

Minutes  
 Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 October 19, 2021, 3:19 p.m.

Lori Kelley, Chair  
 Shane Abbott, Vice Chair  
 Charlotte Flynt  
 Reynolds Henderson  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Absent: Graham Fountain

Others present: Cristie Kedroski, Senior Vice President; Randy White, Vice President; Deidre Price, Vice President of Academic Affairs; Pauline Anderson, Associate Vice President of Research and Assessment; Whitney Rutherford, Associate Vice President/General Counsel; Cole Allen, Chief Information Officer; Sam Renfroe, Executive Director of Grant Development; Michael Erny, Dean of Career & Technical Education; Paul Johnson, Executive Director of Workforce Development; Dana Stephens, Dean of Arts & Sciences/Director of Mattie Kelly Environmental Institute; Julianne Boretsky, Assistant Principal Collegiate High School; Jeanette Shires, Director Mattie Kelly Arts Center; Roberta Mackey, Executive Director of Human Resources; Shiri Brandenburg, Foundation Account/Operations Manager; Chris Nida, Coordinator of Technology Services-Mattie Kelly Arts Center; Tony Borella, Sound Engineer-Mattie Kelly Arts Center; Charlotte Kuss, Dean of Health Sciences, Wellness and Education; Ramsey Ross, Athletic Director; Aaron Murray, Executive Directive of Campus Safety/Chief of Police; Chris Stowers, Executive Director NWFSC Foundation; Melissa Wolf-Bates, Executive Assistant to the President; Kara Chilcutt, Grants Management Coordinator; Todd Craven, NFSO Conductor, Edward Rosentel, Executive Director of Finance & Accounting; Stephanie Linard, Executive Director of Academic Records & Enrollment; Rhonda Springfield, Director of K-12 Partnerships

Call to Order                      Lori Kelley, Chair

Approval of Agenda              The Board of Trustees approved the Agenda, as amended for good cause to add Update on Seacoast Partnership as C4 to immediately follow Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Motion: Henderson; Second: Litke; Voted For: Abbott, Flynt, Henderson, Kelley, Litke, Wright).

**CONSENT AGENDA**              The Board of Trustees approved the following items on the Consent Agenda (Motion: Litke; Second: Henderson; Voted For: Abbott, Flynt, Henderson, Kelley, Litke, Wright):

- Annual Training Minutes, September 21, 2021
- Regular Meeting Minutes, September 21, 2021
- Personnel Agenda
- Grants Development Listing
- Asset Retirement Listing

## **ACTION AGENDA**

Board Policy SS 8.00:  
Intercollegiate Student Athlete  
Compensation and Rights

The Board of Trustees approved Board Policy SS 8.00: Intercollegiate Student Athlete Compensation and Rights, as presented (Motion: Henderson; Second: Litke; Voted For: Abbott, Flynt, Henderson, Kelley, Litke, Wright).

Catalog Revision: Student  
Handbook Code of Conduct

The Board of Trustees approved Catalog Revision: Student Handbook Code of Conduct, as presented (Motion: Henderson; Second: Abbott; Voted For: Abbott, Flynt, Henderson, Kelley, Litke, Wright).

Procurement Listing and  
Item(s) for Review

The Board of Trustees approved Procurement Listing and Item(s) for Review, as presented. Further, the Board of Trustees votes to approve and ratify the contract resulting from the ITB #2021-2022-01 Temporary Staffing Services – Mattie Kelly Arts Center 2021-2022 Season, as presented (Motion: Abbott; Second: Henderson; Voted For: Abbott, Flynt, Henderson, Kelley, Litke, Wright).

## **INFORMATIONAL/DISCUSSION ITEMS**

On-Campus Student Housing  
Progress Update

The Board members reviewed the On-Campus Student Housing Progress Update, as presented.

College Monthly Financial  
Reports

The Board members reviewed the College Monthly Financial Reports, as presented.

Purchases over \$65,000 Not  
Requiring Board Approval

The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from August 1 – August 30, as presented.

Update on Seacoast Partnership

Chair Kelley reviewed the actions taken by the Board of Trustees at the September Board meeting. Trustees asked clarifying questions in regard to the partnership and timeline. Ms. Rutherford reviewed the partnership timeline and provided clarity for Trustees.

## Chair's Comments

Chair Kelley thanked the College for supporting Making Strides Against Breast Cancer event. She also commended the current grant writers and staff for their outstanding work.

