

5. All first time, college degree seeking students are required to meet with an Academic Advisor before they may register for classes their first semester. Students will be contacted by their designated Advisor and can schedule an appointment, via phone, or via [email](#) at their closest [NWF State College locations](#). While walk-ins are welcome, appointments are strongly encouraged. While new degree seeking students are required to meet with an Advisor, all students can benefit from a meeting with an Advisor. Academic Advisors will guide you regarding placement testing, college readiness skills and other tools and information to ensure academic success.
6. Use your college assigned student email. Once admitted students are assigned a college student email account. **Email serves as the official method of communication to the student from the college.** Each applicant will be notified by email of their admission's status to the college. For more information and instructions on student email, see the [Student Email webpage](#).
7. Enroll for classes online at [RaiderNet](#).
8. Pay fees through [RaiderNet](#) or at any NWF State College location. Students need to pay special attention to their payment due dates. Courses could be dropped if fees are not paid on time. Northwest Florida State College offers a variety of financial assistance for students including a tuition payment pay through NelNet. For more information contact the Business Office at (850) 729-5355.
9. Attend your classes and get involved in [Student Life!](#)

Readmissions

Any student who has previously attended or applied to NWF State College, and who has not been in attendance within one (1) year (3 semesters) must reapply online at www.nwfsc.edu/admissions to update personal data, verify their major/program of study, and residency. If the student attended another institution in the interim, an official transcript must be submitted from that institution. The student will complete requirements for graduation under the catalog in effect at the time of re-entry.

Transfer Students

A student who has attended any college or university prior to enrolling at NWF State College is considered a transfer student. Transfer students must request that an official transcript(s) of all previous college work including their high school transcripts be sent directly to the Admissions Office. All re-enrollment forms and supporting documents must be submitted in sufficient time to permit processing and notification of admission status prior to registration. In certain instances, applicants may be conditionally admitted as provided below.

Conditional Admission

An applicant who has completed admission forms, but has not been fully accepted for admissions may be permitted to attend in a "Conditional Admission" status for one (1) term to allow for admission requirements to be met. During this time, any course credit "earned" will not be released until all outstanding requirements have been met. Neither official transcripts nor financial aid will be released for any courses in which the applicant is enrolled. Conditions attached to any enrollment must be satisfied before the end of the term.

One of the opportunities available to high school seniors about to graduate is Conditional Enrollment at the college for the Summer Term. Under this specialized enrollment, graduating seniors may enroll at their own expense in courses during May of the year they are to graduate. Dual Enrollment, Federal Financial Aid and most scholarship opportunities are not available under Conditional Enrollment status.

Associate in Arts, Associate in Applied Science, and Associate in Science Degree Admission Requirements

An applicant for admission to the Associate in Arts, Associate in Applied Science, or Associate in Science degree programs must be a high school graduate and may be admitted with one of the following:

A. High School Diploma

Florida public high school graduates must have earned a standard high school diploma. An official high school transcript with high school graduation date is required. Applicants who have earned the Florida Certificate of Completion or the Florida Special Diploma should contact the Admissions Office to discuss alternative admission options. Non-Florida public high school graduates must have earned the equivalency of a standard Florida public high school diploma.

All other diplomas must be validated. Institutions that are not registered with a department of education from a U.S. state or U.S. territory, or that only offer an exam for diploma, are automatically denied.

B. State Equivalency Diploma (GED)

Students who have received the General Education Diploma (GED) are entitled to admission to all degree programs. An official transcript of the GED results is required for admission.

C. Home-Educated Students

Home-Educated students must complete an Affidavit for Home-Educated Students form verifying high school graduation. These forms may be obtained from the Admissions Office.

D. Foreign Educated Students

Foreign educated students who have earned an education equivalent to a US secondary school education must use one of the agencies sanctioned by the National Association of Credential Evaluation Services, Inc. (NACES) to translate and validate their high school diploma. Students will need to have the official evaluation sent to NWF State College. For more information please refer to the NACES website at www.naces.org.

Certificate and Applied Technology Diploma Admission Requirements

An applicant for admission to Applied Technology Diploma (ATD), college credit, or career and technical or vocational certificate programs may be admitted without the standard high school diploma or GED high school equivalency diploma provided the program to which the student is applying does not require the high school diploma or equivalent. However, the College will not be able to award federal financial aid unless the student meets the requirements as set forth under the AA, AAS, and AS admission criteria above. As with all programs at NWF State College, certificate and ATD students must submit official copies of high school transcripts or GED diploma and, if a transfer student, a copy of transcripts from all previously attended postsecondary institutions.

Baccalaureate Degree Admission Requirements

NWF State College is approved by the State of Florida Board of Education to offer baccalaureate degrees. All Bachelor programs are designed to provide a career ladder for those who have already completed an associate degree (or 60 transferable credits for the Bachelor's in Education degrees and BAS degrees). All Bachelor applicants must complete the NWF State College online admission and residency materials to apply to their desired program. Applicants must complete the standard Florida foreign language upper division admission requirement. If a student has not completed two years of the same foreign language in high school or six credits in college, or does not qualify for a waiver, the student may be admitted but will need to complete the foreign language requirement before completing the program.

Bachelor of Applied Science in Project Management

Bachelor of Applied Science in Management and Supervision

An applicant for admission to the Bachelor of Applied Science in Project Management or Management and Supervision degree program may be admitted with the following:

- Completion of NWF State College admission and residency materials.
- Completion of an Associate in Science (A.S.) or an Associate in Applied Science (A.A.S.) degree (with a minimum of 60 semester hours) in a professional/technical field. A.A. degree students may be asked to complete additional credits in a professional area (e.g., accounting, computer science, general business, etc.) in lieu of the additional general education required of the A.S./A.A.S. student.
- Completion of all developmental coursework.

Bachelor of Science in Nursing

An applicant for admission to the Bachelor of Science in Nursing degree program may be admitted with the following:

- Completion of NWF State College admission and residency materials.
- Completion of an associate degree nursing program or nursing diploma prior to enrollment.
- Completion of all developmental coursework.
- Documentation of a current RN Licensure. Recent graduates of associate degree nursing programs who have not yet obtained a RN License may apply and may be accepted on a conditional basis for one term or until clinical experiences