

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 May 18, 2021, 3:13 p.m.

Lori Kelley, Chair
 Shane Abbott, Vice Chair
 Craig Barker
 Charlotte Flynt
 Graham Fountain
 Reynolds Henderson
 Don Litke
 Rudy Wright
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Anthony Boyer, Dean of College Pathways/Principal, Collegiate High School; Jeanette Shires, Director, Mattie Kelly Arts Center; Deidre Price, VP of Academic Affairs; Roberta Mackey, Executive Director of Human Resources; Pauline Anderson, AVP of Research and Assessment; Charlotte Kuss, Dean of Health Sciences, Wellness & Public Safety; Sam Renfroe, Executive Director of Grant Development; Randy White, VP of Business Operations and Finance; Cristie Kedroski, Senior Vice President; Michael Erny, Dean of Advanced Technology, Business & Engineering; Melissa Wolf-Bates, Executive Assistant to the President; Kristen "KC" Williams, Instructional Design & Technologies; Anthony Borella, Sound Engineer; Shiri Brandenburg, Foundation Accountant & Operations Manager; Katherine St. Onge, Director of Purchasing; Whitney Rutherford, AVP/General Counsel; Heather Dietzold, Director of K-12 Partnerships; Savannah Vasquez, Strategic Communications Coordinator; Clint Mahle, Chair, Humanities, Fine & Performing Arts/Scenic Design Coordinator/ Professor – Theatre; Gloria Frazier, ERA American Realty; Keith Wood, ERA American Realty; Mike Chesser, Chesser & Barr, P.A.; Ed Rosentel, Executive Director of Finance & Accounting; Tara Arnold, Women's Assistant Basketball Coach; Kristy Walker, spouse of Bart Walker; Bart Walker, Women's Head Basketball Coach; Ramsey Ross, Athletic Director; Teresa Horton, Seaside School Foundation Executive Director; Joy Robbins, Seaside School, Inc. Curriculum, Community & Culture Coordinator; Tom Glavin, Seacoast; Phillip Justice, Seacoast; Nick Valejos, Seacoast; Shannon Wideman, Seacoast; Scott Ocray, Seacoast; Patrick McCarty, Seacoast

Call to Order

Lori Kelley, Chair

Approval of Agenda

The Board of Trustees unanimously approved the Agenda, as amended to move C1 Presentation: Seacoast School to immediate follow the Consent Agenda. (Motion: Abbott; Second: Henderson; Voted For: Barker, Wright, Abbott, Flynt, Henderson, Kelley, Litke, Fountain).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Barker; Second: Fountain; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright):

- Regular Meeting Minutes, March 23, 2021
- Student Housing Ad Hoc Committee Meeting Minutes, April 26, 2021
- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing
- Articulation Agreements
 - Okaloosa County
 - Rocky Bayou Christian Academy
 - Walton County

INFORMATIONAL/DISCUSSION ITEMS

Presentation: Seacoast School

The Board of Trustees reviewed a presentation from Teresa Horton and Joy Robbins regarding a partnership of NWFSC and Seaside School, Inc. located on the South Walton NWFSC campus.

Discussion:

Trustee Wright inquired about the school's charter and admissions requirements.

There is are no admissions requirements and acceptance is lottery-based.

Trustee Barker inquired as to the expectations of NWFSC. The main expectations are the land lease and exclusivity of partnership.

Trustee Abbott inquired as too the anticipated amount needed for the project.

The anticipated amount is \$10 million.

Trustee Barker shared his support of the presentation concept with exception of exclusivity. Trustee Henderson concurred.

Trustee Flynt recommended additional information and discussion for the June meeting at the South Walton campus.

ACTION AGENDA

Board Resolution: NWFSC Raiders Women's Basketball Team 2020-2021	The Board of Trustees approved the Board Resolution for the NWFSC Raiders Women's Basketball Team 2020-2021, as presented. (Motion: Litke; Second: Flynt; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).
2022-2023 Academic Calendar	The Board of Trustees approved 2022-2023 Academic Calendar, as presented. (Motion: Flynt; Second: Henderson; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).
Ratification of Signature on Brief in Support of Miami Dade College regarding Sovereign Immunity	The Board of Trustees approved the Ratification of Signature on Brief in Support of Miami Dade College regarding Sovereign Immunity, as presented. (Motion: Henderson; Second: Abbott; Voted For: Abbott, Barker, Flynt, Henderson, Kelley, Litke, Wright; Absent: Fountain).
EDA Equipment Grant Security Interest	The Board of Trustees unanimously approved the EDA Equipment Grant Security Interest, as presented. (Motion: Henderson; Second: Abbott; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).
Foundation/College Memorandum Of Understanding	The Board of Trustees unanimously approved the Foundation/College MOU, as presented. (Motion: Flynt; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).
Foundation Bylaws and Policy Revisions	The Board of Trustees unanimously approved the Foundation Bylaws and Policy Revisions, as presented. (Motion: Fountain; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).
2021-22 Foundation Slate of Officers and Directors	The Board of Trustees unanimously approved the 2021-22 Foundation Slate of Officers and Directors, as presented. (Motion: Fountain; Second: Barker; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).
New Endowments	The Board of Trustees unanimously approved the Donald E. Hood Theater Arts Scholarship Endowment, as presented. (Motion: Henderson; Second: Fountain; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).
2020-2021 Presidential Evaluation	Discussion:

Trustee Henderson loved the format of the evaluation and felt the evaluation was open and transparent.

