

Minutes  
 Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 January 18, 2022, 3:45 p.m.

Lori Kelley, Chair  
 Shane Abbott, Vice Chair  
 Charlotte Flynt  
 Graham Fountain  
 Reynolds Henderson  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Cristie Kedroski, Senior Vice President; Randy White, Vice President of Business Operations and Finance; Deidre Price, Vice President of Academic Affairs; Whitney Rutherford, Associate Vice President/General Counsel; Michael Erny, Dean of Career & Technical Education; Paul Johnson, Executive Director of Workforce Development; Jeanette Shires, Director Mattie Kelly Arts Center; Roberta Mackey, Executive Director of Human Resources; Charlotte Kuss, Dean of Health Sciences, Wellness and Education; Ramsey Ross, Athletic Director; Chris Stowers, Executive Director NWFSC Foundation; Melissa Wolf-Bates, Executive Assistant to the President; Edward Rosentel, Executive Director of Finance & Accounting; Rhonda Springfield, Director of K-12 Partnerships; Heather Dietzold, Executive Director of Student Success Navigation; Katherine St. Onge, Director of Purchasing; Cole Allen, Chief Information Officer; Kara Chilcutt, Grants Management Coordinator; Carolina Urena, Dual Enrollment Coordinator; De Cook, CHS Mathematic Professor; Anthony Borella, Sound Engineer

Call to Order                      Lori Kelley, Chair

Approval of Agenda              The Board of Trustees approved the Agenda, as presented (Motion: Henderson; Second: Flynt; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

**CONSENT AGENDA**              The Board of Trustees approved the following items on the Consent Agenda and to move the Grants Development Listing to Informational/Discussion Items on future agendas (Motion: Henderson; Second: Abbott; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright):

- Regular Meeting Minutes, November 16, 2022
- Board Assessment Review Committee Meeting Minutes, December 13, 2021

- Board Assessment Review Committee Meeting Minutes, January 6, 2022
- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing

## **ACTION AGENDA**

### **Deletion of Courses**

The Board of Trustees approved the inactivation of courses from the catalog master file that have not been offered during the preceding five years, as presented (Motion: Abbott; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Solicitation Listing**

The Board of Trustees approved the College to post an invitation to negotiate regarding an on-campus student housing development consistent with the terms set out in the memorandum and prior Board action. Additionally, because the College is pursuing a public-private partnership, rather than a direct-support organization model for student housing, the Board also revoked its November 2021 approval to establish a direct-support organization for the student housing project. (Motion: Litke; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Ratification of Claim Settlement**

The Board of Trustees ratified the settlement agreement, as presented (Motion: Fountain; Second: Litke; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

## **INFORMATIONAL/DISCUSSION ITEMS**

### **South Walton Campus Facilities Expansion Update**

The Board members reviewed an update regarding the South Walton Campus Facilities Expansion.

### **Emerald Coast Autism Center (ECAC) Facilities Expansion Update**

The Board members reviewed an update regarding the Emerald Coast Autism Center (ECAC) Facilities Expansion.

### **College Monthly Financial Report**

The Board members reviewed the College Monthly Financial Reports for December 31, 2021.

### **Purchases over \$65,000 Not**

The Board members reviewed the Purchases over \$65,000

## Requiring Board Approval

Not Requiring Board Approval from November 1 – December 31, 2021.

## Chair's Comments

Chair Kelley commended the June 30, 2021, audit outcome. She thanked Trustees Litke and Wright for their committee service and for the Board's completion of the self-assessment survey. She also informed the trustees they would be receiving communications regarding electronic filing for required ethics forms.

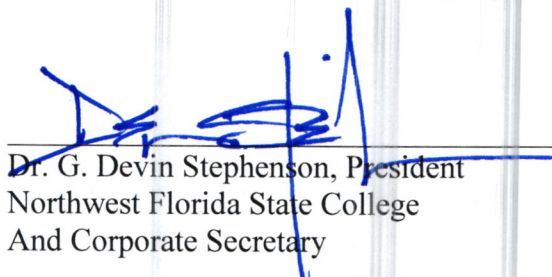
## President's Report

President Stephenson delivered the following report:

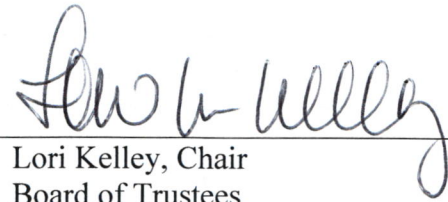
- Introduced Heather Dietzold, Rhonda Springfield, and Carolina Urena and shared some of the exciting engagement activities happening
- Shared a white paper developed by the NWFSC administration regarding state appropriations funding inequities and his plan to engage legislators and Ramba Consulting to assist in making changes to the FCS funding formula.
- November 19, The Stephensons along with the Voices of Northwest Florida (VONF), faculty staff and students participating in the Holiday Parade at Destin Commons
- December 2, Dr. Stephenson saluted Dr. Arteaga and the graduates participating in the Teacher Education Pinning Ceremony
- December 4, More faculty, staff, students, and athletes participated in the Niceville Rotary Holiday Parade
- December 4, Dr. Stephenson provided the keynote address to the Emerald Coast Association of Realtors Annual Awards Gala while VONF provided the entertainment
- December 6, Students from multiple clubs volunteered at the Special Forces Association Jingle Bell Jog
- December 6, NWFSC's Propel Event provided 30 local high school students hands-on aviation field experiences at our Aviation Center of Excellence in partnership with sponsor Lockheed Martin
- December 6, The NWFSC Fall Nursing Pinning Ceremony was held at Mattie Kelly Arts Center
- December 7 – January 10, CHS held three separate information sessions for interested parents and potential students
- December 7, NWFSC participated in the Fort Walton Beach Christmas Parade

- December 8, Faculty and staff joined Dr. and Mrs. Stephenson along with the Voices of Northwest Florida to record this year's digital Holiday Card
- December 10, President's Reception and NFSO Holiday Pops Concert at Mattie Kelly Arts Center
- December 11, NWFSC participated in the DeFuniak Springs Christmas Parade
- December 11, Fall 2021 Walton Works Public Safety Training Completion Ceremony
- December 13, EMT Academy Completion Ceremony
- December 15, Voices of Northwest Florida went on their 2<sup>nd</sup> annual Holiday Caroling Tour in the community
- December 16, Our College community came together to collect donations for two local groups: Food for Thought and Twin Cities Pavilion
- January 8, Dr. Stephenson provided the keynote address to World Impact Real Estate Annual Meeting
- Dr. Stephenson shared both the men's and women's basketball teams are ranked 3<sup>rd</sup> in the Nation
- Upcoming Events: January 7, Lords of 52<sup>nd</sup> St
- Upcoming Events: January 27, Scooby-Doo! And the Lost City of Gold
- Upcoming Events: February 7, The Simon & Garfunkel Story
- Upcoming Events: February 4, President's Speaker Series – Trey Gowdy

**ADJOURNMENT:** The meeting adjourned at 4:46 p.m.



Dr. G. Devin Stephenson, President  
Northwest Florida State College  
And Corporate Secretary



Lori Kelley, Chair  
Board of Trustees  
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.