



ADDENDUM ACKNOWLEDGEMENT FORM
RFP 2020-2021-02 Flight Training Provider Addendum #1
June 17, 2021

Proposal No: RFP 2020-2021-02

Proposal Title: Flight Training Provider

Proposal Due Date: June 30, 2021 @ 2:00 PM CST

Questions Due Date: June 16, 2021 @ 12:00 PM CST

PLEASE BE ADVISED THAT THE FOLLOWING CHANGES ARE APPLICABLE TO THE ORIGINAL SPECIFICATIONS OF THE ABOVE-REFERENCED RFP.

This addendum includes the following:

RESPONSE TO QUESTIONS RECEIVED OR ADDITIONAL BID DOCUMENTS

1. Explain the situation with regards to requirement of Master Degree with 1000 hours or for ATP certificate.

Northwest Florida State College (NWFSC or "the College") will focus on Associate's Degrees and commercial pilot certificate. We are currently working on an articulation agreement with Embry-Riddle Aeronautical University (ERAU) for Bachelor's and Master's Degrees. The goal is to have students complete AS degree with NWFSC and be eligible to pursue BAS Management degree (supervision and leadership) online or go to ERAU. Students will have ample opportunity to build hours while working on the AS degree.

2. What are the prerequisites for acceptance into the program?

FAA requirements for flight training must be met. Students will also need to have private pilot's license to start the flight portion and at least a Class II Medical. There will be selective admissions with Class III Medical. Per FAA, all students must meet citizenship requirements.

3. Will students need private pilot ground school before they start flying? NWFSC has to start at private pilot training because of VA requirements. There is an 85% limit on the number of VA students in class.

4. Can the College offer the program with both VA and non-VA students? Private paying students will likely have to get a student loan for approximately \$100,000.

5. **Is the College expecting students to complete in two years?** Very seldom do people finish in two years; it's usually 3-6 years.
6. **How many semesters a year?** Ground school and academic classes will be two semesters; flight will be done year round. NWFSC is open to adding flight classes as needed.
7. **Will there be three or four of block flight times per year?** Yes. Vendor should be planning to fly three times a week. It's expected that 250 hours can be done in 3 years.
8. **How much will the VA Fund?** VA will fund everything but the private pilot's license. They will generally approve to 99%.
9. **Will we be offering any assistance for non-VA students?** NWFSC has financial services and works through FAFSA. Private students will not go through the College, but NWFSC will work with private sources to accept payment. Students are given a specific amount of money and how they choose to use excess is up to them. There are other ways to find money for the program. We suggest students apply with CareerSource to get on list for funding. The program is also Perkins grant eligible. There are multiple ways to come up with funding.
10. **When will students be first eligible to fly?** First semester this fall will be all classroom and eligible for flight time January 2022. The College will know in the fall how many will be ready to fly in January.
11. **What is the maximum number of students we can accept?** The College will accept what the vendor can handle. We will gauge our enrollment based on what the vendor is willing to accept.
12. **Is the 141 Certificate a requirement for submitting a proposal? If not, is there a deadline for the vendor to have obtained the 141?** The Part 141 is a requirement for final contract, but not for bid submission. Actual flight training will not start until January 2022 at the earliest so there would be some time to obtain the Part 141. The College would have to make a determination as to the date the Part 141 must be secured but it would not be required until the classes start. A deadline of August 4-16 would be preferred. The program will not be eligible for VA funding unless it is a Part 141 so the earlier the Part 141 is obtained the better as it takes time for VA approval to occur. NWFSC would prefer to go to final contract with a vendor with 141.
13. **Can we make amendments later on for multiengine instructor requirement? If the instructor for multiengine is not listed on the original 141, is that acceptable?** The College will have to make a final decision with final contract. It can take 6-9 months for VA approval. The 141 certificate and contract have to be submitted to the VA.
14. **What is the ideal platform with regard to preferred aircraft?** Three to four single-engine trainers. Top priority for NWFSC is safety.

15. **Who is responsible for ground school training? And do we need to work with what you are offering for ground training?** NWFSC is open to vendor proposals. We could offer the ground school or we could pay a vendor as adjunct instructor or 3rd party vendor offering ground school.
16. **Page 15 of the RFP refers to a “Professional Pilot Program Operations Manual. Where would we get a copy? On website?** The successful vendor will create one and College will add to it. This manual will be a joint document, giving student information about what is expected.
17. **Do we have any idea of how many students we will have in fall?** September will give us a truer picture, but we are anticipating rapid growth and expect to start 15-20 students. We know some are working on private pilot’s license now.
18. **Is the College currently offering a BA in Aeronautics or Aviation or planning to in the near future?** No plan at this time. As a State College, we cannot offer Master’s degrees and can only do select bachelor’s degrees. Some credit can be given for certifications. CCAF graduates can go straight into BAS degree program at NWFSC.
19. **Have you considered going to some regional carriers and partnering up with them?** Yes, we are open to that, but not right away.
20. **Is there a specific ability to obtain TSA clearance?** Vendor will be maintaining student records. NWFSC will hold joint safety meeting with the College (program director) and vendor working together on making sure students meet requirements and are approved.
21. **Is there a way to accommodate the requirement to provide financials for our flight academy per RFP appendix E, E.0126 without our information becoming accessible to the public and/or competitors?** Public records are addressed in the RFP at General Conditions, Instructions, and Information Section 27. The entirety of a proposer’s response is generally subject to Florida Statutes Chapter 119 and will be considered a public record upon solicitation award or recommendation to award, unless otherwise provided in Chapter 119. If the proposer believes that any information submitted is exempt from disclosure under Florida law, the proposer must provide evidence of a statutory exemption under Florida law. All items of confidential information must be labeled in writing as such when delivered to the College. Any item marked “Confidential” that is not accompanied by sufficient evidence of statutory exemption or a protective order shall be considered a public record. The CPA-certified financial statement provided by the proposer is a summary level report that should provide sufficient information to be responsive to the RFP; absence of such report may adversely affect evaluation.

THIS ADDENDUM NOW BECOMES A PART OF THE ORIGINAL REQUEST FOR PROPOSAL.

THE ADDENDUM ACKNOWLEDGMENT FORM SHALL BE SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE, DATED AND RETURNED WITH THE RESPONSE.

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____ DATE: _____