Trustee Fountain appreciates President Stephenson's outreach and wants him to keep doing what he's doing.

Trustee Barker and Trustee Litke concur with Trustee Fountain.

President Stephenson recognized and thanked the leadership team for the work they do to continue to advance the institution.

The Board of Trustees unanimously approved the 2020-2021 Presidential Evaluation, as presented. (Motion: Litke; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

College Courtyard Apartments Purchase and Sale Agreement

Trustee Wright provided a recap of the Student Housing Committee meeting held on April 26. The Board of Trustees unanimously approved the College Courtyard Apartments Purchase and Sale Agreement with BAF Associates, Inc., as presented. (Motion: Henderson; Second: Abbott; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Contract of Employment Forms for Non-Instructional and Instructional Personnel

The Board of Trustees unanimously approved the Contract of Employment Forms for Non-Instructional and Instructional Personnel, as presented. (Motion: Fountain; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Board Policy: HR 10.00: Suspensions, Terminations, or Resignations.

The Board of Trustees unanimously approved Board Policy HR 10.00: Suspensions, Terminations, or Resignations, as presented. (Motion: Henderson; Second: Flynt; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

Request to Advertise

The Board of Trustees unanimously approved the request to advertise the following Board Policy, as presented. (Motion: Litke; Second: Henderson; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

- BS 11.00: Fraud

Request for Proposals (RFPs) –

The Board of Trustees unanimously approved the Request

Disaster Recovery/Mitigation,
Debris Monitoring, Debris

Removal

for Proposals – Disaster Recovery/Mitigation, Debris Monitoring, Debris Removal, as Presented. (Motion: Henderson;
Second: Fountain; Voted For: Abbott, Barker, Fountain, Flynt, Henderson, Kelley, Litke, Wright).

INFORMATIONAL/DISCUSSION ITEMS

Forthcoming Board Policies

The Board members reviewed the Forthcoming Board Policy:

- HR 25.00: Reduction in Force
- TL 14.00: Employment Contracts for Full-Time Faculty (revision)

College Monthly Financial Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Summary Data for April 2021, as presented.

Purchases over \$65,000 Not Requiring Board Approval

The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from March 1 through April 30, as presented.

Trustee Liaison Report

Trustee Litke provided a report on Foundation activities highlighting the total fund balance valued at \$62,871,552. Total Revenues were \$12,881,188 and Total Expenses were \$2,573,480 for a net increase in the fund balance of \$10,307,708. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$58,133,701.

The Board of Directors approved the 2021-22 Foundation budget and a 15-month contract to reinvigorate the Major Gifts Campaign.

The Executive Director of the Foundation job posting is active.

Chair's Comments

Chair Kelley reviewed the results of the Trustees 3rd Quarter Self-Evaluation. She also reminded the Board members of items to expect on the June Agenda: elections, President's contract, budget approval.

President's Report

President Stephenson shared the new QR code program cards available to ensure potential students receive the most current program information. In the essence of time, President Stephenson offered to send his update via email.

AROUND THE ROOM

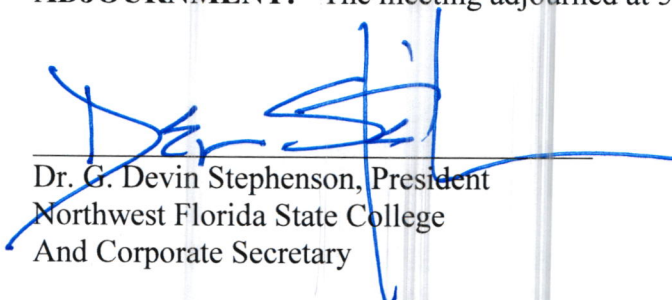
Trustee Henderson Mr. Henderson thanked everyone for their hard work.

Trustee Fountain Mr. Fountain expressed how great the meeting was.

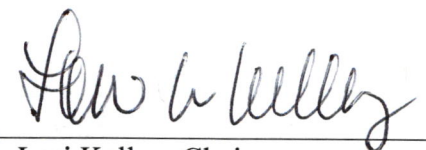
Trustee Flynt Ms. Flynt expressed how beneficial the Seacoast presentation was and looks forward to additional information.

Trustee Wright Maj. Gen. Wright reminded everyone the Collegiate High School graduation will be taking place in the arena.

ADJOURNMENT: The meeting adjourned at 5:13 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.