

**ADVERTISEMENT FOR BIDS
BOARD OF TRUSTEES OF
NORTHWEST FLORIDA STATE COLLEGE
NOTICE OF REQUEST FOR PROPOSAL**

**For:
REQUEST FOR PROPOSAL
RFP #2020-2021-01
Grant Evaluator**

Northwest Florida State College (NWFSC) requests interested parties to submit formal sealed proposals for the above-referenced project. Proposals shall be received by the NWFSC Purchasing Department, 100 College Blvd, Building 310 Room 204, Niceville, Florida 32578 no later than **2:00 PM (CST) on March 4, 2021**. Proposals received after such time will be returned unopened.

Request for Proposal (RFP) shall be submitted in a sealed envelope, plainly marked with respondent's name, address, date and time of opening, and "RFP 2020-2021-01 Grant Evaluator".

Description of Work: Northwest Florida State College is seeking proposals for qualified candidates for a Grant Evaluator with experience evaluating federal grants. Those with experience with United States Department of Education grants, specifically the Title III Strengthening Institutions Program, are highly encouraged and preferred.

RFP documents can be requested via email or downloaded electronically via <https://www.nwfsc.edu/about/purchasing/current-solicitations/>.

Inquiries regarding this RFP should be directed to Katherine St. Onge, Director of Purchasing, via email to: stongek@nwfsc.edu or by phone at (850) 729-6031.

All firms who download this bid document must notify the Director of Purchasing via email at stongek@nwfsc.edu.

The Board of Trustees of Northwest Florida State College reserves the right to accept or reject any and all proposals in whole or in part, to withdraw the RFP, to waive informalities in the solicitation documents, to obtain new proposals, or to postpone the opening pursuant to the Northwest Florida State College Purchasing Policy. Each proposal shall be valid and binding for a period of ninety (90) days after the opening.

M/WBEs are encouraged to participate in the bid process.

Northwest Florida State College is an Equal Opportunity Employer.

Submitted by:
Katherine St. Onge
Director of Purchasing
stongek@nwfsc.edu