



# Northwest Florida State College

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**TITLE:** NWFSC Employee Code of Ethics

**AUTHORITY:** Chapter 112, Florida Statutes

**SEE ALSO:** [Click here to enter text.](#)

**DATE ADOPTED:** 11/15/2005

**NUMBER OF PAGES:** 1

**REVISIONS:** 2008; January, 2013; Revised 1/27/16

**SIGNATURE OF BOARD SECRETARY:** Sasha L. Jarrell, Interim President

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**PURPOSE OF POLICY**

To establish ethical expectations for all college employees.

**Local Language**

NWFSC employees’ ethical practices, in the performance of their college duties, are set by personal and professional standards, by adherence to the college mission and goals, and by [Chapter 112, Florida Statutes](#) that relate to public employees code of ethics.

College employees will not disclose confidential information about students or fellow employees.

Specifically, college employees are expected to perform their job responsibilities in an honest and ethical manner for the good of the college.

College employees are to avoid conflicts of interest and will not distribute, sell, use, or possess alcoholic beverages on campus, except when approved at authorized college activities in accordance with Board policies. College employees will not distribute, sell, use, or possess illicit drugs.

College employees will not solicit or accept anything of value such as a loan, gift, reward, favor, service, or promise of future employment in exchange for granting a special favor or rendering a decision related to the employee’s position at the college in exchange for the consideration.

College employees, or immediate family members, acting as private individuals will not rent, lease, sell any goods, services or property to the College without full disclosure and written permission of the college president.

College employees will not hold employment, contractual relationship, or ownership interest in any organization that is doing business with the college without full disclosure and written permission of the college president.

College employees will not use their college position to secure special private privileges or benefits not available to others at the college.

Grant-funded personnel must abide by federal grant management legislation regarding conflicts of interest, per Section 34 of the Code of Federal Regulations, s75.524-525.