

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 March 12, 2019, 3:20 p.m.

Brian S. Pennington, Chairman
 Rudy Wright, Vice Chairman
 Shane Abbott (via Phone)
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Lori Kelley
 Don Litke
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Sasha Jarrell, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Laura Coale, Executive Director of Strategic Communications; Roberta Mackey, Executive Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Anthony Boyer, Principal, Collegiate High School; Michael Erny, Dean, Career Education; Anne Southard, Dean, General Education; Deb Fontaine, Special Assistant to the President, Accreditation; Bill Allison, Director, Workforce and Professional Training; Jeanette Shires, Director, Mattie Kelly Arts Center; Aaron Murray, Executive Director, Campus Safety and Security; Sam Jones, Director, Facilities; Stephanie Linard, Executive Director, Academic Records and Enrollment; Carter Caywood, Executive Director, Student Success Navigation; Drew Hannah, SGA President; Marley Venessee, Campus Engagement Specialist; Sam Renfroe, Director, Grants Development; Pam Kaby, Controller; Dedria Lunderman, Director, Purchasing; Dr. Deidre Price, Director, Online Learning; Julie Schrodt, Executive Assistant to the President; Mike Griffith, Reporter, Bay Beacon

Call to Order	Brian S. Pennington, Chairman
Approval of Agenda	The Board of Trustees unanimously approved the Agenda as presented. (Motion: Flynt; Second: Wright; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of February 12, 2019 (Motion: Litke; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Flynt; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing

ACTION AGENDA

Board Policy Manual

The Board of Trustees unanimously approved the entire Board Policy Manual, as presented. (Motion: Litke; Second: Flynt; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

New Program Offerings

The Board of Trustees unanimously approved the following new program offerings, as presented. (Motion: Henderson; Second: Barker; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- A.S., Physical Therapist Assistant
- Aviation Airframe Mechanics Certificate
- Aviation Powerplant Mechanics Certificate
- Diesel Systems Technician Certificate

INFORMATIONAL/DISCUSSION ITEMS

SGA Report

NWF State College's SGA held a successful block party to support Raider Athletics. The SGA accepted donations of hygiene items for the homeless throughout the month of March for their community service project, and surveyed students on the College's food service needs. In April, SGA will be sending 12 student representatives to the annual SGA Conference in Tampa.

Department Feature:
College Funding 101

The board members received a presentation given by Mr. Randy White, Vice President for Business Operations and Finance, focused on higher education finance practices and, specifically, the budgeting and financial management, and accounting practices used by the administration of Northwest Florida State College.

College Financial Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for February 2019 as presented.

- Trustee Liaison Updates Trustee Litke provided a report on Foundation activities highlighting the Major Gifts Campaign progress and the announcement of the Campaign Board Division chairs as Foundation Director, Jeff McInnis and Trustee Don Litke.
- Vice Chairman Wright gave a report on ISP activities and encouraged fellow trustee members to attend Capstone project presentations given by seniors in the Collegiate High School. ISP recently initiated engagement in a study supporting the county commissioners on the possibility of a Quality Control Division for the County.
- Governor's Rescinding of Board Appointments The board members received information from Hayward Dykes, Board Attorney, clarifying the guidance offered by the Florida College System Chancellor's office regarding the rescinding of board appointments by Governor DeSantis.
- Chairman's Comments Chairman Pennington discussed results from the February Quarterly Board Survey and expressed appreciation for Dr. Deb Fontaine's work on creating an assessment tool as a best practice.
- President's Report President Stephenson delivered the following report:
- February 11, President Stephenson attended the sold-out Broadway production: *Wizard of Oz* at the Mattie Kelly Arts Center
 - February 15, President Stephenson gave the Welcome address to more than 1,500 coaches and athletes at the annual FCA Breakfast sponsored by the All Sports Association
 - February 15, President Stephenson delivered the keynote speech at the ERA Company Awards Ceremony at the request of Gloria Frazier, CEO.
 - February 16, Members of the President's Circle were recognized at center court of the Arena between the final Men's and Women's Basketball conference game
 - February 17, President Stephenson performed (piano) during the Snowbird Concert
 - February 20, Students participated in the Regional SkillsUSA competition and were awarded various accolades
 - February 21, Students participated in the State Championship Forensics Competition and finished first overall in the Readers Theater

President's Report President Stephenson delivered the following report (cont.):

- February 21, President Stephenson along with members of the College leadership team attended Achieving the Dream's DREAM 2019 Convention as part of NWFSC's orientation to the ATD's Network of colleges.
- February 24, the Northwest Florida Symphony Orchestra held its annual Symphony of Taste fundraiser
- February 25, NWF State College partnered with the FWB Yacht Club and Emerald Coast Sailing Association to stand up an NWF Sailing Club
- February 28, NWF State College celebrated the grand opening of the on-campus Veterans Success Center
- March 1, President Stephenson along with NWF students participated in the Destin Commons Mardi Gras parade
- March 2, Raider Baseball honored Veterans during their game verses Shelton State Community College
- March 4, NWF Nursing program was named #9 out of 154 RN programs in the state of Florida
- March 5, President Stephenson and Mrs. Stephenson joined a community dinner with LTC Dick Cole, the last surviving member of the Doolittle Raiders
- March 6, President Stephenson delivered the keynote address at the Costa McDonald's General Manager Planning Retreat and presented on the College's cultural shift to a higher level of accountability.
- March 7, President Stephenson testified before the House Appropriations Subcommittee on Higher Education requesting PECO funding for the renovations of the Allied Health and Nursing Building 420.

AROUND THE ROOM

Trustee Abbott

Mr. Abbott thanked all faculty and staff of Northwest Florida State College for their hard work.

Trustee Barker

Mr. Barker questioned the College leadership's satisfaction with the lobbying firm and was comforted by the assurances that Ramba and Associates is doing excellent work on behalf of Northwest Florida State College.

Trustee Henderson

Mr. Henderson is excited about the Walton Works program and believes once implemented it will make a huge impact in Walton County.

Trustee Kelley

Ms. Kelley appreciates the College's willingness to testify for additional funding from the Florida Legislature. She applauds the Nursing program for being 9th in the state. It is exciting to rise to the top.

Trustee Flynt

Ms. Flynt believes the College is on the right course for greatness.

ADJOURNMENT: The meeting adjourned at 5:15 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chairman
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.