

## EARLY COLLEGE/DUAL ENROLLMENT FORM NORTHWEST FLORIDA STATE COLLEGE

Term: \_\_\_\_\_  
Year: \_\_\_\_\_

Northwest Florida State College's Dual Enrollment program provides the opportunity for qualified high school students from Okaloosa and Walton counties who meet the eligibility criteria specified in their district's articulation agreement with NWFSC, to enroll in college courses while simultaneously enrolled in high school. Students meeting the eligibility requirements for Dual Enrollment may apply for admission online at <https://www.nwfsc.edu/> using the **APPLY NOW** button. Create a user account and select and complete the Dual Enrollment application process. Students receive both high school and college credit for these courses. Dual Enrollment students are exempt from tuition, student access card fee and laboratory fees.

### STUDENT DATA (Please Print):

RaiderNet ID Number: N	School:	
Last Name:	First:	MI:

### ELIGIBILITY REQUIREMENTS: Students must:

- Have a cumulative high school **unweighted** grade point average (GPA) of 3.0.
- Be a high school junior or senior to participate in college-level courses during school hours, after school hours or during the summer term.
- Be a high school sophomore to participate in college-level courses after school hours or during the summer term.
- Must complete an approved college placement test (ACT, SAT, PERT) if enrolling in a college English, math, reading, Gordon Rule social science or humanities course, or any course which requires English, math, or reading prerequisites. Appropriate placement scores will be required.
- Students who have not passed all areas of the State approved college placement Test (ACT, SAT, PERT) by the time they have accumulated 12 college credits will not be able to enroll in additional dual enrollment courses until all areas of the test are passed. Exceptions to the 12 college credit hour limitation may be granted by the college provided that the dual enrollment student is concurrently enrolled in a high school class in each basic competency area for which the student has been deemed deficient.
  - In addition, students who have accumulated 12 or more college credits and have not demonstrated proficiency in the basic competency areas must be advised in writing by the District of the requirements for the associate degree completion and state university admissions, including information about future financial aid eligibility and the potential costs of accumulating excessive college credit.
  - Limit enrollment to no more than 16 hours during Fall and Spring semesters, and 2 courses during Summer semester.
  - Dual enrollment students are limited to one withdrawal per college course and a maximum of two withdrawals from all dual enrollment classes.
  - Students who are unable to complete a dual enrollment college class or who believe they will not be successful in the class may withdraw from the class any time before the final exam week during the fall and spring semester and the final exam period for the class during the summer semester. Once you have taken the final, you may not withdraw.

### COURSE INFORMATION: Courses available to dual credit students consist of:

- Standard college credit courses of three or more semester hours, exclusive of college preparatory. A list of the state approved college courses for dual enrollment can be found online at <https://www.nwfsc.edu/academics/dual-enrollment/>.
- Students will obtain their mid-term and final grades via the College website at [www.nwfsc.edu](http://www.nwfsc.edu), under RaiderNet.

### REGISTRATION/ADVISING INFORMATION:

- Web registration is not available for dual enrollment students. Students are not allowed to **retake** courses as a Dual Enrollment student.
- Dual enrollment students are not permitted to withdraw unless agreed upon by the high school counselor and the College. All changes to class selection must be approved by the high school counselor and the College. The College strongly encourages all students, including dual enrollment students, to meet with a College Navigator to explore educational goals, develop a program plan, and discuss transfer requirements and common prerequisite courses.
- Dual enrollment students must get a Student Access ID/Raider Card prior to picking up their books. There is no charge for the card. Textbooks will be available for pick-up two weeks prior to the start of the semester at the Barnes and Noble book store at the Niceville campus.

**PLACEMENT TEST SCORES:** No dual enrollment student shall be enrolled in a college Mathematics, English, Reading or Gordon Rule Social Science or Humanities course unless the student has demonstrated adequate pre-collegiate preparation on the basic mathematics and communication skills assessment of an approved entry-level placement test. **Minimum acceptable scores for the currently administered placement tests are listed below. Test scores are to be filled in by a high school counselor or a college employee.**

APPROPRIATE PLACEMENT TEST	Reading		Lin1670 Writing and Grammar		Enc1101 English Composition I		Mat1033A Intermediate Algebra		Mac1105 College Algebra		Test Date (counselor initials reqd.)
	Minimum Score	Student Score	Minimum Score	Student Score	Minimum Score	Student Score	Minimum Score	Student Score	Minimum Score	Student Score	
ACT	19		17>		17+R		19-20		21		
SAT	24		25>		25>		24-26		>26.5		
PERT	106		103-116		103+ Reading 106-150		114-122		123-150		

**PARENT OR GUARDIAN APPROVAL:** I give consent to the enrollment of my son/daughter in the dual enrollment program.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**STUDENT ACKNOWLEDGEMENT:** I understand and accept the conditions of dual enrollment at NWFSC and understand that as a dual enrollment student, I am considered a dependent student and understand that NWFSC is free to release any information on my enrollment to my parents and/or high school officials including grades, attendance, and official transcripts.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**COURSE REQUEST(S):** From the schedule of courses, please list your choices (registration subject to space availability).

COURSE #	REFERENCE #	COURSE TITLE	MEETING TIMES	LOCATION	HIGH SCHOOL SUBJECT AREA	COLLEGE CREDITS	HS CREDITS
Alternative selections if the classes are not available.							

**HIGH SCHOOL VERIFICATION:** I verify that the student meets all eligibility criteria. The above college course(s) may be used to meet the student's high school graduation requirement, and will be posted to the student's high school transcript and Electronic Personal Educational Planner (ePEP).

Principal or Designee \_\_\_\_\_ Date \_\_\_\_\_

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