunity to plan, implement and evaluate change in the practice of nursing. Prerequisites: NUR 3080, NUR 4165, NUR3067, NUR 3067L, NUR4615, NUR4615L; Corequisites: NUR 4827

**NUR 4956**  
**Portfolio II,**  
**1 credit,**  
**(Spring)**

This course will provide RN to BSN students an opportunity to complete and evaluate their electronic professional portfolio to express their professional nursing expertise and proficiency. Portfolio II provides students an opportunity to develop their plan for life-long learning. Prerequisite: NUR3955

**PAD 3003**  
**Issues in Public Service**  
**Administration,**  
**3 credits,**  
**(Offered as needed)**

An introduction to public administration and policy in America. This course is designed to provide undergraduate students a basic understanding and appreciation of the administration of the public sector. It is intended to provide an overview of public administration for students interested in public service and for students, who as good citizens, want an appreciation of the complexities of public management. Prerequisite: Upper division standing.

**PAD 3393**  
**Advanced Emergency Management,**  
**3 credits,**  
**(Offered as needed)**

This course examines functional demands that emergency managers should be aware of in crafting emergency management policies and programs. Students investigate how public policy choices impact emergency planning and the consequences of a disaster. It is designed to help the student develop an in-depth understanding of overall emergency management principles, practices, and standards in the local, national, and international environments. Prerequisite: Upper division standing.

**PAD 3882**  
**Special Topics in Public Service**  
**Administration,**  
**4 credits,**  
**(Offered as needed)**

This course focuses on current issues and trends in the field of public service administration. The course is structured to introduce management and administrative topics in public service, examine the implications to the field, and reformulate recommendations. This course will begin developing skills in project design and presentation. This course will enhance critical thinking skills. Prerequisite: Upper division standing.

**PAD 4933**  
**Special Topics in Public**  
**Administration,**  
**3 credits,**  
**(Offered as needed)**

This is an individual or group course designed to provide students with the opportunity to pursue a special topic(s) from the area of public administration in depth; may be repeated as topics change. Prerequisite: Upper division standing and permission of the instructor. May be taken 3 times for credit.

**RED 3309C**  
**Early and Emergent Literacy K-2,**  
**3 credits,**  
**(Offered as needed)**

This course is designed to increase the understanding of early literacy development and the conditions which promote total literacy from birth through lower elementary grades. Language theory and current research are used to shape informed practices regarding literacy development. Connections are made among all aspects of literacy learning: reading, writing, listening, speaking and attitude development. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Admission to the Teacher Education Program. Corequisite: EDG 3410C

**RED 3511C**  
**Intermediate Literacy 3-6:**  
**Reading and Thinking,**  
**3 credits,**  
**(Offered as needed)**

This course combines the theory and practice in the teaching of reading/literacy in the elementary intermediate grades. Procedures for meeting individual differences, differentiated instruction, selected use of materials, and classroom organizations will be examined. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Admission to the Teacher Education Program. Corequisite: EDG 3410C

**RED 4312**  
**Integration of Assessment into**  
**Classroom Reading,**  
**2 credits,**  
**(Offered as needed)**

This course introduces formal and informal methods and materials used to identify reading strengths and weaknesses of students. Emphasis is placed on integrating assessments into the curriculum to strengthen instructional strategies and student success. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Associate Dean. Corequisite: EDG 3410C

**RED 4519C**  
**Diagnostic and Instructional**  
**Interventions in Reading,**  
**3 credits,**  
**(Offered as needed)**

This course introduces formal and informal methods and materials used to identify reading strengths and weaknesses of students. Emphasis is placed on diagnosis of reading problems, administration of assessments, evaluation of results and planning instructional interventions to remediate reading difficulties. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Department Chair. Corequisite: EDG 3410C

**RED 4854L**  
**Reading Practicum,**  
**2 credits,**  
**(Offered as needed)**

This course provides application of knowledge of reading development to reading instruction. Emphasis is placed on increased reading proficiency for struggling students, including students with disabilities and students from diverse populations. Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmarks 2 and 3 or permission of the Department Chair. Corequisite: EDG 3410C

**SCE 3310C**  
**Teaching Science in the Elementary**  
**School Methods,**  
**3 credits,**  
**(Offered as needed)**

The focus of this course encompasses the philosophy, methods, organizational skills, and applications for teaching science in the elementary school. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Department Chair. Corequisite: EDG 3410C

**SSE 4313C**  
**Teaching Social Science in the**  
**Elementary School Methods,**  
**3 credits,**  
**(Offered as needed)**

This course concentrates on the methods of planning and strategies employed in teaching K-6 subjects related to the study of people and their relationships with other people and their environment. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Department Chair. Corequisite: EDG 3410C

**TSL 3080**  
**Foundations of Teaching ESOL**  
**in the Schools,**  
**3 credits,**  
**(Offered as needed)**

Students examine the issues, principles, and practices of teaching English to Speakers of Other Languages. This course also provides the foundation of knowledge necessary to meet the instructional needs of linguistically and culturally diverse students. Teacher-parent communication techniques will also be emphasized. This course requires a minimum grade of "C". Prerequisite: EDG 3410C; Admission to the Teacher Education program. Corequisite: EDG 3410C

**TSL 4081C**  
**TESOL Issues and Practice,**  
**3 credits,**  
**(Offered as needed)**

This course is designed to integrate the theories and principles of the teaching of English to Speakers of Other Languages and applying them to classroom instruction. ESOL methodology and curriculum will be emphasized as they relate to current best practice in ESOL instruction. The student will increase and apply knowledge and skills in the Uniform Core Curriculum relevant to this content area. This course requires a minimum grade of "C". Current background check (fingerprinting) acceptable to the District in which the field experience will take place is required for this course. Prerequisite: EDG 3410C; Successful completion of Teacher Education Benchmark 2 or permission of the Department Chair. Corequisite: EDG 3410C