

**2011-2012 PAYROLL CALENDAR
PART-TIME FACULTY
COLLEGE CREDIT AND NON-CREDIT**

FROM	TO	PAYDATE
08-16-11	09-30-11	09-30-11
10-01-11	10-31-11	10-31-11
11-01-11	11-30-11	11-30-11
12-01-11	12-16-11	12-16-11
01-06-12	01-31-12	01-31-12
02-01-12	02-29-12	02-29-12
03-01-12	03-30-12	03-30-12
04-02-12	05-08-12	05-08-12
05-10-12	05-31-12(a)	05-31-12
06-01-12	06-29-12(b)	06-29-12
07-02-12	08-03-12(c)	08-03-12
08-04-12	08-15-12(d)	08-31-12

- NOTE:** (a) Summer Semester and Term I Instructors
 (b) Summer Semester, Term I and Term II Instructors
 (c) Summer Semester and Term II Instructors
 (d) Short term courses & special programs that extend beyond the end of summer term II or courses that begin prior to the start of the regular Fall Semester.

Daily Rate: Semester contract amount divided by total number of workdays in semester.

Pay Calculations: Contract amounts for Fall, Spring and Summer Semester are divided by the number of pay dates remaining when received/processed in Human Resources and paid in the same number of equal installments.

Uncompensated Absence Computation: Daily rate X number of days absent without leave. Amount of computation will be deducted from salary in month of absence.

FACULTY HOLIDAYS:

September 5, 2011	December 19-31, 2011	March 19-25, 2012
November 11, 2011	January 2-5, 2012	May 28, 2012
November 23-26, 2011	January 16, 2012	July 4, 2012