

Minutes  
 Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 September 21, 2021, 3:18 p.m.

Lori Kelley, Chair  
 Shane Abbott, Vice Chair  
 Charlotte Flynt  
 Graham Fountain  
 Reynolds Henderson (via phone)  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Cristie Kedroski, Senior Vice President; Randy White, Vice President; Deidre Price, Vice President of Academic Affairs; Pauline Anderson, Associate Vice President of Research and Assessment; Whitney Rutherford, Associate Vice President/General Counsel; Cole Allen, Chief Information Officer; Sam Renfro, Executive Director of Grant Development; Michael Erny, Dean of Career & Technical Education; Paul Johnson, Executive Director of Workforce Development; Dana Stephens, Dean of Arts & Sciences/Director of Mattie Kelly Environmental Institute; Julianne Boretsky, Professor of History-Collegiate High School; Anthony Boyer, Dean of College Pathways/Principal of Collegiate High School; Julie Schrodt, Executive Director of Strategic Communications; Jeanette Shires, Director Mattie Kelly Arts Center; Roberta Mackey, Executive Director of Human Resources; Shiri Brandenburg, Foundation Account/Operations Manager; Chris Nida, Coordinator of Technology Services-Mattie Kelly Arts Center; Tony Borella, Sound Engineer-Mattie Kelly Arts Center; Charlotte Kuss, Dean of Health Sciences, Wellness & Public Safety; Ramsey Ross, Athletic Director; Aaron Murray, Executive Directive of Campus Safety/Chief of Police; Chris Stowers, Executive Director NWFSC Foundation; Melissa Wolf-Bates, Executive Assistant to the President; Teresa Horton, Executive Director of Seaside School Foundation; Joy Robbins, Curriculum, Community, & Culture Coordinator at Seaside Schools, Inc.

Call to Order

Lori Kelley, Chair

Approval of Agenda

The Board of Trustees approved the Agenda, as presented. (Motion: Litke; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

**CONSENT AGENDA**

The Board of Trustees approved the following items on the consent agenda (Motion: Flynt; Second: Abbott; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright):

- Regular Meeting Minutes, August 17, 2021

- Student Housing Ad Hoc Committee Meeting Minutes, September 9, 2021
- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing

## **ACTION AGENDA**

On-Campus Student Housing	The Board of Trustees approved the On-Campus Student Housing recommendations, as presented (Motion: Litke; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Expanding the Seacoast-NWFSC Partnership at the South Walton Campus	The Board of Trustees approved the administration's recommendations for Expanding the Seacoast Partnership at the South Walton Campus, as presented (Motion: Abbott; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Renewal of Current Lease with Seaside School Foundation	The Board of Trustees approved the Renewal of Current Lease with Seaside School Foundation, as presented (Motion: Abbott; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
2021 Florida College System Affordability Report	The Board of Trustees approved the 2021 Florida College System Affordability Report, as presented (Motion: Flynt; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Catalog Revision: Student Handbook Code of Conduct	The Board of Trustees approved the Request to Advertise College Catalog Revision: Student Handbook Code of Conduct, as presented (Motion: Wright; Second: Flynt; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
CHS Teacher Salary Increase	The Board of Trustees approved the CHS Teacher Salary Increase, as presented (Motion: Litke; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Carryforward Spending Plan Report	The Board of Trustees approved the Carryforward Spending Plan Report, as presented (Motion: Fountain; Second: Abbott; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

Strategic Plan & Measures of Excellence	The Board of Trustees approved the 21-22 Strategic Plan & Measures of Excellence, as presented (Motion: Fountain; Second: Wright; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Amendment to Salary Schedule 2021-2022	The Board of Trustees approved the Amendment to Salary Schedule 2021-2022, as presented (Motion: Abbott; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Board Policy HR 4.00: Drug Free Workplace	The Board of Trustees approved Board Policy HR 4.00: Drug Free Workplace, as presented (Motion: Fountain; Second: Litke; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).
Request to Advertise	The Board of Trustees approved the request to advertise the following Board Policy, as presented (Motion: Litke; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright): <ul style="list-style-type: none"> <li data-bbox="699 981 1256 1046">• SS 8.00: Intercollegiate Student Athlete Compensation</li> </ul>

#### **INFORMATIONAL/DISCUSSION ITEMS**

2021-22 College Organizational Charts	The Board members reviewed the 2021-22 College Organizational Charts, as presented.
RFP #2020-2021-02 Flight Training Provider	The Board members reviewed the RFP #2020-2021-02 Flight Training Provider, as presented.
College Monthly Financial Reports	The Board members reviewed the College Monthly Financial Reports, as presented.
Purchases over \$65,000 Not Requiring Board Approval	The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from August 1 – August 30, as presented.
Chair's Comments	Chair Kelley thanked the Board members for their participation in the annual training and expressed her appreciation for their active engagement in the discussions.
President's Report	President Stephenson delivered the following report:

- August 25, Nearly 300 students attended the annual Welcome Back Bash sponsored by Raider Life
- August 26, The NWFSC Foundation held its Annual Board Installation and Recognition Reception to recognize new Foundation officers and directors, thank past directors, and highlight some of the Foundation's many accomplishments within the last year.
- August 27, The Inaugural 2021-2022 New Faculty Workshop kicked off with important professional development led by College deans and department chairs.
- August 27, Over 250 guests attend the opening reception for *The 29th Annual Emerald Coast National Juried Art Exhibition*, where artwork by 32 artists from around the country was exhibited. Thirty-two artists out of 150 applications were juried.
- September 2, The Aviation Center of Excellence was awarded FAA Airframe Maintenance Technician FAR part 147 training school certification.
- September 9, NWFSC hosted the Crestview Chamber After Hours event at the Aviation Center of Excellence.
- September 9, NWFSC's Culinary Arts Program students opened Seagrass Restaurant with Fall lunches made-to-order.
- September 10, Leadership Okaloosa 2021-2022 Class receives welcome and a Leadership Challenge from Dr. Stephenson at their first meeting.
- September 13, Triumph Gulf Coast Board held their monthly meeting at the Aviation Center of Excellence.
- Upcoming Events: October 8, President's Speaker Series: Deborah Norville
- Upcoming Events: October 20, MasterChef Live at Mattie Kelly Arts Center
- Upcoming Events: October 23, NFSO Halloween Spooktacular
- Raider Club memberships are available.

## **AROUND THE ROOM**

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| Trustee Abbott   | Mr. Abbott thanked and congratulated CHS teachers.   |
| Trustee Flynt    | Ms. Flynt expressed her appreciation for the recent NFSO concert and commended Mr. Boyer on the fantastic standards set by CHS students. |
| Trustee Fountain | Mr. Fountain express his pleasure with today's very informative meeting.   |

Trustee Litke           Maj. Gen. Litke shared the recent NFSO concert he attended was the best ever.

Trustee Wright       Maj. Gen. Wright congratulated Mr. Boyer and CHS on their achievements as well as Ms. Kedroski, Mr. White, and Ms. Rutherford on their contributions moving the student housing initiative forward.

**ADJOURNMENT:** The meeting adjourned at 5:33 p.m.

  
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Dr. G. Devin Stephenson, President  
Northwest Florida State College  
And Corporate Secretary

  
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Lori Kelley, Chair  
Board of Trustees  
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.