



# NORTHWEST FLORIDA STATE COLLEGE

100 College Boulevard, E. • Niceville, FL 32578-1347 • (850) 678-5111 • www.nwfsc.edu

## INSTRUCTOR INFORMATION

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- Professor: Mrs. Angela Sanders
- Email: sandersa@nwfsc.edu
- Phone: 850-537-9099
- Office Hours: As an adjunct, I do not have regular office hours. However, upon your request, I will be happy to schedule a time when we can meet.
- Office Location: Robert L. F. Sikes Center, Crestview, Room 142

## INSTRUCTOR COMMUNICATION

Your NWFSC email is the official communication medium of the College. Please check your College email regularly for any class and College notifications. I will do my best to answer emails promptly, but please allow me 24 business hours to respond. You may also leave a message in my Canvas inbox. Again, please allow me 24 business hours to respond. **Please check your Canvas inbox and/or Canvas announcements for any information I might post between classes.**

## COURSE POLICIES

- Complete all assignments.
- Attend class regularly.
- Receive a grade of “C” or better in the class.
- Write a research paper of 1200-1500 words (specific assignment will be given in class), containing research documented in MLA format, and including at least three acceptable scholarly sources, at least one of which must come from an NWFSC database.
- I **strongly recommend** that you submit a preliminary draft of your research paper that is as complete and polished as possible.
- Your research paper must be turned in on the assigned date.
- Please understand that a research paper requires good organization, correct grammar and mechanics, and acceptable sources correctly documented both in the body of the paper and on the works cited page. **If your paper does not meet these requirements, do not expect a passing grade.**

- **All assignments must be uploaded, in .doc, .docx, or .rtf format, to Canvas.** Do not upload or send links to files in Google Docs, .odt files, .PDF, etc., as I often cannot open/edit these files.
- **When I return a corrected essay to you, you will need to download the file on a computer, use Microsoft Word to open it, and make sure that you are viewing all my corrections. When you open the paper in Word, click “enable editing.” Then, click “all mark-up.” If you cannot find my corrections, please let me know immediately.**
- All work with the exception of the final assignment must be completed by the last day of regularly-scheduled classes. If you have an emergency and need to receive a grade of “I,” please submit that request to me in writing. Missing assignments will receive a grade of “0.”
- **Should you experience technical difficulties in submitting an assignment to Canvas, email me immediately and attach your paper or other assignment to the email.** Do not wait until the assignment deadline has passed. Remember that you must still upload your assignment to Canvas as soon as possible.
- **I do my best to treat my students with respect, and I assume that they will show respect to me and to their fellow classmates.**
- **One additional reminder: your language, both spoken and written, should be clear, courteous, and clean.**

## COURSE INFORMATION

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- Course Name and Number: ENC 1101, CRN 10149
- Class Location: Robert L. F. Sikes Center, Crestview, Room 142
- Class Modality: Traditional/Classroom/Lecture
- Class Days: Monday and Wednesday
- Class Times: 2 p.m.-3:20 p.m.
- Online Classroom with Gradebook: [Canvas class shell](#)
- Final Exam: TBA

## COURSE DESCRIPTION

This course introduces students to rhetorical concepts and audience-centered approaches to writing including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication. Course readings will be derived from the western canon. In addition and to the extent possible, the course will provide instruction on the historical background and philosophical foundation of western civilization and the American democracy.

## **COURSE CURRICULUM**

ENC 1101, English Composition I, 3 credit hours includes instruction and intensive practice in expository and argumentative writing, including a documented paper. A minimum grade of “C” is required. ENC 1101 introduces students to rhetorical concepts and audience-centered approaches to writing, including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication.

## **COURSE-LEVEL STUDENT LEARNING OUTCOMES**

1. Students will apply rhetorical knowledge to communicate for a range of audiences and purposes.
2. Students will employ critical thinking to analyze forms of communication.
3. Students will engage in writing processes that involve drafting, revising, and reflecting.

## **COURSE PREREQUISITES**

A passing score on the standardized placement test measuring communications/verbal/reading achievement, successful completion of any required developmental English and Reading coursework with a grade of “C” or better, or exemption from placement testing.

## **COURSE MATERIALS**

Bullock, Richard, et. al. *The Norton Field Guide to Writing with Readings & Handbook*. 7<sup>th</sup> ed.

Norton: New York, 2022. ISBN 9780393543773

## **COURSE GOALS AND OBJECTIVES**

Goal 1. Students will apply rhetorical knowledge to communicate for a range of audiences and purposes.

Objective to meet goal: Students will write both informal and formal essays. At least one of the formal essays will require research.

Goal 2. Students will employ critical thinking to analyze forms of communication.

Objective to meet goal: Students will analyze several literary/historical speeches. The analysis will include class discussion and an essay.

Goal 3. Students will engage in writing processes that involve drafting, revising, and reflecting.

Objective to meet goal: For at least one of the required essays, students must complete an essay draft, submit a revised essay, and compose a short summary of what has been learned from the revision process.

