

Minutes
 Board of Trustees Meeting
 Held Virtually
 June 16, 2020, 3:09 p.m.

Brian S. Pennington, Chair
 Lori Kelley, Vice Chair
 Shane Abbott
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, Senior Vice President; Nate Slaton, VP for Student Success; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Cole Allen, Chief Information Officer; Bill Allison, Director, Professional and Workforce Training; Mariam Dittmann, Executive Director, Institutional Effectiveness; Michael Erny, Dean, Career Education; Stephanie Linard, Executive Director, Academic Records and Enrollment; Sam Renfro, Director, Grants Development; Sam Jones, Director, Facilities; Deidre Price, Dean, Academic Strategies, Innovation & Support; Dana Stephens, Dean of Arts and Sciences; Charlotte Kuss, Dean of Health Sciences & Public Safety; Ed Rosentel, Executive Director of Finance & Accounting; Roberta Mackey, Executive Director, Human Resources; Dedria Lunderman, Director, Purchasing; Ramsey Ross, Athletic Director; Jeanette Shires, Director, Mattie Kelley Arts Center; Jerry Ann Chancellor, Events Specialist; K.C. Williams, Chair, Humanities, Fine & Performing Arts; Anthony Boyer, Dean of College Pathways; Principal of Collegiate High School; Julie Schrod, Executive Director, Strategic Communications; The Florida Channel; Aimee Watts, Executive Director of Financial Planning & Scholarships; Lisa Haddorff, Learning Commons Director; Valerie Rojas, Executive Assistant to the President;

Call to Order	Brian S. Pennington, Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda (Motion: Kelley; Second: Henderson; Voted For: Pennington; Barker; Flynt; Wright; Abbott, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of April 21, 2020 (by prior electronic consent).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Wright; Second: Litke; Voted For:

Pennington; Barker; Flynt; Wright; Abbott, Henderson, Kelley, Litke):

- Personnel Agenda
- Articulation Agreements
- Grants Development Listing
- Asset Retirement Listing
- Annual Safety Reports
- Annual Equity Update 2019-2020
- Staff and Program Development Plan
- Facilities Master Plan

ACTION AGENDA

2020-21 College Budget	The Board of Trustees unanimously approved the 2020-21 College Budget, as presented. (Motion: Abbott; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
One-Time Payment Proposal	The Board of Trustees approved the One-Time Payment Proposal (7-1). (Motion: Abbott; Second: Reynolds; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke; Voted Against: Barker)
2020-21 (CIP) Capital Improvement Plan	The Board of Trustees unanimously approved the 2020-21 Capital Improvement Plan, as presented. (Motion: Litke; Second: Kelley; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke, Barker)
Educational Plant Five Year Survey Report 2020	The Board of Trustees unanimously approved the Education Plant Five Year Survey Report 2020, as presented. (Motion: Reynolds; Second: Flynt; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke, Barker)
2021-22 Academic Calendar	The Board of Trustees unanimously approved the 2021-22 Academic Calendar with Spring Break dates to be aligned with those of Okaloosa County School District, as presented. (Motion: Kelley; Second: Abbott; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke, Barker)
2020-21 College Catalog	The Board of Trustees unanimously approved the 2020-21 College Catalog, as presented. (Motion: Henderson; Second: Flynt; Voted For: Pennington, Wright; Abbott, Flynt, Henderson, Kelley, Litke, Barker)

NWF Foundation	The Board of Trustees unanimously approved the following NWF Foundation items, as presented. (Motion: Henderson; Second: Kelley; Voted For: Pennington; Barker; Flynt; Wright; Abbott, Henderson, Kelley, Litke):
	<ul style="list-style-type: none"> • Foundation/College MOU • 2020-21 Foundation Officers & Directors • New Foundation Endowments • Foundation – Investment Policy Revision
Annual Review Mission, Vision, and Values	The Board of Trustees unanimously approved the Annual Review of the Mission, Vision and Values, as presented. (Motion: Wright; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
President’s Contract Amendment	The Board of Trustees unanimously approved the President’s Contract Amendment, as presented. (Motion: Litke; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)
Organization of the Board	The Board of Trustees elected the following Chairman and Vice Chairman for the CHS Governing Board and NWFSC Board of Trustees 2020-21 Fiscal Year. <ul style="list-style-type: none"> • Chairman: Brian Pennington • Vice-Chairman: Lori Kelley

INFORMATIONAL/DISCUSSION ITEMS

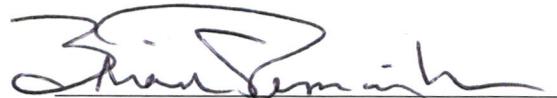
Annual Textbook Reports	The Board of Trustees reviewed the Fall and Spring 2020 Textbook Reports.
Annual Review of Publication of Accreditation Status	The Board of Trustees reviewed the annual certification of accreditation status in accordance with SACSCOC guidelines.
College Financial Reports	The Board of Trustees reviewed the College’s monthly Statement of Revenues and Expenses, and the Investment Report for May, 2020.
Purchases over \$65,000	The Board of Trustees reviewed the listing of purchases since the May 2020 meeting in excess of \$65,000 not requiring Board action.
RFP #03-20C Florida College System Risk Management Consortium	The Board of Trustees reviewed the Agreement for Disaster Debris Services.

- Trustee Liaison Updates Foundation financial statements were reviewed by the Board.
- Chair's Comments Chair Pennington thanked the NWFSC team for all their work this year and stated he is looking forward to the August meeting.
- President's Report President Stephenson delivered the following report:
- Summer Term 1 began on May 18th. The first fully on-line semester in the College's history.
 - Collegiate HS faculty & staff completed a three-day tour of the area delivering caps, gowns, diplomas and yard signs to the Class of 2020 CHS graduates.
 - The College debuted a virtual graduation ceremony for the Collegiate High School Class of 2020.
 - The NWFSC Diversity & Inclusion Task Force launched a summer book club as their latest engagement effort.
 - The College partnered with Okaloosa County and the Florida Department of Health to provide free COVID-19 testing to residents. Tests were administered on the College's Fort Walton and Niceville campuses on May 28 and June 2, respectively.
 - Student Success in Action. In May 623 ZOOM advising sessions were held, 1,048 chat sessions, 5,442 calls were answered, and over \$400,000 in CARES Act Funds were awarded.
 - The US Department of Labor announced that NWFSC has been awarded a grant of \$1,152,483 to fund the Job Corps Scholars program.
 - Infrastructure updates were given for the Aviation Center of Excellence, Walton Works, Kay Litke Culinary Arts Greenhouse, and the Indoor Practice Facility.
 - Raider Athletics: Academic Year in Review - 48 athletes made All-Conference, 37 athletes made Academic All-State, and 21 athletes made NJCAA National All-Academic Honors. MLB drafted 3 former students (Beck Way, Eric Orze, and Kaden Polcovich).

ADJOURNMENT: The meeting adjourned at 4:41 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.