NORTHWEST FLORIDA STATE COLLEGE

NUR 1021C/Nursing Process I - Theory Syllabus - 6 credit hours/105 clock hours. Fall 2016

- Professor: Candis Carrillo, RN, MSN, CNE (Course Coordinator)
- Assistant Professor: Janet Flynn, RN, MSN, DNP (Clinical Coordinator)
- Office Hours: Information posted on faculty office door and on course D2L
- Phone: (850) 729-6478 (Candis Carrillo); (850) 729-6479 (Janet Flynn)
- Email: carrillc@nwfsc.edu; flynnj2@nwfsc.edu
- Final Exam Date: December 12, 2016 and Time: 1230 - 1430
- Web Page: Not applicable.
- Reference Number: 10935
- Campus/Room: Building 420/Room 343 – New Version (Previously Building E, Room 101)
- Class Days: Monday and Wednesday
- Class Times: 1230 – 1530
- Electronic Resources: Posted on Course D2L and Evolve LMS.

Course Description

This course introduces concepts and principles of holistic nursing care. Students will build on knowledge obtained in the biophysical and psychosocial sciences in this first of four clinical nursing courses in the nursing curriculum. Theory content includes an introduction to health care system; ethical-legal aspects of nursing practice; health and illness; communications; functional health patterns of clients; stress-adaptation; professional behaviors (e.g., caring behaviors); and all steps of the nursing process with emphasis on assessment of older adult clients. Students begin socialization into the role of the associate degree nurse as a member of the interdisciplinary health care team.

Course Prerequisites

Admission into nursing program
BSC 1085C – Anatomy & Physiology I

Co-requisites

NUR 1021L Nursing Process I Clinical Experience
BSC 1086C – Anatomy & Physiology II
HUN 2201 -- Nutrition

Course Materials

RequiredTexts

CAE,Inc.(n.d.) safeMedicateSoftware.(Mustbepurchasedonline–moreinformationwillbegivenata laterdate.)

Lilley, L., Collins, S., & Snyder, J. (2017). *Pharmacology and the Nursing Process*, (8thEd.). St.Louis: Mosby-Elsevier.ISBN:978-0-323-35828-6(**Note**: The Pharmacology textbook is included in the list of required texts because the Pharmacology textbook is included in the Elsevier package*.*)

Perry, A. G., Potter, P. A., &Ostendorf, W. R. (2014). *Clinical Nursing Skills & Techniques,* (8th ed.). St. Louis, MO: Elsevier Inc.

Clinical Skills: Skills for Nursing Collection: Essentials Collection (Access Card), (1sted.). (2016). St. Louis, MO: Elsevier Inc.

Potter, P., Perry, A., &Stockert, P. (2016). *Fundamentals of Nursing*, (9thEd.). St. Louis:Mosby-Elsevier. ISBN:978-0323327404– or --get the Pageburst E-book onVital Source: ISBN:978-0-323-08927-2

Upchurch, S, Henry, T., Pine, R., &Rickles, A. (2014). *HESI Comprehensive Review for theNCLEX-RN Examination*, (4thEd.). St. Louis:Elsevier.ISBN:978-1-455-72752-0

** Nursing Central
Deglin, J. & Vallerand, A. (2015). *Davis's Drug Guide for Nurses*, (6thed.). Philadelphia, PA: F.A. Davis Co.
Sommers, M. S. &Fannin, E. F. (2015). *Diseases and Disorders: A Nursing TherapeuticsManual*, (5thEd.). Philadelphia, PA: F.A. Davis Co.
Van Leeuwen, A. &Bladh, M. L. (2015). *Davis's Comprehensive Handbook of Laboratory and Diagnostic Tests with Nursing Implications*, (6thEd.). Philadelphia, PA: F.A. Davis Co.
Venes, D., editor. (2014) *Taber's Cyclopedic Medical Dictionary*, (22nded.).Philadelphia, PA: F. A. Davis Co.
Doenges, M. E., Moorhouse, M. F., &Murr, A. C. (2016). *Nurse's Pocket Guide, Diagnoses, Prioritized Interventions, and Rationales*, (14th Edition). Philadelphia, PA: F.A. Davis Co. (additional resource added to Nursing Central)

PLEASE NOTE: These references are available on **Nursing Centralby Unbound Medicine which is available for all students. Access portals include computer internet, hand held devices (tablet, iPad, etc.), and smart phones. **Nursing Central** contains the titles listed above as well as well as other resources. Access to this resource will be established during first week of classes.

