NORTHWEST FLORIDA STATE COLLEGE

Policy Number 6Hx17-4.511

TITLE	**STUDENT FEE REFUNDS**
REFERENCE	SBR 6A-14.0541
HISTORY	State Board Rule: New 03/24/92; Amended 8/04 No Local Language

6A-14.0541 Student Fee Refunds. Each community college board of trustees shall establish a rule for the refund of tuition, out-of-state fees, and other fees assessed pursuant to Rule 6A-14.054, FAC. Such rule shall include the following:

(1) A one hundred percent (100%) refund of tuition, out-of-state and other fees when official drop notification is received and approved prior to the end of the college's published drop/add period.

(2) Criteria for refunds when a student drops a course due to circumstances determined by the college to be exceptional and beyond the control of the student which may include but not limited to serious illness, death, involuntary call to active military duty, or other emergency circumstance or extraordinary situations identified by college rule.

(3) Exceptions to the hundred percent (100%) refund provision in subsection (1) shall be made pursuant to federal rules for prorated refunds.

(4) Notwithstanding the provisions of Rule 6A-14.076(3), FAC, refunds made pursuant to subsections (2) and (3) shall not affect the calculation of full-time equivalent students.

Specific Authority 1001.02(1), 1001.03, 1010.58(1), FS. Law Implemented 1004.65(8), 1001.02(9), 1001.64, 1009.23, 1010.02, 1010.58(1) FS. History - New 3-24-92, Amended 5-16-94, Amended 8/04