

## Minutes

Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 February 12, 2019, 3:08 p.m.

Brian S. Pennington, Chairman  
 Rudy Wright, Vice Chairman  
 Shane Abbott (via Phone)  
 Charlotte Flynt  
 Reynolds Henderson  
 Lori Kelley  
 Don Litke  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Sasha Jarrell, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Laura Coale, Executive Director of Strategic Communications; Roberta Mackey, Executive Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Anthony Boyer, Principal, Collegiate High School; Michael Erny, Dean, Career Education; Anne Southard, Dean, General Education; Deb Fontaine, Special Assistant to the President, Accreditation; Jeanette Shires, Director, Mattie Kelly Arts Center; Aaron Murray, Executive Director, Campus Safety and Security; Ramsey Ross, Athletic Director; Glenn Barfield, Director, Distance Centers; Sam Jones, Director, Facilities; James Adams, Manager, Business Operations; Drew Hanna, SGA President; Sam Renfroe, Director, Grants Development; John Rickard, Director, Physical Plant; Dedria Lunderman, Director, Purchasing; Lea McCain, Director, Dental Assisting; Hannah Neville, Coordinator, Grants Management; Dr. Deidre Price, Director, Online Learning; Donna Pierson, Assistant Professor, American Sign Language; Brownrygg Woolls, Videographer, Strategic Communications; Julie Schrod, Executive Assistant to the President

- |                     |   |
|---------------------|---|
| Call to Order       | Brian S. Pennington, Chairman   |
| Approval of Agenda  | The Board of Trustees unanimously approved the Agenda as presented. (Motion: Litke; Second: Flynt; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke).   |
| Approval of Minutes | The Board of Trustees unanimously approved the following minutes, as presented (Motion: Kelley; Second: Flynt; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke). <ul style="list-style-type: none"> <li>• Board Workshop Minutes, January 15, 2019</li> <li>• Regular Meeting Minutes, January 15, 2019</li> </ul> |

**CONSENT AGENDA**

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Litke; Second: Wright; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing

**ACTION AGENDA**

NWF State College Calendar  
2019-20 and 2020-21

The Board of Trustees unanimously approved the NWF State College Calendars for 2019-20 and 2020-21 with the Spring Break dates for 2020-2021 to be aligned with those of Okaloosa County School District once announced. (Motion: Flynt; Second: Kelley; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke).

Margaret “Peggy” Kinsella  
Scholarship Endowment

The Board of Trustees unanimously approved the Margaret “Peggy” Kinsella Scholarship Endowment, as presented. (Motion: Wright; Second: Henderson; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke).

Purchasing Contracts

The Board of Trustees unanimously approved both purchasing contracts: RFP 2018-2019-01 Evaluation Committee Recommendation Grant Evaluator and ITB 2018-2019-02 Invasive Plant Treatment on Coastal Dune Lakes in Walton County as presented. (Motion: Henderson; Second: Litke; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke).

**INFORMATIONAL/DISCUSSION ITEMS**

Triumph Proposal Update

The board members received a presentation given by Dr. Sasha Jarrell, Vice President for Teaching and Learning, outlining NWF State College’s Triumph Gulf Coast Proposals: Advanced Technology Center of Excellence and Walton-Works Training Center of Excellence.

SGA Report

NWF State College’s SGA won the most “Outstanding Delegation Award” during the mock FL Model Legislature event at the annual Rally in Tally and three NWF SGA members were appointed to the Regional SGA Board.