Optional Texts:

Jones, S. (2012). <u>Pocket Anatomy & Physiology</u>. 2nd ed. Philadelphia:
F. A.Davis. ISBN:978-0-80-363281-3

Katz, J., Carter, C., Bishop, J., &Kravitz, S. (2010). <u>Keys to Nursing Success</u>, (3rdEd.,
revised).Upper Saddle River, N. J.:Prentice-Hall.ISBN: 978-0-13-703684-4

Nugent, P. & Vitale, B. (2015). <u>Fundamentals Success</u>, (4thed.). Philadelphia: F. A. Davis.
ISBN:978-0-8036-4414-4

Nugent, P. & Vitale, B. (2015). <u>Test Success:Test-Taking Techniques for Beginning Nursing
Students,</u> (7thEd.). Philadelphia: F. A. Davis. ISBN:978-0-8036-4418-2

Course Outline/Hours

Title	Content	Hours
UNIT I	Nursing and the Health Care Environment	**Lecture** 3
UNIT II	Caring Throughout the Life Span	6
UNIT III	Critical Thinking in Nursing Practice	12
UNIT IV	Professional Standards in Nursing Practice	6
UNIT V	Foundations for Nursing Practice	15
UNIT VI	Psychosocial Basis for Nursing Practice	6
UNIT VII	Physiological Basis for Nursing Practice	27

	Total	75

		Supplemental
Examinations	5 unit exams, 1 final exam, 1 HESI exam	8
Required Activities (e.g. fitne therapeutic communication, group teaching project)		22 -----
	Total	30 ⎯⎯
	Total contact hours	105

Course Overview/Topical Outline

I.	*Nursing and the Health Care Environment*
	    Nursing Today
	    Health Care Delivery System
	    Community-Based Nursing Practice
	   Theoretical Foundations of Nursing Practice
	    Evidence-Based Practice

II.	*Caring Throughout the Life Span*
	    Health and Wellness
	    Caring in Nursing Practice
	    Caring for the Cancer Survivor
	    Culture and Ethnicity
	    Caring for Families
	    Developmental Theories
	    Conception Through Adolescence
	    Young and Middle Adults
	    Older Adults

III.	*Critical Thinking in Nursing Practice*
	    Critical Thinking in Nursing Practice
	    Nursing Assessment
	    Nursing Diagnosis
	    Planning Nursing Care
	    Implementing Nursing Care
	    Evaluation
	    Managing Patient Care

IV.	*Professional Standards in Nursing Practice*
	    Ethics and Values
	    Legal Implications in Nursing Practice
	    Communication
	    Patient Education
	    Documentation and Informatics

V.	*Foundations for Nursing Practice*

	Patient Safety
	Infection Prevention and Control
	Vital Signs
	Health Assessment and Physical Examination
	Medication Administration
	Complementary and Alternative Therapies
VI.	*Psychosocial Basis for Nursing Practice*
	Self-Concept
	Sexuality
	Spiritual Health
	The Experience of Loss, Death, and Grief
	Stress and Coping
VII.	*Physiological Basis for Nursing Practice*
	Activity and Exercise
	Hygiene
	Oxygenation
	Fluid, Electrolyte, and Acid-Base Balance
	Sleep
	Pain Management
	Nutrition
	Urinary Elimination
	Bowel Elimination
	Mobility and Immobility
	Skin Integrity and Wound Care
	Sensory Alterations
	Case of Surgical Clients

Nursing Course Objectives

Upon completion of this course the student should be able to:

1. Demonstrate beginning knowledge of the nursing process, starting to utilize a holistic approach to client care, with a focus on the assessment phase in caring for adult clients in acute and long-term care settings.

2. Begin to define evidenced based practice as it applies to client teaching and risk reduction in encouraging collaborative care with the client.

3. Recall knowledge derived from the biophysical and psychosocial sciences in the application of critical thinking in client care. Begin to define evidenced based practice in development of individualized nursing care planning.

4. Demonstrate beginning understanding of incorporating concepts of quality and cost-effective healthcare resource management in providing safe basic nursing skills in acute, sub-acute and long-term care settings.

