

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 January 21, 2020, 3:11 p.m.

Brian S. Pennington, Chair
 Lori Kelley, Vice Chair
 Shane Abbott
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Deborah Kish, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Cole Allen, Chief Information Officer; Bill Allison; Director, Professional and Workforce Training; Mariam Dittmann, Executive Director, Institutional Effectiveness; Michael Erny, Dean, Career Education; Chief Aaron Murray, Executive Director, Campus Safety and Security; Stephanie Linard, Executive Director, Academic Records and Enrollment; Sam Renfroe, Director, Grants Development; Sam Jones, Director, Facilities; Deidre Price, Dean, Academic Strategies, Innovation & Support; Dean Allen, Dean, Liberal Arts & Transfer; Dana Stephens, Chair, Math & Science Department; Charlotte Kuss, Director, Nursing Program; Grace Stewart, Director, Radiography; Roberta Mackey, Executive Director, Human Resources; Dedria Lunderman, Director, Purchasing; Ramsey Ross, Athletic Director; Ed Rosentel, Executive Director, Finance and Accounting; Jeanette Shires, Director, Mattie Kelley Arts Center; Jared Taylor, Construction Trades Manager; Chris Nida, Coordinator, Technical Arts; Tony Borella, Sound Engineer; Julie Schrodt, Executive Assistant to the President; Valerie Rojas, Executive Assistant to the President; Mike Griffith, Reporter, Bay Beacon

Call to Order	Brian S. Pennington, Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda with the following change: add Task Order 18-01: Foundation Design for Kay Litke Culinary Arts Greenhouse as Action Item #7. (Motion: Henderson; Second: Flynt; Voted For: Pennington; Barker; Wright; Abbott, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of November 19, 2019, as well as the Board Workshop Minutes of November 19, 2019 (by prior electronic consent).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Kelley; Second: Abbott; Voted For: Pennington; Barker; Wright; Abbott, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing
- Deletion of Courses 5 years or older

ACTION AGENDA

- NWFSC Mission, Vision and Values The Board of Trustees unanimously approved the NWFSC Mission, Vision, and Values with changes. (Motion: Litke; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):
- ITB 2019-2020-02 The Board of Trustees unanimously approved ITB 2019-2020-02: Radiography Equipment, as presented. (Motion: Kelley; Second: Wright; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
- Contracts with Okaloosa and Walton County School Districts RE: Collegiate High School Programing The Board of Trustees unanimously approved the contracts with the Okaloosa and Walton County School Boards RE: Collegiate High School programming, as presented. (Motion: Barker; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
- Request to Advertise Board Policies The Board of Trustees unanimously approved advertising new Board Policy TL 18.00: Faculty Credentials, as presented. (Motion: Litke; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
- Approve Board Policies The Board of Trustees unanimously approved the following Board Policies, as presented:
 - GP 5.00: Powers and Duties of the Board
 - GP 8.00: Employment of a President
 - GP 22.00: Powers and Duties of the President
(Motion: Henderson; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

Faculty Contract Status The Board of Trustees unanimously approved awarding Dr. Larry Dean Allen continuing contract status, as presented. (Motion: Litke; Second: Flynt; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

The Board of Trustees unanimously approved termination of Dr. Lina Quiray “for cause”, effective immediately, as presented. (Motion: Barker; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

Task Order 18-01 The Board of Trustees unanimously approved Task Order 18.01: Foundation Design for Kay Litke Culinary Arts Greenhouse, as presented. (Motion: Flynt; Second: Wright; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

INFORMATIONAL/DISCUSSION ITEMS

Forthcoming Board Policies The Board of Trustees reviewed the following Board policies the College Administration revised and/or created to comply with SACSCOC Principles of Accreditation, as presented:

- TL 15.00: Definition of a Credit Hour
- HR 22.00: Protection of Vulnerable Persons
- HR 24.00: Sexual Abuse/Violence Prevention

College Financial Reports The Board members reviewed the College’s monthly Statement of Revenues and Expenses, and the Investment Report for December 2019, as presented.

Purchases over \$65,000 The Board members reviewed the Purchases over \$65,000 since November 19, 2019, not requiring Board approval as presented.

Trustee Liaison Updates Trustee Litke provided a report on Foundation activities highlighting Major Gifts Campaign progress. The NWFSC Faculty and Staff Campaign reached 62%, which is the highest in College history. Ten Leadership Awareness Social events have been completed with approximately 80 people in attendance. There will be two final Leadership Awareness Socials held in the spring. To date, the Major Gifts Campaign can account for \$4.4 million dollars in pledges. Trustee Litke encouraged all board members to

nominate outstanding alumni for the annual Alumni Awards and also to nominate members of the community for openings on the Foundation Board with terms beginning July 1, 2020.

Trustee Wright provided an update on the ISP's ongoing projects with the county and internal assessment activities.

Chair's Comments

Chair Pennington led a review of the December Quarterly Board Self-Evaluation. He is proud to be part of the group's ability to work in concert with President Stephenson and is grateful for continued participation.

Chair Pennington reviewed the Board of Trustee Communication Procedures with the Board members. These procedures are being introduced to assure the College's compliance with SACSCOC Principles and will be added to the Trustee Handbook in their current form.

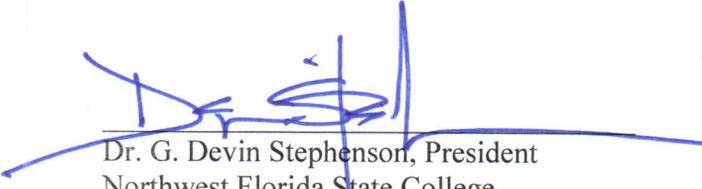
President's Report

President Stephenson delivered the following report:

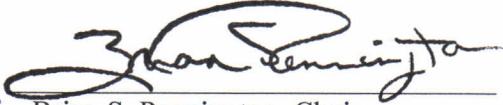
- November - December, Northwest Florida State College participated in five area holiday parades: Crestview, Destin Commons, DeFuniak Springs, Fort Walton Beach and Niceville
- November - December, Several academic programs held individual pinning and completion ceremonies: Fall graduating classes of Nursing, EMT, Teacher Education and Fire
- November 20, Chad Hamilton and Lori Kelley, hosted a Leadership Awareness Social event at Warren Averett
- November 29-30, Northwest Florida State College Raider Arena was the site of the sold-out 2019 Emerald Coast Classic
- December 3, Tracy and Alan Wood hosted a Leadership Awareness Social at their home
- December 7-10, President Stephenson along with members of the College leadership team attended the SACSCOC Annual meeting in Houston, TX where President Stephenson was reappointed for a second term as a SACSCOC Board of Trustee member
- December 8, Northwest Florida State College hosted the Harlem Globetrotters at Raider Arena for a sold-out show

- December 13, Twelve law enforcement agencies gathered on the Niceville campus to establish a DOT DUI Task Force
- December 13, Northwest Florida State College held its annual President's Holiday Reception and sold-out Holiday Pops Concert with guest conductor Christopher Confessore
- January 9, President Stephenson signed NWFSC's ninth transfer partnership agreement with Embry-Riddle Aeronautical University
- January 15, President Stephenson and his wife, Judy, met Belinda Davids before The Greatest Love of All show
- January 18-21, NWFSC participated in multiple MLK Day celebrations including the Dr. Martin Luther King, Jr. Oratorical and Poster Contest; walking in the Fort Walton Beach MLK Jr. Day Parade and the panel discussion on National Day of Racial Healing hosted by the College's Diversity & Inclusion Committee

ADJOURNMENT: The meeting adjourned at 5:08 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.