

**2015-2016 PAYROLL CALENDAR
PART-TIME FACULTY
COLLEGE CREDIT AND NON-CREDIT**

FROM	TO	PAYDATE
08-17-15	09-30-15	09-30-15
10-01-15	10-31-15	10-31-15
11-02-15	11-30-15	11-30-15
12-01-15	12-17-15	12-17-15
01-08-16	01-29-16	01-29-16
02-01-16	02-29-16	02-29-16
03-01-16	03-31-16	03-31-16
04-01-16	04-29-16	04-29-16
05-02-16	05-23-16(a)	05-31-16
05-16-16	06-30-16(b)	06-30-16
07-01-16	07-29-16(c)	07-29-16
08-01-16	08-29-16(d)	08-31-16

- NOTE:** (a) Summer Semester and Term A Instructors
 (b) Summer Semester, Term A and Term B Instructors
 (c) Summer Semester and Term B Instructors
 (d) Short term courses & special programs that extend beyond the end of summer term B or courses that begin prior to the start of the regular Fall Semester.

Daily Rate: Semester contract amount divided by total number of workdays in semester.

Pay Calculations: Contract amounts for Fall, Spring and Summer Semester are divided by the number of pay dates remaining when received/processed in Human Resources and paid in the same number of equal installments.

Uncompensated Absence Computation: Daily rate X number of days absent without leave. Amount of computation will be deducted from salary in month of absence.

FACULTY HOLIDAYS:

September 7, 2015	December 18-31, 2015	March 21-27, 2016
November 11, 2015	January 1-7, 2016	May 30, 2016
November 25-29, 2015	January 18, 2016	July 4, 2016