



Northwest Florida State College

TITLE: COPYRIGHT POLICY

AUTHORITY: US Copyright Law

SEE ALSO: Title 17, US Code, Section 101

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SIGNATURE OF BOARD SECRETARY:

Purpose of Policy

To provide guidance related to the expectation that the college will comply with U.S. Copyright laws.

Local Language

Personnel and students will comply with the U.S. Copyright Law (Title 17, U.S. Code, Section 101). Employees and students may use, perform, or reproduce copyrighted works when authorized by:

- a. licenses or written permission from the copyright owner,
- b. the fair-use guidelines,
- c. the principle of fair use, and/or
- d. specific documented exemptions in the copyright law.

Copyright items include print, video, electronic data, performances, music, and computer software.

Employees and students who willfully disregard this policy or the specific provisions set forth in the College Copyright Manual are subject to state and federal penalties as well as college disciplinary action. The College will refuse to grant a request to copy material if fulfillment of the request might lead to a violation of the copyright law.

See Learning Resource Center procedures.