## **STUDENT EXPECTATIONS OF THE COURSE**

1. ENC 1101 requires a great deal of writing, as well as some reading.
2. Completing one paper that includes properly documented research is required.
3. Attendance is expected.

- Students are welcome to ask questions during class, before or after class, or at a scheduled time agreeable to both teacher and student.

**HOW STUDENT PERFORMANCE WILL BE MEASURED**

Students will be graded on series of essays, a research paper, and some short classwork/homework/quiz assignments.

**STUDENT EXPECTATIONS AND RESOURCES**

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NWFSC aims for excellence in education and scholarly pursuits. Campus policies and procedures support this goal by protecting the health, safety, welfare, and property of the College and its students. To view all campus policies, please see the [college catalog](#). Several essential policies are provided below.

NWFSC POLICY	DESCRIPTION
<a href="#"><u>Academic Integrity</u></a>	Students are expected to behave responsibly as members of the College community and be honest and forthright in their academic endeavors. They are also expected to behave professionally and refrain from disrupting other students’ learning environments.
<a href="#"><u>Accommodations</u></a>	The <a href="#">Accommodation Resource Center</a> at Northwest Florida State College is committed to providing equal access and opportunities for educational success to all students with disabilities as guided by the American Disabilities Act and other disability-related laws.
<a href="#"><u>Attendance</u></a>	Regular attendance and participation in the course is expected.
<a href="#"><u>Tutoring Services</u></a>	Tutoring services are available in person and online.
<a href="#"><u>Counseling Services</u></a>	All actively enrolled students can receive an initial assessment and up to five therapeutic sessions with a Behavioral Health provider at no cost to the student.
<a href="#"><u>Student Code of Conduct</u></a>	Students are expected to adhere to the rules, regulations, and policies outlined in the Student Code of Conduct.
<a href="#"><u>Student Complaints</u></a>	NWFSC desires to resolve student grievances, complaints, and concerns expeditiously, fairly, and in an amicable manner. A student who desires to resolve a grievance may initiate the resolution process using the information in the link provided to the left.
<a href="#"><u>Student Rights and Responsibilities</u></a>	Understanding your role as a student.

### MAKE-UP WORK

If you are absent, it is your responsibility to find out what assignments you missed and to complete those assignments promptly, under classroom conditions if applicable.

## ASSIGNMENTS, GRADING SCHEME AND PROCEDURES

### Assignments

Essays	40% of final grade	Due Date
Definition Essay	10% of essay grade	Wednesday, August 27
Comparison/Contrast Essay	10% of essay grade	Wednesday, September 17 (required prelim draft) Wednesday, October 1 (required final draft)
Persuasive Essay	10% of essay grade	Wednesday, October 29
Speech Analysis Essay	10% of essay grade	Date/Time of Final Exam
Total	40% of final grade	
Research Paper	40% of final grade	Due Date
<ul style="list-style-type: none"><li>• 1200-1500 words</li><li>• Three scholarly sources</li><li>• MLA documentation</li><li>• <b>Specific topic choices given in class</b></li></ul>	40% of research paper grade	Wednesday, November 12
Total	40% of final grade	
Classwork/Homework/Quizzes	20% of final grade	Due Date
Number of assignments will vary but will include: Syllabus Quiz MLA Quiz Essay Revision Classwork Revision Summary Research Homework	The number of assignments in this category will vary, but all the Classwork/Homework/Quizzes assignments together will count for 20% of the final grade.	Dates will vary.
Total	20% of final grade	

### Grading Scheme

Grade	Range
A	90 – 100 %
B	80 – 89 %
C	70 – 79 %
D	60 – 69 %
F	59 and less %

### OTHER IMPORTANT INFORMATION

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#### EMERGENCY COLLEGE CLOSURE

This course's schedule, requirements, and procedures are subject to change in the event of unusual or extraordinary circumstances. If the College closes for inclement weather or another emergency, any exams, presentations, or assignments previously scheduled during the closure period will automatically be rescheduled for the first regular class meeting held once the college reopens. If changes to graded activities are required, students will not be penalized due to the adjustments but will be responsible for meeting revised deadlines and course requirements.

#### ACADEMIC INTEGRITY TOOLS

Northwest Florida State College subscribes to Turnitin, an online plagiarism detection and prevention service. By enrolling in this class, students consent to upload their papers to Turnitin, where they will be checked for plagiarism. Papers submitted to Turnitin may be saved as source documents within these databases to detect plagiarism in other papers. Please note: All assignments submitted in this course are analyzed for plagiarism and originality.

#### ACADEMIC CONTINUITY PLAN

NWFSC is dedicated to protecting the health and well-being of its students, staff, and faculty. The College is dedicated to working with faculty and students to ensure timely course and program completion during emergencies. In the event of a College closure, the format of this course may be modified to enable completion of the course through other means, including but not limited to online course delivery through online classrooms. Check your RaiderNet College email and LMS classroom online for any updates.

#### WELCOME TO CLASS

Thank you for choosing NWFSC for your education. Let's have a good semester!