

ANATOMY and PHYSIOLOGY I SYLLABUS 1085C

THIS IS A GENERALIZED SYLLABUS FOR THE COURSE – FOR A TERM SPECIFIC SYLLABUS, GO TO THE D2L CLASSROOM FOR THE COURSE.

Credit Hours: 4. Course Description: A study of the human organism to include cells, tissues, skeleton, muscular system and other systems.

TEXTBOOK: Van Putte: Seeley's Anatomy and Physiology, McGraw Hill, 10th Edition

ASSISTANT PROFESSOR: Dr. Frank Wilderman

Office: Building 4 of FWB campus, room 406

Tel.: 863-6536 (office); 862-6770 (home)

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Please note topic: "Anatomy and Physiology"

GRADING: Your final grade will be the average of the tests given during the semester.. The LearnSmart assignments will count as one test.

Grading Scale: 100-90 = A; 89-80 = B; 79 - 70 = C; 60-69 = D; below 60 = F.

COURSE MATERIAL: The course material will be presented similar to the material in the book. Each section or sections for an exam contains quite a bit of information. Exam material from the book will be announced in class. Material presented in lecture will be used for exam questions.

INDIVIDUAL MEETINGS: You can meet with me in the classroom either 15 minutes before or 15 minutes after class. You also can meet with me at my office, room 406, Building 4, FWB campus. My office hours are posted on my office door and on my faculty web page. Please schedule these meetings in advance via email.

POLICIES: The schedule, requirements, and procedures in this course are subject to change. In such cases, the students will be provided with notice sufficient to plan and accommodate these changes. If the college closes for inclement weather or other emergencies, any exams, presentations, projects or papers due during the closure period will automatically be rescheduled for the first regular class meeting held once the college re-opens. If you have special needs for which accommodations may be appropriate to assist you in this class, please contact the Office for Students with Special Needs, Building C-1 on the Niceville campus or call 729-6079 (TDD 1-800-955-8771 or Voice 1-800-955-8770).

DR. FRANK WILDERMAN, SYLLABUS (CONTINUED)

Statement Regarding Student Rights, Responsibilities and Academic Integrity:

Students are responsible for adherence to all college policies and procedures, including those related to academic freedom, cheating, classroom conduct, computer/network/email use and other items included in the Catalog and Student Handbook. Students should be familiar with the rights and responsibilities detailed in the Catalogue and Student Handbook. Cheating in a test will result in a zero grade on that test. Plagiarism, cheating of any other form of academic dishonesty is a serious breach of student responsibilities and may trigger consequences which range from a failing grade to formal disciplinary action.

Cell Phone/Electronic Communication Devices Statement:

Cell phones, pagers and other such electronic devices must be turned off during class time. Communication by electric device during class is strictly prohibited unless expressly designated as part of the learning activities. Use of electronic communication devices during examinations or other graded activities may constitute grounds for disciplinary action. Where emergency or employment situation require access to electronic communication services, arrangements may be made in advance with the instructor. In certain circumstances, (e.g. exams, presentations, etc.), students may be required to temporarily deposit cell phones or others communication devices with the instructor or lab supervisor for the duration of the specific class or activity.

Statement Regarding Children Attending Classes:

As a courtesy to other students and the learning process, students may not bring children with them to class sessions. Health and safety concerns prohibit children from accompanying adult students in any lab, shop, office, classroom or other college facility where potential hazards exist. If a child-related emergency means you must miss class, contact the instructor as soon as possible to determine your options.

Statement Regarding Class Attendance:

Class attendance is an integral part of the learning process. Students are expected to attend class regularly, as well as to arrive and depart on time. Students with excessive absences (including tardies) may be withdrawn from the class. Note that although college policy provides for a certain number of class absences, that number covers all types of absences, including absences such as those due to documented illnesses or other emergency. Absences for illness or emergencies are not accommodated in addition to those allowable under attendance policy. (See the Catalogue and Student Handbook.)