

Minutes
NWFSC Board of Trustees
June 21, 2016; 4:35 p.m.
Building 400, Room 302, Niceville Campus

Present:

Brian S. Pennington, Chairman
Shane Abbot
Craig Barker (joined the meeting at 5:30 p.m. via teleconference)
Robert (ChedBob) Chedister
William (Jeff) Floyd
Michael M. Flynt, Sr.
Bruce Bowman, Board Attorney
Sasha L. Jarrell, Interim President

Absent: Marijo Strauss

Mr. Barker joined the meeting via teleconference from Birmingham, AL.

Others present: Randy White, VP for Administrative Services; Cristie Kedroski, VP for College Advancement; Dennis Sherwood, Dean, Career and Technical Education; Anne Southard, Acting VP for Academic Affairs; Aimee Watts, Dean of Students; Nancy Murphy, Director, Human Resources; Stephanie Pettis, Director, Marketing and Public Relations; Rhonda Duryea, Director, Hurlburt Center; Anthony Boyer, Principal, Collegiate High School; Jeanette Shires, Director, Mattie Kelly Arts Center; Julie Cotton, Director, Professional and Continuing Education; James Adams, Business Office Manager/Analyst; Sam Jones, Facilities Director; Dedria Lunderman, Coordinator, Purchasing; Pam Kaby, Controller; Ross Hamilton, Director, FWB Campus and College Centers; Cory St. John, Manager, Barnes and Noble; Billy Looper, Director, Criminal Justice/Campus Police Chief; Janice Henderson, Director, Learning Resource Center; Elizabeth Morgan, Technology Specialist; Michael Espeseth, Learning Lab Supervisor; John Rickard, Director, Physical Plant; Syed Hasnain, Director of Instructional Technology & Online Education; and, Carolyne Laux, Executive Assistant to the President.

Call to Order Brian S. Pennington

Approval of Agenda The Board of Trustees approved the Agenda, as presented (Motion: Floyd, Second: Flynt. Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)

Public Comments None

Approval of Minutes The following Minutes were approved, as presented:
(Motion: Flynt; Second: Abbott. Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)

- Minutes, New Board Member Orientation, 5/13/16
- Minutes, Board Budget Workshop, 5/17/16
- Minutes, Regular Board Meeting, 5/17/16

Old Business None

New Business

CONSENT AGENDA The following items were approved under the Consent Agenda: (Motion: Abbott, Second: Flynt. Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)

- Personnel Agenda
- Staff and Program Development Plan
- Annual Fire Safety, Casualty Safety, and Sanitation Inspections

ACTION ITEMS

College Catalog Chgs The Board approved the College Catalog Changes for 2016-17, as presented (Motion: Flynt, Second: Chedister. Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)

The Trustees asked why the College is unable to accept credit cards in person. Mr. White explained that the College began charging a credit card fee in 2015-16. Up until that time, the College had paid those fees which were just under \$300K in 2014-2015. Per statute (1009.23), the fee can only be charged for online credit card payments. Students may pay via EFT or Check in person and an online portal is access able in the enrollment hall. The board expressed concern for the student's inconvenience.

Arts Center Series	The Board approved the Arts Center Series for the 2016-17 Year, as presented (Motion: Floyd; Second: Flynt. . Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)
Foundation Policy Update	The Board of Trustees approved the Foundation's Policy Updates, as presented (Motion: Flynt; Second: Chedister. . Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)
New/Adjusted Fees	The Board of Trustees approved the New and Adjusted Fees for 2016-17, as presented (Motion: Flynt; Second: Abbott. . Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)
Charge to PSAC	The Board of Trustees approved the Revised Charge to the Presidential Search Advisory Committee, as presented (Motion: Chedister; Second: Floyd. . Vote for: Abbott, Floyd, Flynt, Chedister, and Pennington. Absent: Barker and Strauss.)
Budget 2016-17	<p>The Board of Trustees approved the College Budget for 2016-17, as presented (Motion: Flynt; Second: Chedister. . Vote for: Abbott, Floyd, Flynt, Chedister, Barker (by phone), and Pennington. Absent: Strauss.)</p> <p>The Trustees asked that they be given a quarterly report on budget to actual.</p>
Interim President Organizational Chart	The Board of Trustees approved the Interim President's Organizational Chart, as presented (Motion: Floyd; Second: Abbott. Vote for: Abbott, Floyd, Flynt, Chedister, Barker (by phone), and Pennington. Absent: Strauss.)
Organization of Board	<p>Mr. Pennington passed the gavel to Dr. Jarrell to open up nominations for Chairman of the Board and Vice Chairman of the Board effective July 1, 2016</p> <p>Mr. Floyd nominated Brian S. Pennington as Chairman of the Board for 2016-17. Hearing no further nominations, the nominations were closed. On a motion by Mr. Abbott and seconded by Mr. Barker, Brian Pennington was elected as Chairman of the Board for 2016-17 (Vote for: Abbott, Floyd, Flynt, Chedister, and Barker (by phone). Absent: Strauss.)</p>

Nominations for Vice Chairman of the Board was opened. Mr. Pennington nominated Mr. Floyd for Vice Chairman of the Board of Trustees for 2016-17. Hearing no further nominations, the nominations were closed. On a Motion by Mr. Pennington and Seconded by Mr. Flynt, **Mr. Jeff Floyd will serve as Vice Chairman of the Board for 2016-17**, effective July 1, 2016 (Vote for: Abbott, Flynt, Chedister, Barker (by phone), and Pennington. Absent: Strauss.)