5. Demonstrate basic and beginning therapeutic communication skills in caring for clients within the health care setting, working with peers, faculty, and other members of the health care team.

6. Identify the importance of independent and collaborative interventions in developing a holistic nursing care plan for clients within a defined health care setting.

7. Discuss and begin to apply nursing care that reflects understanding of diverse cultural, socioeconomic, and religious beliefs of clients and their families.

8. Recognize one's own accountability for professional behaviors and demonstrate personal responsibility to practice in an ethical and legal manner as a beginning nursing student.

Student Learning Outcomes

Upon completion of the Northwest Florida State College ASN Nursing Program, graduates will:

1. Provide client assessment through the collection, analysis, and synthesis of relevant data in order to holistically appraise the client's health status.

2. Promote health maintenance and reduce risk through client health education, informed decision making, and support of the client's self-care activities.

3. Use evidence based practice and critical thinking to find solutions, individualize care, and assure the delivery of accurate, safe care for clients. This includes performing accurate assessments, using multiple methods to access information, analyzing and integrating knowledge and information to formulate clinical judgments.

4. Participate in managing care through the efficient and effective use of human, physical, financial, and technological resources to meet client needs and support organizational outcomes.

5. Participate in communication through the exchange of information that may occur therapeutically, verbally, non-verbally, in writing, or through information technology.

6. Participate in the team approach to holistic, client-centered care across healthcare settings through shared planning, decision making, problem solving, goal setting, and assumption of responsibilities.

7. Incorporate behaviors and actions that assist in meeting clients' needs by "being with" and "doing for" clients to achieve the desired results. Included in the caring is creating an environment of hope and trust, that respects the client's cultural values, beliefs, and lifestyles.

8. Exhibit professional behaviors by adhering to standards of professional practice, be accountable for own actions and behaviors, and practice nursing within legal, ethical, and regulatory frameworks.

Course Faculty

Candis Carrillo, RN, MSN, CNE
Office: Building 420, Room 332
Email: carrillc@nwfsc.edu

Lenora Cook, RN, EdD, CNE
Office: Building 420, Room 307
Email: cookl7@nwfsc.edu

Tina Dorsey, RN, MSN
Office: Building 420, Room 338
Email: dorseyt@nwfsc.edu

Janet Flynn, RN, MSN, DNP
Office: Building 420, Room 330
Email: flynnj2@nwfsc.edu

Peggy Lopez, RN, MSN
Office: Office: Building 420, Room 207
Email:lopezm6@nwfsc.edu

Pauline Powell, RN, MSN
Office: Building 420, Room 339
Email: powellp@nwfsc.edu

Methods of Teaching May Include:

Lecture/Discussion
Case Studies
Audiovisual Aids: Video, Poster, Transparency, Handouts, Power Point
Written Assignments
Self-Directed Study
Selected Readings
Workshops
Small Group Work
Computer Assisted Instruction (CAI)
Evolve Resources
Human Patient Simulation
Standardized Patients
Student Assignments and Presentations
Role Play

Course Policies

NUR1021C course policies include all policies published in the current COLLEGE CATALOG and those published in the NURSING PROGRAM STUDENT HANDBOOK.

Communication

You will be auto-enrolled into Desire2Learn (D2L) according to NWFSC Information Technology policy, and will be required to access D2L on a regular basis. Grades, correspondence, testing, and additional resource materials may be provided through the D2L portal.

Assignments and Class Preparation

1. You must have access to a computer and have a basic command of computer applications needed to meet these course objectives, e.g., complete all computer assisted instruction (CAIs) and other computer assignments, utilize computer resources such as D2L and Evolve.

2. You must have an active email address. You may use your NWFSC email to satisfy this requirement.

3. You are expected to complete assigned learning activities in advance of class to include:
   a. Assigned readings
   b. All pre-assigned work/projects for class.

4. Be prepared to discuss scheduled content and actively participate during class.

5. Seek clarification and assistance as needed. You will be given time to ask questions at the end of each topic.

6. All assignments must be submitted on time to be eligible for full credit.

7. Late assignments are not eligible for full credit. If an assignment is submitted late, a minimum of 10% of the grade will be lost. Ten percent per week late will be deducted from the grade for late work. For example, if an assignment worth 100 points is late but submitted within the week following the due date, 10 points is lost on the total grade due to the late submission. If an assignment worth 100 points is submitted three and a half weeks after the due date, 40 points is lost on the total grade (10points – 10% of 100 -- for each week late).

