

Northwest Florida State College

Minutes

Presidential Search Advisory Committee (PSAC)

September 25, 2009, 11:30 a.m. LRC 128

This was the first organizational meeting for the PSAC. The Committee is composed of 14 members with Wesley Wilkerson as Chair and Spokesperson for the Committee. Also in attendance were Sylvia Bryan and a representative from the Bay Beacon.

Agenda

- Welcome and Introductory Remarks – Wes Wilkerson, Chair
- Committee Introductions
- Board of Trustees Charge to the PSAC
- PSAC Code of Ethics
- Role of Academic Search Consultant
- Presearch Study
- Search Overview and Timetable
- PSAC Operating Procedures
 - Role of the Chair
 - Administrative Support
 - Attendance at Meetings
 - Sunshine Laws
 - PSAC Deliberations and Decision-making
 - Presidential Website
 - PSAC Roster and Contract Information

Questions/Comments

The intent of the PSAC is to help the Board of Trustees narrow the applicant pool to three to five possible candidates. The Board will have the final decision in the hiring the new President. The Board is seeking their assistance and guidance.

The committee members were asked to introduce themselves.

The committee reviewed the key expectations of the Board and the responsibilities of the PSAC.

The committee, the Board and the consultant all have certain roles to play in the process.

The Code of Ethics was reviewed and members were asked to sign their commitment.

The Presearch Study Guidelines were reviewed.

The Timeline for the Presidential Search has a few changes. The October 9 meeting has been changed to October 12 and the January 29 meeting has been changed to January 25.

The Operating Procedures and roles include Wes Wilkerson as the Chair and official spokesperson for the committee; Dr. Pickelman is here to facilitate; Nancy Murphy provides logistical support; and the committee to make the initial recommendations.

The committee's attendance and participation is extremely important at each meeting.

The Sunshine Laws provide that everything be open and govern the committee and its process by the same rules as the Board of Trustees.

The Presidential Website will provide the presidential and institutional profiles.

The roster and contact information for the committee members were collected.

Meeting adjourned