

Minutes

Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 November 19, 2019, 3:00 p.m.

Brian S. Pennington, Chair
 Lori Kelley, Vice Chair
 Shane Abbott
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Deborah Kish, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Bill Allison; Director, Professional and Workforce Training; Mariam Dittmann, Executive Director, Institutional Effectiveness; Michael Erny, Dean, Career Education; Janice Henderson, Director, Learning Resources Center; Anthony Boyer, Principal, Collegiate High School; Chief Aaron Murray, Executive Director, Campus Safety and Security; Jo Culberson, Officer, NWF-Police Department; Stephanie Linard, Executive Director, Academic Records and Enrollment; Sam Renfroe, Director, Grants Development; Sam Jones, Director, Facilities; Deidre Price, Dean, Academic Strategies, Innovation & Support; Dana Stephens, Chair, Math & Science Department; Charlotte Kuss, Director, Nursing Program; Dedria Lunderman, Director, Purchasing; Ramsey Ross, Athletic Director; Jeanette Shires, Director, Mattie Kelley Arts Center; Chris Nida, Coordinator, Technical Arts; Tony Borella, Sound Engineer; Julie Schrod, Executive Assistant to the President; Alexious Romo, UWF Student; Mike Griffith, Reporter, Bay Beacon

Call to Order	Brian S. Pennington, Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda with the following change: move RFP 2019-2020-01: Indoor Practice Facility Electrical and Mechanical Buildout from Consent Agenda item #3 to Action Agenda item #5. (Motion: Flynt; Second: Kelley; Voted For: Pennington; Barker; Wright; Abbott, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of October 15, 2019 along with the Special Board meeting Minutes of November 6, 2019, as presented. (Motion: Litke;

Second: Flynt; Voted For: Pennington; Barker; Wright; Abbott, Flynt, Henderson, Kelley, Litke).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Kelley; Second: Flynt; Voted For: Pennington; Barker; Wright; Abbott, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing

ACTION AGENDA

2019-20 Catalog Changes

The Board of Trustees unanimously approved the 2019-2020 College Key Performance Indicators, as presented. (Motion: Abbott; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

Computer Information Tech AS

The Board of Trustees unanimously approved the creation of Computer Information Technology AS Degree and CCCs, as presented. (Motion: Flynt; Second: Litke; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

Foundation Endowments

The Board of Trustees unanimously approved the following Scholarship Endowments, as presented. (Motion: Kelley; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Kurt K. Eichorst Scholarship
- Kedroski Family Scholarship
- Doris Jean Stuteville Nursing Scholarship

Request to Advertise Board Policies

The Board of Trustees unanimously approved advertising following Board Policies that the College Administration is revising and/or creating to comply with SACSCOC Principles, as presented:

- GP 5.00: Powers and Duties of the Board
- GP 8.00: Employment of a President
- GP 22.00: Powers and Duties of the President

(Motion: Barker; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

RFP 2019-20-01

The Board of Trustees unanimously approved RFP 2019-2020-01: Indoor Practice Facility Electrical and Mechanical Buildout, as presented. (Motion: Litke; Second: Flynt; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)

INFORMATIONAL/DISCUSSION ITEMS

Student Housing Visioning

Mr. Randy White, Vice President, Business Operations and Finance/CFO, reviewed the NWFSC Housing Report prepared by MGT Consulting Group and discussed the potential for third-party operated student housing on campus at Northwest Florida State College.

College Financial Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for October 2019, as presented.

Forthcoming Board Policies

The Board members reviewed new Board Policy TL 18.00: Faculty Credentials that the College Administration is revising and/or creating to comply with SACSCOC Principles of Accreditation.

Cybersecurity Program Status

The Cybersecurity Program title remains unchanged. To clarify, the courses were assigned new CIP codes to align with the updated Florida Curriculum Framework.

Trustee Liaison Updates

Trustee Litke provided a report on Foundation activities highlighting Major Gifts Campaign progress. The NWFSC Faculty and Staff Campaign has 52% participation to date. Ten Leadership Awareness Social events will be completed by the middle of December with the final two events held in early spring. To date, the Major Gifts Campaign can account for \$4.2 million dollars in pledges. The Foundation's Current total fund balance as of September 30, 2019 is \$52,609,679.

Trustee Wright provided an update on the ISP's ongoing projects with the county.