8. The Diversity Fair is part of the specific theory class day that includes Chapter 9 Cultural Awareness (i.e. Chapter 9 in the theory textbook). Each student is expected to bring a contribution for the Diversity Fair. The Diversity Fair is all about improving our understanding and appreciation of the various practices, values, preferences, and beliefs of our patients/clients, so we can provide nursing care that is individualized and culturally competent. Instructions and guidance regarding the Diversity Fair assignment are posted on D2L.

9. Type your Personal Philosophy of Nursing paper. You will submit a hard copy and you will need to save an electronic copy. Instructions and guidance regarding the Personal Philosophy of Nursing paper are posted on D2L.

10. The Group Teaching Project is developed and presented by each clinical group at the end of the semester, prior to the final comprehensive exam. Instructions and guidance regarding the Group Teaching Project are posted on D2L.

11. All course work and assignments must be completed satisfactorily and must be submitted satisfactorily to be eligible to sit for the final examination.

Examinations

1. Exams may be given in various formats, including computer based and paper-and-pencil.

2. Computer based exams may be given using the Evolve system or the course D2L portal. Evolve recommends using either the web browser Mozilla Firefox or Chrome (and not Internet Explorer) for the best functionality when accessing Evolve resources. When examinations are administered using the Evolve System, it is the student's responsibility to remember user name and password to access the college computer as well as the Evolve website. The web browser recommended when testing on the Evolve site includes Mozilla Firefox or Chrome. Both of these web browsers are available in the college computer classrooms used for testing. When testing on Evolve, make sure you are careful in placing your mouse cursor on the screen. It is recommended to use the scroll down bar to review your exam choices and not have your cursor over the "choice" area – you may inadvertently change a response if you are over this area and not realize you changed a choice option. All submissions are final.

3. You will take exams on the days scheduled in the Theory Planning Guide. You are required to contact the theory coordinator if you are unable to take an exam at the scheduled time. You must contact the theory coordinator prior to the start time of the exam. Acceptable forms of contact are phone, text, or email. **Failure to contact the theory coordinator in a timely manner will result in a loss of 10 points for that test.**

4. <u>Make-up exams</u>.
If a test is missed, a different test with a different format will be given at a scheduled make-up time within one week of the original testing date. You are responsible for scheduling the make-up exam with the theory coordinator. After the one week make-up time period, 10 points per week late will be lost on the make-up exam grade.

5. If you arrive late for an exam, you will not be given additional time for testing.

6. You may review your test in a nursing instructor's office during scheduled office hours or by appointment. **Test review is only available within the two-week time frame following the regularly scheduled exam date.** It is the student's responsibility to make the appointment with a nursing instructor for test review. It is preferred that you schedule test review with your clinical instructor. Alternately, you may schedule test review with the theory coordinator. **No test will be reviewed after the two-week time frame.**

7. Basic calculators will be provided on examination days along with writing materials if needed. All materials provided on examination days are to remain in the testing room and must be returned to the test proctor at the conclusion of testing. No cameras, recording devices, cell phones, smart phones or other electronic devices are permitted on examination days. If any electronic or similar devices are brought to the testing site on examination days without prior authorization from the instructor, it may be construed as a violation of test security processes and you may be subject to disciplinary action as described in the NWFSC Nursing Program Student Handbook. If you inadvertently bring an electronic or similar device to the testing site, leave it with the instructor upon entering the room.

8. When testing and when reviewing rationales, you will be in a proctored testing room. Use the computer for the sole purpose of accessing and completing your exam or reviewing your rationales. Exam access (when testing and when reviewing your rationales) is only permitted in

the proctored testing room. Violation of any of these policies may be construed as a violation of test security processes and you may be subject to disciplinary action as described in the NWFSC Nursing Program Student Handbook.

Quizzes

1. Quizzes may be given without prior notice.

2. Quizzes may be given in various formats, including computer based and paper-and-pencil.

3. If you arrive late for class and a quiz is in process, you will not be given additional time to complete the quiz.

4. Pencil, paper, and basic calculators will be provided if needed for quizzes. All personal items are to be put away during quizzes.