## President's Report

President Stephenson delivered the following report:

- Dr. Stephenson expressed what an honor it was for him to be president of Northwest Florida State College.
- September 21 & 22, NWFSC partnered with production company, StudentBridge, to film virtual tours for the *Futures Begin Here* campaign.
- September 28, As part of its continued partnership with PrestoSports, Northwest Florida State College Athletics launched a redesigned NWFRaiders.com website.
- September 28, Members of the community met and dined together at the President's Circle Luncheon. Voices of Northwest Florida provided entertainment. Dr. Stephenson unveiled the logo for NWFSC's campus housing project, Raider Village.
- October 7, The Okaloosa County Sheriff's Office (OCSO) donated two Ford Taurus police sedans to NWFSC's Public Safety Training Center to support law enforcement academy students learning to respond to emergency scenes. The partnership between NWFSC and OCSO has always been strong, and we appreciate the generous support of Sheriff Eric Aden and his team.
- October 7, The Voices of Northwest Florida performed at the Helping Heroes Together event sponsored by Fisher House of the Emerald Coast.
- October 8, Deborah Norville, veteran news anchor- now motivational speaker - provided a presentation on the importance of gratitude at the *President's Speaker Series*.
- October 9, PFLAG, NWFSC Gay-Straight Alliance (GSA), and Niceville High School GSA held the 4<sup>th</sup> annual Niceville Pride Day. The event started with a pride walk and vendor fair, followed by a movie screening and Halloween pride prom.
- October 12, Dr. Stephenson, joined by Florida College System colleagues Kathy Hebda, Chancellor/FCS; Madeline Pumariega, Miami-Dade; Dr. Angela Falconetti, Polk State; and Dr. Tonjua, Williams/St. Petersburg presented before the Florida Senate Education Committee meeting. The testimony centered on institutional efficiencies, dual enrollment, career education programming, regional economic development work, and transfer initiatives.
- October 12, FCS Presidents presented the System's Legislative Agenda to Senator Broxson who is Chair of the Senate Education Appropriations Committee. Also,

visited with David Ramba, Thomas Hobbs, and Evan Power of Ramba Consulting Group LLC who represent NWFSC in Tallahassee to discuss the legislative priorities for Northwest Florida State College for the upcoming legislative session.

- NWFSC hosted the Niceville Valparaiso Chamber of Commerce Breakfast at Raider Central. The Voices of Northwest Florida provided a great performance and the room was packed with Chamber members.
- October 14, Florida Governor Ron DeSantis visited Northwest Florida State College to announce a \$2.85 million Florida Job Growth Grant Fund award. The funds will be used to establish the College's Transit Technician program and expand the Commercial Driving License program. Secretary Dane Eagle/Department of Economic Opportunity complimented the College on our efforts to enhance workforce and economic development in Northwest Florida.
- October 14, Gloria Frazier and the leadership team of ERA American Real Estate made a generous gift of \$100,000 to the Northwest Florida State College Foundation to establish the ERA American Real Estate Endowment. This is the lead gift for the Raider Champions Scholarship initiative.
- October 16, Board Chair, Lori Kelley, served as Grand Marshall for the Making Strides Against Breast Cancer Drive-Through. NWFSC Athletes and Coaches joined us to wave participants across the Finish Line.
- Fall Semester Enrollment Update: Comparing day-to-day, enrollment has stabilized to -7% in Headcount -10% in FTE.
- Upcoming Events: October 20, MasterChef Live at Mattie Kelly Arts Center
- Upcoming Events: October 23, NFSO Halloween Spooktacular
- Upcoming Events: October 27-30 & November 3-6, *Picasso at the Lapin Agile*
- Raider Club Welcome Event, October 29, Raider Arena at 4:30 p.m.

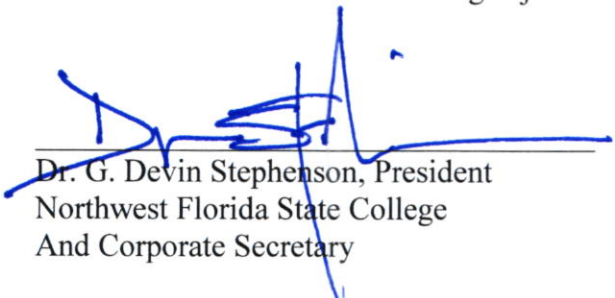
## AROUND THE ROOM

Trustee Abbott	Mr. Abbott appreciated the information regarding the transit technician program.
Trustee Flynt	Ms. Flynt appreciated all of the work on the Seacoast MOU and Lease and is grateful for the additional clarification.
Trustee Henderson	Mr. Henderson valued the meeting discussion.

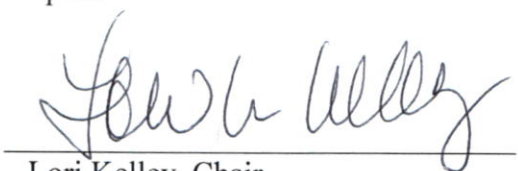
Trustee Litke            Maj. Gen. Litke thanked Ms. Rutherford and Dr. Price for all of their behind the scenes work with the Seacoast High School lease agreement and development of the MOU for academic programming.

Trustee Wright        Maj. Gen. Wright found the insightful discussion very valuable.

**ADJOURNMENT:** The meeting adjourned at 5:02 p.m.



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Dr. G. Devin Stephenson, President  
Northwest Florida State College  
And Corporate Secretary



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Lori Kelley, Chair  
Board of Trustees  
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.