

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 February 16, 2021, 3:12 p.m.

Lori Kelley, Chair
 Shane Abbott, Vice Chair
 Craig Barker
 Charlotte Flynt
 Graham Fountain
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Anthony Boyer, Dean of College Pathways/Principal, Collegiate High School; Jeanette Shires, Director, Mattie Kelly Arts Center; Pauline Anderson, AVP of Research and Assessment; Sam Renfro, Executive Director of Grant Development; Randy White, VP of Business Operations and Finance; Cristie Kedroski, Senior Vice President; Julie Schrod, Executive Director of Strategic Communications; Michael Erny, Dean of Advanced Technology, Business & Engineering; Melissa Wolf-Bates, Executive Assistant to the President; Aaron Murray, Executive Director of Campus Safety/Chief of Police; Whitney Rutherford, AVP/General Counsel; Cole Allen, Chief Information Officer; Paul Johnson, Executive Director of Workforce Development and Continuing Education; Dennis Braun, Director of Business & Industry Training and Continuing Education; John Hofstad, County Administrator for Okaloosa County; Jason Autrey, Okaloosa County Public Works Director

Call to Order	Lori Kelley, Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda, as presented (Motion: Fountain; Second: Henderson; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of January 19, 2021 (approved by prior electronic consent).
CONSENT AGENDA	<p>The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Litke; Second: Abbott; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain):</p> <ul style="list-style-type: none"> • Personnel Agenda • Grants Development Listing • Asset Retirement Listing

ACTION AGENDA

Board Policy: HR7.00: Retiree
Definitions and Benefits

The Board of Trustees unanimously approved Board Policy HR 7.00, as presented. (Motion: Henderson; Second: Flynt; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain).

Board Policy: HR 12.00
Employee Schedules

The Board of Trustees unanimously approved Board Policy HR 12.00, as presented. (Motion: Henderson; Second: Flynt; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain).

Request to Advertise

The Board of Trustees unanimously approved the request to advertise the following Board Policies, as presented (Motion: Henderson; Second: Wright; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain):

- BS 18.00: Fee Waivers for Active Duty Military (revision)
- FG 6.00: Delegation of Approval for Construction Change Orders
- SS 7.00: Institutional Compliance for Military Tuition Assistance

Intent to Award Sole Source

The Board of Trustees unanimously approved the purchase of Snap-on Build-A-Bay for the Aviation Center of Excellence in Crestview, as presented. (Motion: Henderson; Second: Fountain; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain):

Construction Change Order
Approval for Walton Works Project

The Board of Trustees unanimously approved the Construction Change Order for the Walton Works Project in DeFuniak Springs, as presented with the understanding of approaching other organizations to assist with funding. (Motion: Litke; Second: Fountain; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain)

New Foundation Endowments

The Board of Trustees unanimously approved the following New Foundation Endowments, as presented (Motion: Abbott; Second: Fountain; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke, Fountain):

- Howard and Irene Fisher Scholarship
- Glen and Eula Dotson Scholarship

INFORMATIONAL/DISCUSSION ITEMS

Summer 2021 Hybrid & Online-Live Fees	The Board members reviewed the Summer 2021 Hybrid & Online-Live Fees.
Revised Academic Calendars for 2020-2021 and 2021-2022	The Board reviewed the Revised Academic Calendars for 2020-2021 and 2021-2022.
Forthcoming Board Policies	The Board members reviewed the Forthcoming Board Policy: HR 10.00: Suspensions, Terminations, or Resignations (revision).
Okaloosa County Traffic Management Center Addition	The Board members reviewed a presentation by John Hofstad and Jason Autrey on the Okaloosa Traffic Management Center Addition to the EOC located on the Niceville campus.
Operational Audit Update	The Board members reviewed a presentation by Mr. White reviewing the progress of resolutions of findings from the 2019 Operational Audit.
College Monthly Financial Reports	The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Summary Data for January 2020, as presented.
Purchases over \$65,000 Not Requiring Board Approval	The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from January 4 through January 29, as presented.
Trustee Liaison Updates	<p>Trustee Litke provided a report on Foundation activities highlighting the total fund balance valued at \$59,873,805. Total Revenues were \$9,190,327 and Total Expenses were \$1,880,367 for a net increase in the fund balance of \$7,309,961. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$54,989,626.</p> <p>A Request for Information (RFI) to seek professional real estate consulting and property listing services for a potential sale of the College apartments was released in early January. Five responses to the RFI were received. Based on a competitive scoring process, the Foundation board selected ERA American Real Estate.</p>
Chair's Comments	Ms. Kelley gave a reminder for the Student Housing Ad

