

Minutes

Board of Trustees Meeting
 Fort Walton Beach Campus
 Building 1, Room 126
 October 15, 2019, 3:18 p.m.

Lori Kelley, Vice Chair
 Shane Abbott
 Charlotte Flynt
 Reynolds Henderson (via telephone)
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Deborah Kish, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Bill Allison; Director, Professional and Workforce Training; Mariam Dittmann, Executive Director, Institutional Effectiveness; Roberta Mackey, Executive Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Christine Cruickshank, Vice Principal, Collegiate High School; Jo Culberson, Officer, NWF-Police Department; Sam Renfroe, Director, Grants Development; Sam Jones, Director, Facilities; K.C. Williams, Chair, Humanities Department; Deidre Price, Director, Online Learning; Julie Cotton, Director, Hospitality & Tourism Management and Culinary Programs; Ramsey Ross, Athletic Director; Jeanette Shires, Director, Mattie Kelley Arts Center; Donnie Weese, IT Technician; Julie Schrodt, Executive Assistant to the President; Mike Griffith, Reporter, Bay Beacon

Call to Order	Lori Kelley, Vice Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda as presented. (Motion: Litke; Second: Flynt; Voted For: Wright; Abbott, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of September 17, 2019 (by prior electronic consent).
CONSENT AGENDA	The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Flynt; Second: Abbott; Voted For: Wright; Abbott, Flynt, Henderson, Kelley, Litke): <ul style="list-style-type: none"> • Personnel Agenda • Grants Development Listing • Asset Retirement Listing

ACTION AGENDA

- 2019-20 College KPIs The Board of Trustees unanimously approved the 2019-2020 College Key Performance Indicators, as presented. (Motion: Henderson; Second: Litke; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):
- GP 21.00 The Board of Trustees unanimously approved new Board Policy GP 21.00: Receipt of Official Notification of Applicant/Student/Employee as Sexual Offender/Sexual Predator, as presented. (Motion: Henderson; Second: Abbott; Voted For: Wright; Abbott, Flynt, Henderson, Kelley, Litke)

INFORMATIONAL/DISCUSSION ITEMS

- College Financial Reports The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for September 2019 as presented.
- Forthcoming Board Policies The Board members reviewed the following Board Policies that the College Administration is revising and/or creating to comply with SACSCOC Principles:
- GP 5.00: Powers and Duties of the Board
 - GP 8.00: Employment of a President
 - GP 22.00: Powers and Duties of the President
- Trustee Liaison Updates Trustee Litke provided a report on Foundation activities highlighting Major Gifts Campaign progress. The NWFSC Faculty and Staff Campaign has 42% participation to date. Two Leadership Awareness Social events were hosted by friends of the College since the last board meeting. To date, the Major Gifts Campaign can account for \$4.148 million dollars in pledges.
- Trustee Wright thanked Mr. Randy White for providing the College update to the ISP members.
- Board of Trustee Self-Evaluation The Board members reviewed the Annual Survey Results, as presented, and discussed a stream-lined process going forward.

Vice Chair's Comments

Vice Chair Kelley announced there will be changes made to the Board of Trustee Evaluation Survey Instrument that will be brought before the Board for review in the November meeting along with a forthcoming procedure outlining appropriate board communications and the division of responsibilities between the Board and the Administration. These procedures are being introduced to assure the College's compliance with SACSCOC Principles.

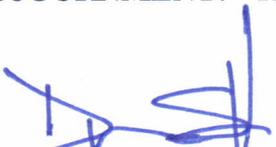
She reminded Board members of the Board Workshop focusing Ethics training and Sunshine Laws that will be held at 1:30 p.m. prior to the November 19, 2019 Board meeting.

President's Report President Stephenson delivered the following report:

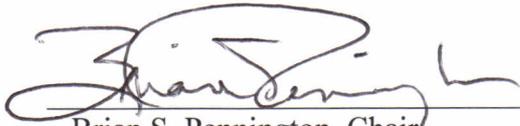
- Sep 19, Northwest Florida State College hosted Preacher Lawson on stage at the Mattie Kelley Arts Center
- September 20, Collegiate High School students volunteered their time to help build an oyster reef in Shalimar with CBA
- September 21, Phi Theta Kappa students joined the International Coastal Clean-up held on Okaloosa Island
- September 23, Pensacola State College and senior leadership from NAS Pensacola visited our Collegiate High School and toured Raider Central
- September 24, Northwest Florida State College hosted more than 60 guests in Raider Central for the Niceville Valparaiso Chamber's After Hours event
- September 25, NWFSC's AFC Chapter endowed the Terry Comeau Scholarship in honor of her dedication to the institution
- September 26, President Stephenson provided a faith-based motivational message at the DeFuniak Springs First Baptist Men's Fish Boil
- September 27, Eight students joined the Pathways to Academic and Cultural Empowerment (P.A.C.E) Minorities Scholars Program
- September 28, NFSO hosted their first ever sensory-friendly concert matinee and the Take Flight evening concert was conducted by guest conductor, Kellen Gray
- September 30, Guidance Counselors from Okaloosa and Walton Counties gathered at our Niceville Campus for the bi-annual Counselor's Breakfast

- October 1, Members of the Student Success team are rallying behind Vice President Nate Slaton, as a champion of the Real Men Wear Pink campaign to raise breast cancer awareness
- October 1, Twin Cities Woman's Club endows a scholarship to support NWFSC students
- October 3-4, NWFSC hosted the Florida Banner Users Group (FL-BUG) Conference at the Niceville Campus
- October 4, Choctawhatchee Basin Alliance hosted a ribbon-cutting at Florida Park in Valparaiso on Friday, October 4, to dedicate their newest living shoreline project to the memory of CBA founding board member Michael Flynt
- October 4, Members of the 96th Medical Group toured our nursing simulation center
- October 4, NWFSC hosted the 2019 Region 1 FCS SGA Retreat
- October 9, President Stephenson along with Dr. Nate Slaton presented at the national Society for College and University Planning Regional Conference to highlight our Raider Central renovation
- October 10 and 13, The NWFSC Foundation held Leadership Awareness events at the home of Sandra and Leon Daggs as well as at Magnolia Grill
- October 12, NFSO performed Love and Marriage, conducted by Maestro Manfredo Schmiedt

ADJOURNMENT: The meeting adjourned at 4:30 p.m.



 Dr. G. Devin Stephenson, President
 Northwest Florida State College
 And Corporate Secretary



 Brian S. Pennington, Chair
 Board of Trustees
 Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.