



# Northwest Florida State College

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**TITLE:** COLLECTION OF DELINQUENT UNPAID ACCOUNTS

**AUTHORITY:** [FS 1001.63 \(40\)](#); [1010.03](#)

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**SIGNATURE OF BOARD SECRETARY:**

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## PURPOSE OF POLICY

To Provide authorization for collection of delinquent unpaid obligations

## LOCAL LANGUAGE

Due diligence will be exercised in the collection of outstanding obligations owed to the College prior to designating accounts as uncollectible and requesting Board write-off approval in compliance with [FS 1009.95](#). The Associate Vice President for Business Services will utilize external collection services when necessary to collect delinquent accounts, subject to the approval of the President.

The College will publish in the College Catalog procedures relative to the payment of dishonored checks, fines, penalties, student loans, and other indebtedness.