Hoc Committee Meeting on Monday, February 22 at 10:00 a.m. and for Commencement on May 8, 2021. She's very excited about face-to-face ceremonies this year.

President's Report

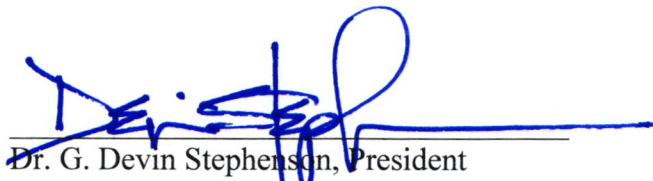
President Stephenson delivered the following report:

- January 21, CHS senior Reann Cato signed her National Letter of Intent to play volleyball at Auburn University-Montgomery.
- January 22, Dr. Betty Asher of Greenwood-Asher Executive Search Firm spoke with the President's Leadership Academy on the topic of career advancement.
- January 22, Sarah Knobel: Synthetic Nature opened at The Galleries at Mattie Kelly Arts Center and runs until March 5.
- February 2, NWFSC Teacher Education alumnae and current adjunct faculty member Jessica Landry was named Okaloosa County School District Teacher of the Year.
- February 4, College Leadership toured the Aviation Center of Excellence in Crestview with Dr. Paul Hsu and Amanda Negrón of the Hsu Foundation.
- February 4, Seagrass Restaurant opened for Spring 2021 dinner service to a sellout crowd.
- February 5, NWFSC's new fast-track 12-week term began. This term is unique with built-in learning coaches target at improving student persistence, achievement, and completion.
- Our Niceville Campus is serving as a vaccine distribution point in partnership with the Okaloosa County Department of Health with support from our Campus Safety and Security Department.
- Infrastructure Update: Walton Works Training Center of Excellence welding bays are complete and Fire Training Facility Fire Tower is progressing.
- Infrastructure Update: Aviation Center of Excellence, much progress is happening at the Crestview Technology Air Park.
- Coming Soon: Humorist Jeanne Robertson on February 19.
- Coming Soon: NFSO – Just Another Variation with conductor search finalist Glen Cortese on April 10.
- Coming Soon: a review of upcoming Raider Athletic events.

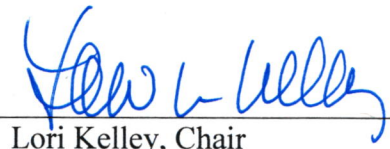
AROUND THE ROOM

- Trustee Abbott Mr. Abbott is pumped about face-to-face commencement and mentioned meeting earlier for the South Walton meeting to meet with community members to obtain their feedback about the future of the South Walton Campus.
- Trustee Fountain Ms. Kelley is honored to have the opportunity to serve the College.
- Trustee Wright Maj Gen (ret) requested updated organization charts with names and leadership changes.
- Trustee Henderson Mr. Henderson recommended Dr. Stephenson write a letter to Seacoast High School and consider bringing Air Traffic Control to Walton Works via the DeFuniak Airport.
- Trustee Fountain Mr. Fountain is happy about the upcoming graduations and excited about the different programs.
- Trustee Flynt Ms. Flynt is looking forward to some of the positive happening for the Florida College System in Tallahassee during this year's legislative session.

ADJOURNMENT: The meeting adjourned at 4:47 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.