

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 January 15, 2019, 3:08 p.m.

Present:

Brian S. Pennington, Chairman
 Rudy Wright, Vice Chairman
 Shane Abbott
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Lori Kelley
 Don Litke
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Sasha Jarrell, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, Executive Officer/General Counsel; Laura Coale, Executive Director of Strategic Communications; Roberta Mackey, Executive Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Anthony Boyer, Principal, Collegiate High School; Michael Erny, Dean, Career Education; Anne Southard, Dean, General Education; Deb Fontaine, Special Assistant to the President, Accreditation; Jeanette Shires, Director, Mattie Kelly Arts Center; Jo Culberson, Sergeant, NWF Police Department; Austin Lincoln, Sergeant, NWF Police Department; Ramsey Ross, Athletic Director; Bill Allison, Director, Professional and Workforce Training; Pam Kaby, Controller; Glenn Barfield, Director, Distance Centers; Stephanie Linard, Executive Director, Academic Records and Enrollment; Sam Jones, Director, Facilities; James Adams, Manager, Business Operations; Drew Hanna, SGA President; LaTosha Pickney; Director, Student Development and Campus Engagement; Dr. Dana Stephens, Chair, Mattie Kelly Environmental Institute; Dr. Deidre Price, Director, Online Learning; Julie Schrodt, Executive Assistant to the President; Mike Griffith, Bay Beacon

Call to Order Brian S. Pennington, Chairman

Approval of Agenda The Board of Trustees unanimously approved the Agenda as presented. (Motion: Wright; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

Approval of Minutes

The Board of Trustees unanimously approved the following minutes, as presented (Motion: Henderson; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Regular Meeting Minutes, November 27, 2018
- Board Workshop Minutes, November 27, 2018
- Special Foundation Board Meeting Minutes, Dec 5, 2018

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Litke; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing

ACTION AGENDA

Contracts with Okaloosa and Walton County School Districts
RE: Collegiate High School Programs

The Board of Trustees unanimously approved the contracts with Okaloosa and Walton County School Districts RE: Collegiate High School programs as presented. (Motion: Flynt; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

Foundation FY 2018 Audited Financial Statements and IRS Form 990

The Board of Trustees unanimously approved the Foundation's FY 2018 Audited Financial Statements and IRS Form 990 as presented. (Motion: Kelley; Second: Barker; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

Direct Support Organization Certification

The Board of Trustees unanimously approved the Direct Support Organization Certification as presented. (Motion: Litke; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

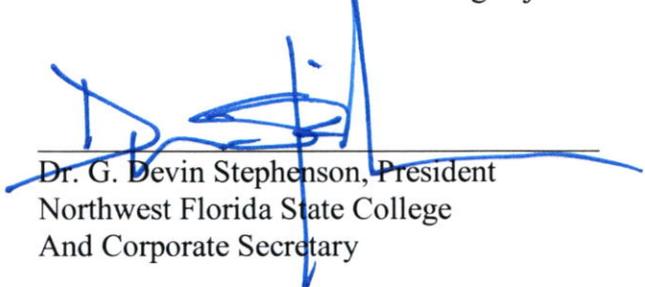
INFORMATIONAL/DISCUSSION ITEMS

SGA Report	<p>SGA held tailgates for home basketball games and are planning a block party for the last home basketball games on February 16, 2019. The “Welcome Back” Student Club event is scheduled for January 16, 2019.</p> <p>February 5-9, 2019, members of the SGA will participate in the annual “Rally in Tally” and mock FL Model Legislature.</p> <p>Currently, SGA is conducting Student Housing Focus Groups and is graciously waiting for then Student Activities Center renovations to be complete.</p>
Fall 2018 Textbook Report	The Board members reviewed the Annual Fall 2018 Textbook Report, as presented.
SACSCOC Decennial Report Important Dates	The Board members reviewed the SACSCOC Decennial Report Important dates, as presented
College Financial Reports	The Board members reviewed the College’s monthly Statement of Revenues and Expenses, and the Investment Report for December 2018 as presented.
Purchases over \$65,000	The Board members reviewed the purchases over \$65,000 made since the November Board meeting.
Trustee Liaison Updates	<p>Trustee Litke gave a report on Foundation activities that highlighted the Major Gifts Campaign progress, total assets and Foundation Board nominations.</p> <p>Vice Chairman Wright gave a report on ISP activities and praised the membership’s \$1,000 contribution to help fund Capstone projects for seniors in the Collegiate High School.</p>
Trustee Discussion	Trustee members took part in a discussion focused on understanding the College’s Centers and FWB Campus and how the Institution can better serve the growing population in Walton County.
Chairman’s Comments	Due to scheduling conflicts Chairman Pennington proposed the following changes to the current Board of Trustee Meeting schedule: moving the February meeting to Feb 12, 2019; canceling the May 21, 2019 meeting; holding the Budget Workshop and “May meeting” on June 4, 2019; and hold the June 18, 2019 meeting at the South Walton Center as planned.

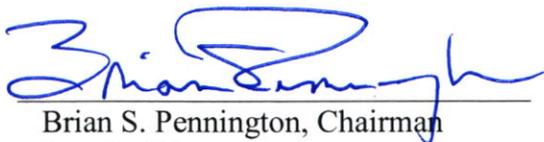
President's Report

In the interest of time, President Stephenson requested the President's Report slides be emailed to each of the Trustees along with the January 9, 2019 Public Integrity & Ethics Committee/ Higher Education Appropriations Subcommittee/Higher Education & Career Readiness Subcommittee Meeting packet.

ADJOURNMENT: The meeting adjourned at 4:26 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chairman
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.