

# Director of Center for Innovative Teaching and Learning at Northwest Florida State College

**Department:** Learning Technologies  
**Hours:** Full-Time, 12 Month Position  
**Classification:** Administrative I  
**Salary:** \$49,871.00 - \$64,228.00  
**Location:** Niceville Campus  
**FLSA Status:** Exempt  
**Application Deadline:** Open until filled



## Qualifications

- Bachelor's degree from a regionally accredited postsecondary institution in instructional design, instructional technology or other related field required with seven years of experience.
- Master's degree preferred.
- Postsecondary teaching experience required.
- Online teaching experience strongly preferred.
- Familiarity with media production in instructional settings preferred.
- Experience planning, developing, and delivering professional development in higher ed required.
- Large-scale event planning experience preferred.
- Knowledge of current pedagogical theories and applications for online education preferred.
- Knowledge of accessibility best practices and ADA compliance required.
- Knowledge and skills to utilize Learning Management Systems and related instructional technology required.
- Skills to effectively oversee instructional design and delivery of online education preferred.
- Supervisory experience in a professional or postsecondary setting preferred.
- Demonstrated ability to communicate effectively and work harmoniously with faculty, students, staff and general public.

## Duties and Responsibilities

- Provide the vision and direction for faculty development and the innovative use of instructional technologies including but not limited to online instruction at the College, through the Center for Innovative Teaching and Learning.
- Oversee the Accommodations Resource Center and foster the embedding of accessibility and accommodations resources in all instructional content and professional development developed in and delivered through the CITL.

## Duties and Responsibilities continued

- In coordination with the CITL Think Tank, provide a strategic vision for long-term professional development efforts at the College in support of student success and retention.
- Develop and conduct faculty and staff training activities, events, and conferences.
- Provide leadership for the continued development and enforcement of course quality standards.
- Assist in defining institutional strategies for online education and LMS options and modern approaches to course delivery and management.
- Supervise the Faculty and Staff Professional Development Coordinator, the Instructional Design and Technologies Lead, and the Curriculum Accessibility and Accommodations Lead.
- Manage the CITL budget and assist in the development of the budget for the Learning Commons.
- Lead faculty support for online instruction, including new technologies that support faculty and learners.
- Assure quality in certification and training programs for faculty and staff.
- Assist in reporting and analysis of distance learning program outcomes.
- Stay current with online trends and technologies, providing best practices for online education.
- Provide leadership with respect to learning technologies (i.e., software evaluation, advances in classroom application of technologies, etc.).
- Serve as an advocate for instructional technologies as a means for enhancing teaching and learning.
- Supervise, guide, train and evaluate department staff.
- Perform such other duties and services as assigned by Dean of Academic Strategies, Innovation, & Support and the Vice President of Academic Affairs.

## Apply Now

Provide a complete application package that includes **all** of the following:

- NWF State College Application
- Electronic copies of transcripts. (*All degrees must be from a regionally-accredited postsecondary institution.*)
- Resume, including professional references.
- A cover letter explaining why you consider yourself qualified for this position.

To apply for this position, please visit our website: <https://www.nwfsc.edu/about/human-resources>, or Human Resources, Northwest Florida State College, 100 College Blvd., Niceville, FL 32578 (Tel. #850-729-5365). NWFSC offers an excellent fringe benefit package. If you are disabled and need accommodations in order to participate in the application/selection process, please notify Human Resources before the specified closeout date. All qualified persons will be considered on an equal basis. Any applicant grievance should be addressed to the Human Resources Director. NWF State College prohibits any form of discrimination on the basis of age, color, ethnicity, disability, marital status, national origin, race, religion, pregnancy, genetic information, or gender in any of its programs, services, or activities. Preference will be given to eligible veterans and spouses of veterans for Career Service positions. NWF State College is an Equal Access/Equal Opportunity Institution and a Drug Free Workplace.

**NORTHWEST  
FLORIDA  
STATE COLLEGE**