Meeting Dates for regular board meetings: (Motion; Chedister; Second: Flynt. Vote for: Abbott, Floyd, Flynt, Chedister, Barker (by phone), and Pennington. Absent: Strauss.)

July 19, 2016
 August 9, 2016 (Workshop and Regular BOT Meeting)
 September 20, 2016
 October 18, 2016 (at FWB Campus)
 November 15, 2016
 NO DECEMBER MEETING
 January 17, 2017
 February 21, 2017
 March 21, 2017
 April 18, 2017
 May 16, 2017 (at South Walton Center)
 June 20, 2017

Meeting Times: 4:30 p.m. for Governing Board, CHS
 4:35 p.m. for Board of Trustees

Place: Student Services Center, Room 302, Niceville
(unless otherwise noted by the date above)

INFORMATION/DISCUSSION ITEMS

Foundation Finances	The Trustees reviewed the Foundation Finance and Investment Report, as presented.
College Finances	The Trustees reviewed the College's Investment Earning Report, as presented.
Professional and Continuing Ed Report	The Trustees reviewed the Professional and Continuing Education Program Activity Summary for 2015-16, as presented.
Org Charts 2016-17	The Trustees reviewed the Administrative Organizational Charts for 2016-17, as presented.
Resource Dev. Activities	The Trustees reviewed the Resource Development Activities, as presented.
Purchases	The Trustees reviewed the Purchases over \$65,000 not requiring Board Approval, as presented.
Legislative Priorities	<p>On June 13, 2016, the Executive Council participated in a SWOT exercise under the leadership of Dr. David L. Goetsch. The following topics were identified as potential legislative priorities for the Board's consideration and discussion:</p> <ul style="list-style-type: none">• Performance Funding• Dual Enrollment Funding• Advising• Deferred Maintenance• Capital Start-up Costs for Public Private Partnerships (New Programs)• Restoration of Matching Funds• Tuition Assistance for Military Students• Developmental Education• Technology Infrastructure• Workforce Training (non-credit)• Distance Learning Fees
Lobbyist	Dr. Jarrell submitted three options for a Lobbying services:

1. Contract with an individual person
2. Contract with a firm
3. Contract with an employee

A Governmental Affairs committee was formed and charged with bringing back a recommendation to the August Board meeting on lobbying services for the College. Members of the committee include: Trustee Craig Barker, a Foundation Board member (to be selected by the Foundation Executive Director), Dr. Jarrell, and Mr. White.

Interim President's Comments

1. The College was invited to have a phone interview with the Aspen Institute.
2. Arts Center – a production of Shrek is 6/20-13/16 with performances at 10:30 a.m. and 1:00 p.m. each day.

Summer Musical is "Something Funny Happened on the Way to the Forum." On July 12th for Signature Seat Night and July 13-16 at 7:30 p.m. each night.

3. Athletics – Many athletes are returning back to campus this weekend. Three former athletes are expected to be drafted.

AROUND THE ROOM

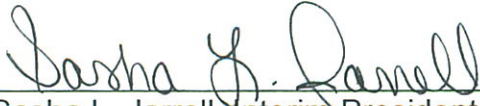
Mr. Flynt asked that we go ahead and set the date for a Board Retreat. The date was set for August 9th beginning at 8:00 a.m. in Room 302, Building 400 and last through the day followed by the regular board meeting at 4:30 p.m.

Mr. Abbott asked that in preparation for determining final Legislative Priorities, that we associate cost to each priority and rank each priority on our perceived probability of being considered (i.e. renovations, Military TA's, Performance Funding, etc.)

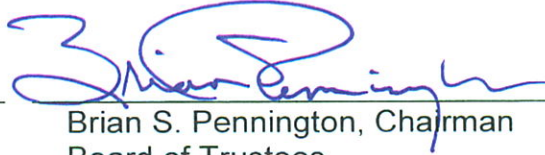
Mr. Floyd indicated that we need to look at the college initiatives and conduct a SWOT exercise first on August the 9th and then determine the Legislative Priorities from what we determine to be the most important from those exercises. He also asked that the Trustees received advanced reading on college initiatives prior to the August 9th meetings. He also mentioned the notes that he had Ms. Laux send out to the trustees from the Governor's Summit meeting. He suggested that we get the video on the presentation of the Gallup Poll Data that was presented.

Gen. Chedister commented on the difference that teachers made in his life. He shared a personal story which emphasized that need for the college to always keep its vision on the total mission of the college – not just one particular item – like enrollment or graduation rates.

ADJOURNMENT The meeting adjourned at 6:50 p.m.



Sasha L. Jarrell, Interim President
Northwest Florida State College
and Corporate Secretary



Brian S. Pennington, Chairman
Board of Trustees
Northwest Florida State College