Chair's Comments

Chair Pennington reviewed the Board of Trustee Communication Procedures with the Board members. These procedures are being introduced to assure the College's compliance with SACSCOC Principles and will be added to the Trustee Handbook. Dr. Stephenson recorded input from the Trustees regarding the Procedure and will present the revised document at the January 2020 Board Meeting.

The revised Quarterly Board Self-Evaluation as well as the Annual Self-Evaluation instruments were presented to the Board for review.

Chair Pennington celebrated the excellent work of College leadership to finalize the partnership with CTAP and the Hsu Educational Foundation. Job well done!

President's Report President Stephenson delivered the following report:

- Oct 16, Northwest Florida State College received a \$10,000 grant from the Gene Haas Foundation to support scholarships for CNC/Manufacturing programs
- October 16, Tyler Jarvis and Dale Peterson, hosted a Leadership Awareness Social event at Cuvee Kitchen + Wine Bar in Destin
- October 17, Dr. Stephenson was a guest on the Destin Chamber of Commerce Destin Business Forum TV show, where he highlighted NWFSC's impact on economic and workforce development
- October 18, The President's Speakers Series launched the 2019-20 series with a presentation by former NASA astronaut Winston Scott
- October 23, Raider Life held its annual Fall Festival with an 80's theme
- October 25, NWFSC Foundation honored notable alumni as well as current scholarship recipients and their respective donors at the annual Scholars & Donors Luncheon
- October 30, Ken Wampler and Jeanne Dailey hosted a Leadership Awareness Social at the Newman-Dailey storefront in Miramar Beach
- October 31, President Stephenson joined with panhandle region presidents at Wallace Community College - Dothan for the Alabama/Florida Presidents' Coalition to discuss best practices
- November 1, NWFSC's Admissions Navigation hosted Preview Day for hundreds of prospective students

- November 5, Michelle Anchors of Anchors Gordon hosted a Leadership Awareness Social at her residence
- November 5 & 15, Florida Department of Education officials, including Chancellor Dr. Henry Mack, visited NWFSC to officially recognize us in Florida's system of Registered Apprenticeship Programs as well as to award NWFSC three Pathways to Career Opportunities grants to support apprenticeships in the areas of carpentry, machining and plumbing
- November 6, the Board of Trustees held a special board meeting where they approved NWFSC entering into an Airframe and Powerplant partnership agreement with the HSU Educational Foundation and the Crestview Technology Air Park
- November 8, the NWFSC Professional & Workforce Training Department hosted the Disney Institute to offer their "Disney's Approach to Quality Service"
- November 13, Gloria Frazier hosted a Leadership Awareness Social at ERA Real Estate
- November 13 & 14, College leadership held four townhall sessions across Okaloosa and Walton Counties to gather input on NWFSC's revised Mission, Vision, and Values statements
- November 14, Ray McGovern hosted a Leadership Awareness Social at his residence
- November 15, NWFSC celebrated its newest 2+2 articulation agreement with Troy University
- November 17, Venita and Bob Morell hosted a Leadership Awareness Social at their residence

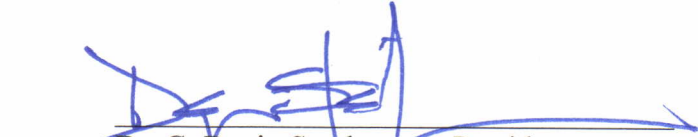
AROUND THE ROOM

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| Trustee Henderson | Trustee Henderson encouraged the College administration to keep up the good work! |
| Trustee Wright | Maj Gen (ret) Wright marveled at the networking and collaboration with community evident by the successful leadership awareness socials and most recent partnership with the Hsu Educational Foundation. He is proud to be a part of NWFSC. |
| Trustee Abbott | Trustee Abbott wished everyone a happy holiday season and applauded the College's great work this year especially in Walton County. He is looking forward to increased dual enrollment in the coming year. |

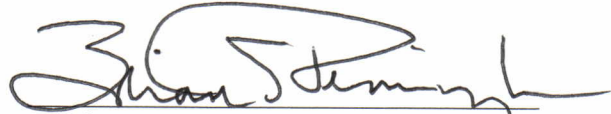
Trustee Flynt

Trustee Flynt stressed the importance of pacing one's self and lauded the phenomenal year NWFSC has experienced. Happy Holidays!

ADJOURNMENT: The meeting adjourned at 4:30 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.