**2021 - 2022 PAYROLL CALENDAR**

**PART-TIME HOURLY AND OTHER PERSONNEL (INCLUDING CWSP)**

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| --- | --- | --- |
| **FROM** | **TO** | **PAYDATE** |
| 06-16-2021 | 07-15-2021 | 07-30-2021 |
| 07-16-2021 | 08-13-2021 | 08-31-2021 |
| 08-14-2021 | 09-15-2021 | 09-30-2021 |
| 09-16-2021 | 10-15-2021 | 10-29-2021 |
| 10-16-2021 | 11-15-2021 | 11-30-2021 |
| 11-16-2021 | 12-08-2021 | 12-16-2021 |
| 12-09-2021 | 01-14-2022 | 01-31-2022 |
| 01-15-2022 | 02-15-2022 | 02-28-2022 |
| 02-16-2022 | 03-15-2022 | 03-31-2022 |
| 03-16-2022 | 04-15-2022 | 04-29-2022 |
| 04-16-2022 | 05-13-2022 | 05-31-2022 |
| 05-14-2022 | 06-15-2022 | 06-30-2022 |
| 06-16-2022 | 07-15-2022 | 07-29-2022 |

**Part-time Hourly Pay Period:** Generally runs from the 16th of the month through the 15th of the following month depending on where

the weekend falls.

**Gross Pay Computation:** Hours worked X hourly rate (per employment letter).

**COLLEGE CLOSED:**

July 5, 2021 November 24-28, 2021 March 21-27, 2022

September 6, 2021 December 17, 2021 – January 2, 2022 May 30, 2022

November 11, 2021 January 17, 2022 July 4, 2022

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| **Timesheets are due in the Payroll Office by the date indicated in the “TO” column above. Time sheets received after that date will be paid in the next month’s payroll.** |