

**2023 - 2024 PAYROLL CALENDAR
PART-TIME HOURLY AND OTHER PERSONNEL (INCLUDING CWSP)**

FROM	TO	PAYDATE
06-16-2023	07-14-2023	07-31-2023
07-15-2023	08-15-2023	08-31-2023
08-16-2023	09-15-2023	09-29-2023
09-16-2023	10-13-2023	10-31-2023
10-14-2023	11-15-2023	11-30-2023
11-16-2023	12-06-2023	12-18-2023
12-07-2023	01-12-2024	01-31-2024
01-13-2024	02-15-2024	02-29-2024
02-16-2024	03-12-2024	03-29-2024
03-13-2024	04-15-2024	04-30-2024
04-16-2024	05-15-2024	05-31-2024
05-16-2024	06-14-2024	06-28-2024
06-15-2024	07-15-2024	07-31-2024

Part-time Hourly Pay Period: Generally runs from the 16th of the month through the 15th of the following month depending on where the weekend falls.

Gross Pay Computation: Hours worked X hourly rate (per employment letter).

COLLEGE CLOSED:

July 4, 2023
September 4, 2023
November 10, 2023

November 22-24, 2023
December 19, 2023 – January 1, 2024
January 15, 2024

March 18-22, 2024
May 27, 2024
July 4, 2024

Timesheets are due in the Payroll Office by the date indicated in the “TO” column above. Time sheets received after that date will be paid in the next month’s payroll.