

Minutes
 Board of Trustees Meeting
 South Walton Center
 Room 119-120, Allyn C. Donaldson Entrepreneurial Center
 June 15, 2021, 3:07 p.m.

Lori Kelley, Chair
 Shane Abbott, Vice Chair
 Craig Barker
 Charlotte Flynt
 Graham Fountain
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney

Absent: Dr. Devin Stephenson, President

Others present: Anthony Boyer, Dean of College Pathways/Principal, Collegiate High School; Deidre Price, VP of Academic Affairs; Pauline Anderson, AVP of Research and Assessment; Charlotte Kuss, Dean of Health Sciences, Wellness & Public Safety; Sam Renfroe, Executive Director of Grant Development; Randy White, VP of Business Operations and Finance; Cristie Kedroski, Senior Vice President; Melissa Wolf-Bates, Executive Assistant to the President; Whitney Rutherford, AVP/General Counsel; Heather Dietzold, Director of K-12 Partnerships; Julie Schrodtt, Executive Director of Strategic Communications; Cole Allen, Chief Information Officer; Dana Stephens, Dean of Arts & Sciences, Director of Mattie Kelly Environmental Institute; Aaron Murray, Executive Director of Campus Safety, Chief of Police; Alison McDowell, Director of Choctawhatchee Basin Alliance; Gloria Frazier, ERA American Realty; Keith Wood, ERA American Realty; Mike Chesser, Chesser & Barr, P.A.; Ed Rosentel, Executive Director of Finance & Accounting; Amanda Briant, Choctawhatchee Basin Alliance Education Coordinator; Nicholas Vlahos, Seacoast Collegiate High School; Scott O'Prey, Seacoast Collegiate High School; Laurie Von Kaenel, AmeriCorps Grant Supervisor; Philip Justiss, Seacoast Collegiate High School; Joy Robbins, Seacoast Collegiate High School

Call to Order Lori Kelley, Chair

Approval of Agenda The Board of Trustees unanimously approved the Agenda, as amended to add Course Fee Changes for Fiscal Year 2021-2022 as the first item on the Action Items. (Motion: Abbott; Second: Henderson; Voted For: Wright, Abbott, Flynt, Henderson, Kelley, Litke, Fountain; Absent: Barker).

CONSENT AGENDA The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Fountain; Second: Henderson;

Voted For: Wright, Abbott, Flynt, Henderson, Kelley, Litke, Fountain; Absent: Barker):

- Budget Workshop Minutes, May 18, 2021
- Regular Meeting Minutes, May 18, 2021
- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing
- Annual Safety Reports
- Staff and Program Development Plan
- SACSCOC Review of Mission & Publication of Accreditation Status

ACTION AGENDA

Course Fee Changes for Fiscal Year 2021-2022

The Board of Trustees approved the Course Fee Changes for Fiscal Year 2021-2022, as presented. (Motion: Flynt; Second: Litke; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).

2021-22 College Budget

The Board of Trustees approved the 2021-22 College Budget, as presented. (Motion: Henderson; Second: Fountain; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).

Capital Improvement Plan

The Board of Trustees approved the Capital Improvement Plan, as presented. (Motion: Abbott; Second: Litke; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).

Board Policy BS 11.00: Fraud

The Board of Trustees approved Board Policy BS 11.00: Fraud, as presented. (Motion: Henderson; Second: Fountain; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).

Request to Advertise Board Policy HR 25.00: Reduction in Force

The Board of Trustees approved the Request to Advertise Board Policy HR 25.00: Reduction in Force, as presented. (Motion: Fountain; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Request to Advertise Board Policy TL 14.00: Employment Contract For Full-Time Faculty

The Board of Trustees approved the Request to Advertise Board Policy TL 14.00: Employment Contract for Full-Time Faculty, as presented. (Motion: Henderson; Second: Abbott; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Sale and Lease of College
Courtyard Apartments

The Board of Trustees approved the Sale and Lease of College Courtyard Apartments, as presented. (Motion: Litke; Second: Barker; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

President's Contract

The Board of Trustees approved the President's Contract, as presented. (Motion: Henderson; Second: Abbott; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Organization of the Board

The Board of Trustees unanimously elected the following Chair and Vice Chair for the CHS Governing Board and NWFSC Board of Trustees for the 2021-22 Fiscal Year.

- Chair: Lori Kelley
- Vice Chair: Shane Abbott

INFORMATIONAL/DISCUSSION ITEMS

Seacoast Partnership Update

The Board members reviewed the Seacoast Partnership Update, as presented.

Forthcoming Board Policy

The Board members reviewed the Forthcoming Board Policy:

- HR 4.00: Drug-Free Workplace Policy

2020-21 Summary of Industry
Certifications

The Board members reviewed the 2020-21 Summary of Industry Certifications.

College Monthly Financial
Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Summary Data for May 2021, as presented.

Purchases over \$65,000 Not
Requiring Board Approval

The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from May 1 through May 31, as presented.

Chair's Comments

Chair Kelley reminded the Board members of the July 1st filing deadline for their Ethics Reporting Form and to looking for the Annual Board Assessment Survey link in their email. She also prepared members to discuss the President's Incentive at the August meeting.

President's Report

The President's Report was provided to the Board members to review.

AROUND THE ROOM

Trustee Henderson Mr. Henderson is excited to see forward movement with Seacoast with more discussion needed and to see the Aviation Center.

Trustee Abbott Mr. Abbott expressed his excitement to see forward momentum.

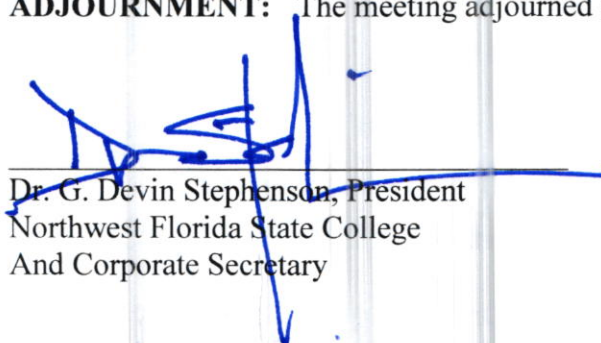
Trustee Fountain Mr. Fountain shared how productive he found the meeting.

Trustee Flynt Ms. Flynt expressed happiness in seeing forward movement.

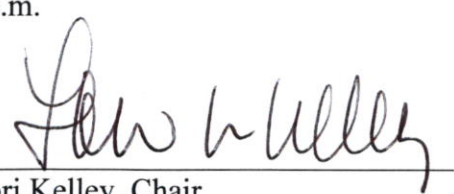
Trustee Wright Maj. Gen. Wright congratulated Ms. Kelley and Mr. Abbott.

Mr. Dykes Mr. Dykes reminded the Board members of the upcoming annual training that will take place prior to the September meeting.

ADJOURNMENT: The meeting adjourned at 4:43 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.