**2017-2018 PAYROLL CALENDAR**

**PART-TIME HOURLY AND OTHER PERSONNEL (INCLUDING CWSP)**

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| **FROM** | **TO** | **PAYDATE** |
| 06-16-17 | 07-14-17 | 07-31-17 |
| 07-15-17 | 08-15-17 | 08-31-17 |
| 08-16-17 | 09-15-17 | 09-29-17 |
| 09-16-17 | 10-13-17 | 10-31-17 |
| 10-14-17 | 11-15-17 | 11-30-17 |
| 11-16-17 | 12-06-17 | 12-18-17 |
| 12-07-17 | 01-12-18 | 01-31-18 |
| 01-13-18 | 02-15-18 | 02-28-18 |
| 02-16-18 | 03-15-18 | 03-30-18 |
| 03-16-18 | 04-13-18 | 04-30-18 |
| 04-14-18 | 05-15-18 | 05-31-18 |
| 05-16-18 | 06-15-18 | 06-29-18 |
| 06-16-18 | 07-13-18 | 07-31-18 |

**Part-time Hourly Pay Period:** Generally runs from the 16th of the month through the 15th of the following month depending on where

the weekend falls.

**Gross Pay Computation:** Hours worked X hourly rate (per employment letter).

**COLLEGE CLOSED:**

July 4, 2017 November 22-26, 2017 January 15, 2018 July 4, 2018

September 4, 2017 December 19-31, 2017 March 19-25, 2018

November 10, 2017 January 1, 2018 May 28, 2018

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| **Timesheets are due in the Payroll Office by the date indicated in the “TO” column above. Time sheets received after that date will be paid in the next month’s payroll.** |