

NORTHWEST FLORIDA STATE COLLEGE  
**Policy Number 6Hx17-3.063**

TITLE	<b>INSTRUCTIONAL COMPONENTS OF CAREER AND TECHNICAL EDUCATION</b>
REFERENCE	SBR 6A-14.030
HISTORY	State Board Rule Amended June, 2004 Local Language Revised March, 1989

**6A-14.030 Instruction and Awards in Community Colleges.** Community colleges are authorized to provide instruction and to confer degrees, certificates, and diplomas only as prescribed herein. Any degree program, certificate, or diploma program offered at a community college shall be offered at the established standard credit hour length. Revisions to the standard credit hour lengths and the lengths of new programs added to the Statewide Program Inventory list must be approved by the Division of Community Colleges.

2) **Associate in science degree.** Each community college is authorized to provide programs of instruction consisting of college-level courses to prepare for entry into employment. The courses shall be based in theory and of sufficient complexity, rigor, and theory to be college level. The courses shall be classified in the Community College Management Information System as advanced and professional courses or postsecondary vocational courses. The programs shall not include courses classified as postsecondary adult vocational courses. Satisfactory completion of courses within the programs shall be recognized by the award of units of measure called college credit. Effective with the Fall Term 2000, the associate in science degree shall be awarded upon satisfactory completion of a planned program of study comprised of the standard credit hour length established including demonstration of the attainment of predetermined and specified performance requirements, and subject to law and rule. Courses not accepted in the State University System shall not be included in the general education core required for the degree. Associate in science degrees that articulate

with baccalaureate degrees under the provisions of 6A-10.024(6)(c), FAC, shall meet the specific provisions contained therein. The standard credit hour length of all associate in science degree programs shall be kept according to the Department of Education publication "Florida Community College System Program Length Document: 2003" incorporated herein by reference. Copies may be obtained through the Division of Community Colleges, Department of Education, Tallahassee, Florida 32399-0400.

(4) A **Technical Certificate** consisting of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an associate in science degree (AS) or an associate in applied science (A.A.S.) degree program offered in the State of Florida and which prepares students for entry into employment, may be awarded to students who evidence satisfactory completion of the program.

(5) An **Applied Technology Diploma** consisting of a course of study that is part of an associate in science degree (A.S.) or an associate in applied science degree (A.A.S.), is less than sixty (60) credit hours, and leads to employment in a specific occupation may be awarded to students who have met the requirements of that diploma. An applied technology diploma program may consist of either technical credit or college credit.

(6) An **Advanced Technical Certificate** consisting of a program of instruction of nine (9) hours or more but less than forty-five (45) credit hours of college-level courses may be awarded to students who have already received an associate in science degree or an associate in applied science degree and are seeking an advanced specialized planning program of study to supplement their associate degree.

(7) **Career and Technical Certificate.** Each community college and postsecondary technical center may provide programs of instruction consisting of noncollege-level courses to prepare for entry into employment. The courses shall be classified in the Community College Management Information System as postsecondary adult career and technical

courses. Satisfactory completion of courses within the programs shall be recognized by the award of units of measure called technical credit. Upon satisfactory completion of a planned program, including the demonstration of the attainment of predetermined and specified performance requirements, and subject to law and rule, the career and technical certificate shall be awarded.

(8) **Continuing Workforce Education.** Each community college may provide, within continuing education instruction tailored to individual needs and designed to improve job performance. Such instruction shall be classified in the Community College Management Information System as continuing workforce education, a noncredit classification.

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### **Local Language**

Any work performed in vocational education programs shall be solely for the purpose of meeting such specified training needs as are identified by the instructional department and approved by the President of the College or designee.

Categories of authorized work shall be reviewed and approved by the Board as a part of the annual budgetary process.