



Northwest Florida State College

TITLE: Purchasing Goods and Services

AUTHORITY: FS 287, 1010, State Board Rules
6A-14.0733, 6A-14.0734

DATE ADOPTED: [Click here to enter a date.](#)

SEE ALSO: DFS "Reference Guide for State Expenditures" Purchasing Professionals Manual and Florida College Accounting Manual

NUMBER OF PAGES: 1

REVISIONS: 5/89; 1/10; May, 2013

SIGNATURE OF BOARD SECRETARY:

PURPOSE OF POLICY

To authorize the President to approve the purchase of goods and services.

LOCAL LANGUAGE

In accordance with Section 1010, Florida Statutes, State Board of Education Rule [6A-14.0734](#), the president will be responsible for all purchasing contracts for the college. Expenditures from all revenues, regardless of the source from which derived, shall be subject this policy. No obligations for materials or services for use by the college or for which payment would be made from funds administered by the college are permitted without proper authorization in advance of the purchase. The president or the president's designee may authorize purchases and approve contracts that do not exceed the amount of \$250,000; and may approve all purchases for items that are exempt from the bid requirements of [State Board of Education Rule 6A-14.0734](#). Consideration shall be given to language in [FS 287.084](#).