5. No electronic devices are permitted during quizzes, and electronic devices are to be turned off and put away unless previous arrangements have been made with the theory coordinator.

6. If a quiz is missed, a make-up quiz may be taken. The make-up quiz may be a different format, and must be taken within one week of the original quiz date to receive full credit. The student is responsible for arranging the make-up quiz with the theory instructor. After the one week make-up time period, 10 percent per week late will be lost on the make-up quiz grade. It remains the student's responsibility for arranging the make-up quiz with the theory instructor.

Grading Procedures

In order to pass this course and proceed to the next semester of the nursing program, students must achieve all three of the following: 1. earn at least 750 out of the 1000 points maximum in NUR1021C, and 2. earn at least 485 of the 650 exam points, and 3. earn a "P" in NUR1021L.

These are the three requirements to pass NUR1021C and proceed to the next semester of the nursing program:
1. earn at least 750 out of the 1000 points maximum, and
2. earn at least 485 of the 650 exam points, and
3. earn a "P" in NUR1021L.

NUR1021C is a co-requisite with NUR 1021L. If you fail NUR1021L and are earning a grade of "C" or better in NUR1021C, you will receive "NG" in NUR1021C.

There are 1000 points maximum in NUR 1021C as shown in the table below.

1000 Points Maximum in NUR 1021C

	NUR 1021C Maximum Points
Exam 1	100 points
Exam 2	100 points

Exam 3	100 points
Exam 4	100 points
Exam 5	100 points
Final Comprehensive Exam	150 points
Evolve/HESI Fundamentals Exam	100 points
Group Teaching Project	50 points
Case Study Average	50 points
Personal Philosophy of Nursing	50 points
Quiz Average	100 points
NUR 1021C Total Points	1000 points total

650 Maximum Exam Points in NUR1021C

Within the 1000 Points Maximum in NUR 1021C, there are 650 Maximum Exam Points. Students earn exam points on exams 1, 2, 3, 4, and 5, and on the final comprehensive exam. There are 650 maximum exam points.

Exam 1	100 points
Exam 2	100 points
Exam 3	100 points
Exam 4	100 points
Exam 5	100 points
Comprehensive Final Exam	+ 150 points
	650 maximum exam points

Final Grade Determination

Final grade determination is shown in the table below, and is applicable to all students who earn a "P" in NUR1021L. The final grade is determined based on the 1000 maximum points for the course and exam points of 485 or greater. In order to pass this course and proceed to the next semester of the nursing program, students must earn at least 750 out of the 1000 points maximum in NUR1021C, and students must earn at least 485 of the 650 exam points. Students who earn less than 485 points of the 650 exam points in NUR1021C make a grade of D or F in NUR1021C, and are not eligible to progress to the next semester in the nursing program. Students who earn less than 750 total points in NUR1021C make a grade of D or F, and are not eligible to progress to the next semester in the nursing program.

Grading Scale in NUR 1021C (applicable for all students who earn a "P" in NUR 1021L)

A	900 – 1000 total points, plus 485 or more exam points
B	800 - 899 total points, plus 485 or more exam points
C	750 - 799 total points, plus 485 or more exam points
D	700 - 749 total points, or less than 485 exam points (with at least 700 total points)
F	less than 700 total points, or less than 485 exam points (with less than 700 total points)

Final Grade Determination with Co-requisite NUR1021C and NUR1021L

NUR1021C is a co-requisite with NUR 1021L. If you earn a "D" or "F" in NUR1021C and you are passing NUR1021L, you will receive "NG" (No Grade) in NUR1021L. If you fail NUR1021L and are earning a grade of "C" or better in NUR1021C, you will receive "NG" in NUR1021C. A grade of "C" or better in NUR1021C, in addition to a "P" in NUR1021L, is required for progression in the nursing program.

