




NORTHWEST FLORIDA STATE COLLEGE

Memo

To: Dr. Devin Stephenson
From: Samuel Renfroe, Executive Director of Grants 
Date: March 23, 2021
Re: Evaluation Committee Recommendation | RFP 2020-2020-01 | Grant Evaluator

Sealed proposals for the above-referenced item were opened on March 4, 2021 at 2:10 PM.

Proposals were received from the following:

WestEd - Atlanta, GA

Howard D. Walters - Ashland, OH

Shaffer Evaluation Group - Williamsburg, VA

Thomas Miller & Associates - Indianapolis, IN

On March 10, 2021 at 9:00 AM, the Evaluation Team met after reviewing all proposals and determined that WestEd had the best proposal based on technical knowledge/experience, demonstrated past performance, fees and references.

The Evaluation Team was comprised of the following:

Cristie Kedroski, Senior Vice President Student Advancement

Dr. Deidre Price, Interim Vice President of Academic Affairs

Samuel Renfroe, Executive Director of Grants Development

Gillian Gordon, Grants Management Coordinator

RECOMMENDATION:

Based on the analysis of the proposals, it is the recommendation of the Evaluation Team that the Board of Trustees approve the ranking and authorize the President or the President's Designee to enter into contract with WestEd if NWFSC is awarded the Title III Grant.

A handwritten signature in black ink that reads "Samuel Renfroe".

Samuel Renfroe

3/10/2021

Date