

Minutes  
 Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 January 19, 2021, 3:14 p.m.

Lori Kelley, Acting Chair  
 Shane Abbott  
 Craig Barker  
 Charlotte Flynt  
 Graham Fountain  
 Reynolds Henderson  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Anthony Boyer, Dean of College Pathways/Principal, Collegiate High School; Jeanette Shires, Director, Mattie Kelly Arts Center; Deidre Price, Interim VP of Academic Affairs; Roberta Mackey, Executive Director of Human Resources; Pauline Anderson, AVP of Research and Assessment; Charlotte Kuss, Dean of Health Sciences, Wellness & Public Safety; Sam Renfro, Executive Director of Grant Development; Randy White, VP of Business Operations and Finance; Cristie Kedroski, Senior Vice President; Julie Schrodt, Executive Director of Strategic Communications; Michael Erny, Dean of Advanced Technology, Business & Engineering; Mariam Dittmann, Executive Director of Institutional Effectiveness; Melissa Wolf-Bates, Executive Assistant to the President; Ramsey Ross, Athletic Director; Kristen "KC" Williams, Instructional Design & Technologies; Aaron Murray, Executive Director of Campus Safety/Chief of Police; Anthony Borella, Sound Engineer; Christopher Nida, Coordinator-Technical Services Arts Center; Gillian Gordon, Grants Management Coordinator; Shiri Brandenburg, Foundation Accountant & Operations Manager; Katherine St. Onge, Director of Purchasing; Whitney Rutherford, AVP/General Counsel; Jo Culberson, Campus Police Office Supervisor/Sergeant; Michael Pyle, Senior Research Analyst; Dana Stephens, Dean of Arts & Sciences/Director of Mattie Kelly Environmental Institute; Sam Jones, Director of Facilities; Brian Pennington, Community Member

Call to Order	Lori Kelley, Acting Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda, as presented (Motion: Litke; Second: Flynt; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke; Absent: Fountain).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of November 17, 2020 (by prior electronic consent).

**CONSENT AGENDA**

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Henderson; Second: Abbott; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke; Absent: Fountain):

- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing

**ACTION AGENDA**

Board Resolution:  
Brian Pennington

The Board of Trustees unanimously approved Board Resolution FY #21-01 for Brian Pennington, as presented. (Motion: Litke; Second Henderson; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke; Absent: Fountain).

Organization of the Board

The Board of Trustees elected the following Chairman and Vice Chairman for the CHS Governing Board and NWFSC Board of Trustees for the remaining 2020-21 Fiscal Year.

- Chair: Lori Kelley
- Vice Chair: Shane Abbott

Request to Advertise Board Policies: HR 7.00 and HR 12.00

The Board of Trustees unanimously approved the Request to Advertise Board Policies: HR 7.00: Retiree Definitions and Benefits (revision) and HR 12.00: Employee Schedules (revision), as presented. (Motion: Barker; Second Henderson; Voted For: Wright, Abbott, Barker, Flynt, Henderson, Kelley, Litke; Absent: Fountain).

**INFORMATIONAL/DISCUSSION ITEMS**

Forthcoming Board Policies

The Board members reviewed the Forthcoming Board Policies: BS 18.00: Fee Waivers for Active Duty Military (revision), FG 6.00: Delegation for Approval for Construction Change Orders, SS 7.00: Institutional Compliance for Military Tuition Assistance, and TL 14.00: Employment Contract for Full-time Faculty (revision), as presented. The Board asked for additional language referencing ratification by the Board to be included in FG 6.00.

College Monthly Financial Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Summary Data for December 2020, as presented.