Withdrawal or Failure Grade Options:

Withdrawal from theory	NUR 1021C	W	NUR 1021L	W
Not passing theory; Passing clinical	NUR 1021C	D or F	NUR 1021L	NG
Withdrawal from clinical	NUR 1021C	W	NUR 1021L	W
Not passing clinical; Passing theory	NUR 1021C	NG	NUR 1021L	F
Not passing theory or clinical	NUR 1021C	D or F	NUR 1021L	F

HESI/Evolve Fundamentals Exam

Evolve Resources (HESI) offers the opportunity throughout the nursing program to take specialty and multi-area exams in a context that simulates the RN licensure exam (NCLEX-RN). With Evolve testing, feedback (including rationales for incorrect responses) is available immediately after testing. This semester, you will be required to take your first HESI/Evolve exam (Fundamentals). The HESI/Evolve Fundamentals exam is an integral part of your successful completion of Nursing Process One. Your HESI/Evolve Fundamentals exam score counts toward 100 points of your grade in Nursing Process One.

For any student whose initial score is under 900 on the HESI/Evolve Fundamentals exam, there are two additional requirements: (1) mandatory remediation and (2) a mandatory re-take of the exam. The requirement for remediation is individualized. Both these requirements (i.e. mandatory remediation and mandatory re-take of the exam), must be completed for successful completion of Nursing Process One.

If the student does not complete the remediation process by the end of the fall semester, or if the student does not complete the re-take of the exam, the student will receive an incomplete in the course. If a student does not complete the remediation process and/or the mandatory re-take of the exam by the beginning of the next semester, the student may not be permitted to continue on in the nursing program, and may receive a failing grade in the course.

Points on the Evolve/HESI Fundamentals Exam are earned based on the chart below. If a student is required to retest the Evolve/HESI Fundamentals Exam, points for the Evolve/HESI Fundamentals exam are awarded based on the higher of either the student's initial score, or the student's average score (i.e. the average of the student's scores on the initial exam and the required retest).

HESI Score on the Evolve Fundamentals Exam	Points Earned
900 and above	100
850 - 899	90
800 - 849	85
750 - 799	80
700 - 749	75
650 - 699	70
600 - 649	65
599 and below	60

Incomplete Grades

At the discretion of the instructor, an incomplete grade ("I") may be awarded when the student is unable to finish the required work because of unforeseen extenuating circumstances such as illness or TDY assignment. To receive an "I" grade, the student must have successfully completed a significant portion of the required coursework and be able to finish the remaining work without attending class. An "I" grade will automatically convert to a grade of "F" if the student does not complete the remainder of the coursework by the established deadline.

Classroom Conduct

This is a pre-professional program, and you are expected to demonstrate professionalism in the classroom.

Class Attendance

Students who stop attending class or are not able to pass the course due to attendance expectations stated in the syllabus may receive a failing grade of "FA." An "FA" grade is a failing grade in GPA calculations and may impact the receipt of federal aid in subsequent courses. Students traveling for college approved activities will not be penalized academically but will be responsible for missed work.

Students are expected to attend all Nursing Process I theory classes, as attendance is one of the strongest predictors of success. Theory class involves frequent class discussions and group work; you will neither benefit from these activities nor contribute to the class as a whole if you are frequently absent. Therefore:

1. You are expected to attend all scheduled classes, to be on time, and to remain for the entire class.

2. Three (3) tardies, with "tardy" being defined as any time past the start of class, will constitute an absence. Leaving prior to the end of class is equivalent to arriving to class late. Three early class departures constitute an absence. Tardies and early class departures are equivalent, and may be added together. A total of three, in any combination, constitute an absence. For example, two tardies and one early class departure constitute one absence.

3. Class absences, both partial and complete, may impact the grade earned in NUR1021C. Excessive absences constitute more than 3 classes. If absences exceed 3 classes, you will lose one letter grade for excessive absences. A grade of C or better is required for

progression in the nursing program. If the drop in letter grade due to excessive absences is from C to D, loss of a letter grade will result in loss of eligibility for progression in the nursing program.

4.   You are expected to keep a record of your class attendance and class absences (including tardies and/or early departures) and to know when your limit is reached. If absences account for more than 3 classes, you will lose one letter grade for excessive absences. A grade of C or better is required for progression in the nursing program. If the drop in letter grade due to excessive absences is from C to D, loss of a letter grade will result in loss of eligibility for progression in the nursing program.

5.   If withdrawal for excessive absences occurs after the voluntary "drop" period, a grade of "F" may be recorded.

6.   There is no distinction between "excused" and "unexcused" absence.

Videos
This course may employ lecture capture software to provide you with videos of your instructor's lectures/Power Points/notes/demonstrations, etc. These videos can be viewed with a standard Internet connection. If your home Internet connection is not adequate, please remember that any NWFSC open lab is available to you. You need only take your own headphones with you.