SGA Report (cont.)	Currently, SGA is collecting personal items for local homeless shelters.
	To date, the “Feed-A-Raider Food Pantry” has served 200 students, sent food and supplies to Panama City to assist in Hurricane Michael relief, and is working together with the Gulf Coast State College SGA to continue with Hurricane Michael relief.
Department Feature: College WIGs Progress Update	The Board members received a presentation given by Ms. Pauline Anderson, Dean, Institutional Research and Planning, outlining the College’s progress toward institution-wide WIGs.
College Financial Reports	The Board members reviewed the College’s monthly Statement of Revenues and Expenses, and the Investment Report for January 2019 as presented.
Purchases over \$65,000	The Board members reviewed the purchases over \$65,000 made since the January Board meeting.
Trustee Liaison Updates	Trustee Litke gave a report on Foundation activities that highlighted the endowment spending allocation, foundation financial reports and an update on the Major Gifts Campaign progress.
	Vice Chairman Wright gave a report on ISP activities and encouraged fellow trustee members to become judges of the Capstone projects for seniors in the Collegiate High School.
Chairman’s Comments	Chairman Pennington applauded Northwest Florida State College’s PTK Sigma Mu Chapter for being recognized as a 5-Star Chapter with a 5-Star Advisor, Ms. Donna Pierson. In addition, President Stephenson has been awarded the PTK Paragon Award for new presidents, which he will receive at the 2019 PTK Catalyst Convention. He also congratulated President Stephenson for his recent nomination to chair a SACSCOC committee in April.
President’s Report	President Stephenson delivered the following report:
	<ul style="list-style-type: none"> <li>○ January 18, President Stephenson was the keynote speaker at Spring Convocation</li> <li>○ January 18, The President’s Speakers Series featured Lonnie Johnson, NASA Engineer and Super Soaker Inventor</li> </ul>

- January 21, Members of the College participated in the Martin Luther King, Jr. Parade in Fort Walton Beach
- January 23, NWF State College hosted a Workforce Advisory Committee Meeting with members of the community
- January 25, the Culinary Program students began offering weekly “taste testing” opportunities as a part of the Food Preparation Level 1 class
- January 25, Raider Baseball and Softball began their spring season competition
- January 30, President Stephenson participated in the Emerald Coast Weekly Radio Show hosted by Ted Corcoran, Executive Director of the Fort Walton Beach Chamber
- February 1, NDIA presented the College with a generous gift of over \$16,000 toward the Advanced Technology Center of Excellence in Crestview
- February 1, President Stephenson along with members of the College attended the Walton Area Chamber Awards Dinner
- February 4, Jack E. Davis, Pulitzer Prize winning author gave a presentation and signed his new book “The Gulf” in the Sprint Theater
- February 6, President Stephenson gave a College update at the Foundation Board meeting
- February 6, College leadership had a visit with our Achieving the Dream coaches
- February 7, President Stephenson and members of the College attended the Niceville Chamber Annual Dinner and Officer Installation

## **AROUND THE ROOM**

Trustee Abbott

Mr. Abbott thanked all faculty and staff of Northwest Florida State College involved in the “Walton Three Project” – bussing Walton High School students to the Chautauqua Center for dual enrollment classes and bussing them back to high school.

Trustee Henderson

Mr. Henderson is excited about the direction the College is heading under the leadership of President Stephenson. He is enthused by the Walton-Works Triumph proposal and expressed an interest in being an advocate with the Walton County Commissioners.

Trustee Kelley

Ms. Kelley expressed appreciation for the leadership at the College and reiterated the importance of President Stephenson winning the PTK Paragon New President award.

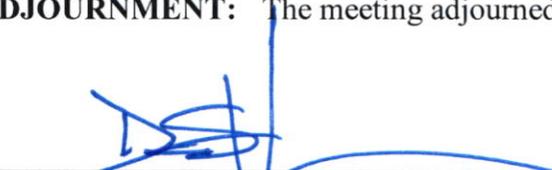
Trustee Litke

General Litke has thoroughly enjoyed the Culinary Program "taste testing" events and is impressed by the quality of instruction and aptitude of the students.

Trustee Wright

General Wright offered kudos to President Stephenson and PTK for their recent national and local recognition.

**ADJOURNMENT:** The meeting adjourned at 4:49 p.m.



---

Dr. G. Devin Stephenson, President  
Northwest Florida State College  
And Corporate Secretary



---

Brian S. Pennington, Chairman  
Board of Trustees  
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.