Social Networking Sites
You are to refrain from commenting on any part of your clinical day on any social networking site. If you post information on any social networking site(s), (e.g. Facebook, MySpace, Twitter, Instagram) it may limit your continuation in the program and your future employment in a health care facility.

This class may use a social networking site to build community and enrich students' overall experience. Participation in this site is optional and not a required element of the class; all essential course information will be presented in the classroom or online, video, etc. The instructor takes careful precautions to safeguard students on the Internet; however, as with many Internet interactions, risks still exist. By choosing to participate in the class's social networking site, you accept responsibility for the information you post and assume the risks associated with social networking sites.

Cell Phone/Electronic Devices
Cell phones, pagers, and other such electronic devices must not distract from learning. Courtesy to the professor and other students requires that phones be on vibrate or silent mode during class. No student should initiate conversations, including texts, during class activities. Use of electronic communication devices during examinations or other graded activities may constitute grounds for disciplinary action; such devices must be completely out of sight during exams or other assessments. Where emergency or employment situations *require* access to electronic communication services, arrangements may be made *in advance* with the instructor.

Emergency College Closure

In the event of unusual or extraordinary circumstances, the schedule, requirements, and procedures in this course are subject to change. If the college closes for inclement weather or other emergency, any exams, presentations, or assignments previously scheduled during the closure period will automatically be rescheduled for the first regular class meeting held once the college re-opens. If changes to graded activities are required, students will not be penalized as a result of the adjustments, but will be responsible for meeting revised deadlines and course requirements.

Children in the Classroom

As a courtesy to other students and the learning process, students may not bring children with them to class sessions. Health and safety concerns prohibit children from accompanying adult students in any lab, shop, office, or classroom or other college facility where potential hazards exist. If a child-related emergency means you must miss class, contact the instructor as soon as possible to determine your options. (The full "Children on Campus" policy statement appears in the College Catalog.)

Student Rights, Responsibilities, and Academic Integrity

Students are responsible for adherence to all college policies and procedures, including those related to academic freedom, cheating, classroom conduct, computer/network/e-mail use and other items included in the *Northwest Florida State College Catalog and Student Handbook.* Students should be familiar with the rights and responsibilities detailed in the current *Northwest Florida State College Catalog and Student Handbook.* Plagiarism, cheating, or any other form of academic dishonesty is a serious breach of student responsibilities and may trigger consequences which range from a failing grade to formal disciplinary action.

Changes to Course Policies

In the event of unusual or extraordinary circumstances, the schedule, requirements, and procedures in this course are subject to change. In such cases, students will be provided with written notice sufficient to plan for and accommodate the changes. If changes to graded activities are required, students will not be penalized as a result of the adjustments, but will be responsible for meeting revised deadlines and course requirements

RESOURCES

The Academic Success Center (ASC) is located in the Activities Center on the Niceville Campus. The ASC provides free learning support services such as tutoring, ESOL, and writing assistance for all NWFSC students. Individual and group tutoring is available in a wide range of subjects on a walk-in-basis and by appointment. For more information, call the Academic Success Center at (850) 729-5389 or visit our website at Free Tutoring.

Reading to Learn (R2L) is a project of Northwest Florida State College designed to support students' learning through direct instruction of reading strategies. Students may access R2L at our website: Reading to Learn.

Math Labs are located in the Math Building L, Room L-131, on the Niceville Campus and in Building 7, Room 702 on the Fort Walton Beach Campus and Room 131 at the Crestview Center. The math labs are open to all students and provide free walk-in tutoring for all mathematics courses. For lab hours, students may call the Math Department at (850) 729-5377 or visit our website at Math Lab.

Smarthinking is an online, real-time tutoring offered free to students, who may access this service via RaiderNet.

Open Computer Labs

There are numerous open computer labs throughout the Northwest Florida State College campuses. Students may access our website for lab locations and hours: Computer lab location and hours

Testing Center

Testing Centers administer college admissions tests, placement tests, proctored exams, ACT/SAT, GED. CLEP, and DSST (formerly known as DANTES).General information concerning tests, and Testing Center hours may be accessed on the Testing Center website at Testing Center. Makeup exams may be taken in the Testing Center, depending upon instructor policies on late work.

Library, Online Reference Materials, and Resources

The library is a comprehensive, learning resource center providing information in print, digital, and multimedia formats to support the educational objectives of the College. In addition to in-house materials, online services and resources can be accessed through the LRC website. Library hours are posted each semester at the building entrance and on the LRC website at Learning Resource Center

Assistance for Military and Veterans

Northwest Florida State College supports our military and veterans students. You may contact NWFSC Eglin AFB Education Services Building at 850-200-4180 or NWFSC Hurlburt Center Educational Services Building at 850-200-4190 or visit our website: Support Our Military

Students with Disabilities

Northwest Florida State College supports an inclusive learning environment for all students. If you have disabilities for which accommodations may be appropriate to assist you in this class, please contact the Office of Disability Support Services on the Niceville Campus, or call 850-729-6079 (TDD 1-800-955-8771 or Voice 1-800-955-8770.

NWFSC Associate Degree Nursing Philosophy

This **Philosophy Statement** of the Northwest Florida State College (NWFSC) Associate Degree Nursing (ADN) Program is a collective representation of the members of the nursing faculty as individuals and as a teaching group. This philosophy guides us in the development of our nursing program.

Nurses:
Using a holistic and scientific approach, nurses provide care to diverse populations in diverse settings. Nurses use compassion, critical thinking, and effective communication to assess, plan, implement, and evaluate care. As accountable members of health care teams, nurses design, manage, and coordinate care. In formulating health care decisions, nurses incorporate evidence-based practice, high ethical standards, and client advocacy, leading to an overall improvement in client outcomes.   As responsible members of the profession, nurses support high quality and cost effective health care to clients across the life span.

Nursing:
Nursing is a creative, caring, scientific, and scholarly profession. Nursing focuses on using a broad range of skills and knowledge through the nursing process to assist diverse individuals, families, and groups within a community to achieve optimal health. Nursing actively advocates wellness promotion, illness prevention, and compassionate, affordable, effective health care. Nursing is derived from the biophysical and psychosocial sciences within a critical thinking framework.

Client:
Clients are holistic beings having physiological, psychosocial, intellectual, developmental, spiritual, cultural, and environmental needs. Clients have a right to choose and participate in their healthcare decisions. Clients include individuals, families, significant others, and support systems.

Health:
Health is defined as a client's ability to reach optimal functioning within a psychological, biological, physical, spiritual, and social environment.

Environment:
Environment encompasses all conditions affecting the health, life, and development of a client, and is characterized by uncertainty, rapid change, and opportunity.

<u>Teaching and Learning</u>:
The nursing faculty arranges a variety of methods and experiences to accommodate learners from diverse cultural backgrounds with different learning styles. The nursing faculty believes that a professional, caring, and open learning environment optimizes the teaching/learning process. Mutual respect is imperative for an effective teaching/learning atmosphere. The faculty uses various interactive learning methods, to include technology resources, to promote active participation in the learning process. Sequential learning allows for knowledge and skill retention by building upon skills and concepts over time. Members of the nursing faculty serve students as key resources and professional role models. The ADN Program Outcomes and Program Learning Outcomes provide the structure for the Nursing Curriculum. The mastery of concepts of each course guides students toward the successful achievement of the ADN Program Outcomes and entry into professional nursing practice.

Learners are individuals who bring personal learning styles, socio-economic and cultural influences, beliefs, attitudes and personal life experiences to the learning environment. Learners discover their potential for self-actualization through the learning process. Learning, a creative process that occurs independently and collaboratively, progresses through levels of complexity.

<u>Nursing Learning Outcomes</u>:

NWFSC ADN nursing education enables students to acquire the attitudes, knowledge, skills, and behaviors necessary for implementing safe, quality nursing care.

Graduates are prepared to pass the national licensure examination and to practice as generalist members of an interdisciplinary health care team. As members of the discipline of nursing, graduates practice within the ethical, legal, and regulatory frameworks of nursing and standards of professional nursing practice. Graduates express positive comments about the quality of their education, are highly sought for employment, and receive excellent entry-level evaluations. The ADN Program at NWFSC provides a solid foundation for further personal and professional development leading to opportunities for continued growth and advancement in the nursing profession.