

Minutes  
 Board of Trustees Meeting  
 Niceville Campus  
 Building 400, Morell Room 302  
 February 15, 2022, 3:10 p.m.

Lori Kelley, Chair  
 Shane Abbott, Vice Chair  
 Charlotte Flynt  
 Graham Fountain  
 Reynolds Henderson  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Cristie Kedroski, Senior Vice President; Randy White, Vice President of Business Operations and Finance; Deidre Price, Vice President of Academic Affairs; Pauline Anderson, Associate Vice President, of Research and Assessment; Whitney Rutherford, Associate Vice President/General Counsel; Michael Erny, Dean of Career & Technical Education; Paul Johnson, Executive Director of Workforce Development; Jeanette Shires, Director Mattie Kelly Arts Center; Roberta Mackey, Executive Director of Human Resources; Charlotte Kuss, Dean of Health Sciences, Wellness and Education; Ramsey Ross, Athletic Director; Chris Stowers, Executive Director NWFSC Foundation; Melissa Wolf-Bates, Executive Assistant to the President; Edward Rosentel, Executive Director of Finance & Accounting; Rhonda Springfield, Director of K-12 Partnerships; Heather Dietzold, Executive Director of Student Success Navigation; Katherine St. Onge, Director of Purchasing; Cole Allen, Chief Information Officer; Kara Chilcutt, Grants Management Coordinator; Anthony Borella, Sound Engineer; Chris Nida, Technical Director of Mattie Kelly Arts Center; Aaron Murray, Executive Directive of Campus Safety/Chief of Police; Dana Stephens, Dean of Arts & Sciences/Director of Mattie Kelly Environmental Institute; Anthony Chavez, Student Engagement Coordinator; Julianne Boretsky, Assistant Principal Collegiate High School; Anthony Boyer, Dean of College Pathways/Principal of Collegiate High School; Bryan Brooks, Chief Communications Officer, Stephanie Linard, Executive Director of Academic Records & Enrollment

Call to Order                      Lori Kelley, Chair

Approval of Agenda              The Board of Trustees approved the Agenda, as presented (Motion: Flynt; Second: Litke; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

**CONSENT AGENDA**              The Board of Trustees approved the following items on the Consent Agenda, as presented (Motion: Fountain; Second: Wright; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright):

- Regular Meeting Minutes, January 18, 2022
- Personnel Agenda
- Asset Retirement Listing

## **ACTION AGENDA**

### **New Foundation Endowments**

The Board of Trustees approved the Fisher Family Endowment Agreement, the Dee Mueller Nursing Scholarship Agreement, the Dan Campbell Scholarship Agreement and the Smith Living Trust Scholarships Agreement, as presented (Motion: Litke; Second: Abbott; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Naming of Public Safety Training Shoot House**

The Board of Trustees approved the naming of the “Dr. Ty Handy Shoot House” made possible through the generosity of Ms. Dotty Blacker, as presented (Motion: Henderson; Second: Flynt; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Solicitations Listing**

The Board of Trustees approved the College to post the Request for Proposal, RFP #2021-2022-01 Flight Training Provider and approved the Evaluation Committee, as presented; The Board of Trustees also approved the Evaluation Committee for the Invitation of Negotiate #2021-2022-01: On-Campus Student Housing Development, as presented; The Board of Trustees also approved the College to post Invitation to Bid #2021-2022-02 Public Safety Garage Construction Project, as presented (Motion: Fountain; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Purchases over \$135,000 Requiring Board Approval**

The Board of Trustees approved the purchase of engines and trainers for the Powerplant Program at the Aviation Center of Excellence in the amount of \$1,038,630.00 from Aero Train Corp, Flint, MI, as presented (Motion: Litke; Second: Fountain; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

### **Standardized, Efficient Ball Field Lighting: Amendment to The 2018 Johnson Controls Contract**

The Board of Trustees approved the amendment to the 2018 Johnson Controls Contract, as presented (Motion: Fountain; Second: Henderson; Voted For: Abbott, Flynt, Fountain, Henderson, Kelley, Litke, Wright).

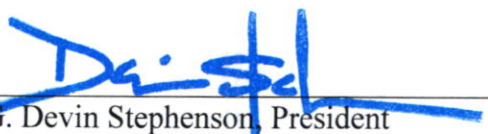
**INFORMATIONAL/DISCUSSION ITEMS**

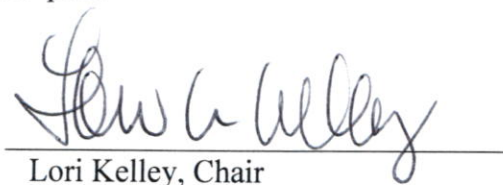
Presentation: NWFSC Enrollment Trends	The Board members reviewed a presentation regarding NWFSC Enrollment Trends.
Grants Development Listing	The Board members reviewed the current Grants Development Listing.
College Monthly Financial Report	The Board members reviewed the College Monthly Financial Reports for January 31, 2021.
Purchases over \$65,000 Not Requiring Board Approval	The Board members reviewed the Purchases over \$65,000 Not Requiring Board Approval from January 1 – January 31, 2022.
Trustee Liaison Report	<p>Trustee Litke provided a report on Foundation activities highlighting the total fund balance valued at \$67,849,194. Total Revenues were \$7,408,683 and Total Expenses were \$4,993,175 for a net increase in the fund balance of \$2,408,683. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$63,711,895.</p> <p>The Foundation's total support for the 2022-2023 Academic Year equal \$2,151,834.</p> <p>Reminder: the Scholars and Donors Luncheon is on March 11, 2022 and the President's Circle Luncheon is on April 13, 2022.</p>
Chair's Comments	<p>Ms. Anderson shared the results of the Board Self-Assessment. Chair Kelley announced the FY 2023 Budget Workshop will take place prior to the May 17<sup>th</sup> Board meeting at 1:00 p.m. She also reminded the trustees Commencement is coming up on Saturday, May 7, 2022, and Dr. Stephenson added this year's speaker will be Former Florida Secretary of Commerce, Jamal Sowell. She also announced that the April 19<sup>th</sup> meeting will be held at the Fort Walton Beach campus.</p>
President's Report	<p>President Stephenson delivered the following report:</p> <ul style="list-style-type: none"> <li>○ January 24, The AWS Welding Journal recognized NWFSC's accredited test facility</li> <li>○ January 25, Dr. Stephenson met with Lt. Governor of Florida, Jeanette Nuñez</li> </ul>

- January 25, Raider Life hosted a welcome back event where students were treated to lunch from Pounders and provided the opportunity to for new students to meet NWFSC student clubs
- January 26, Ira Mae & Gaius Bruce Wellness Classrooms Naming
- January 26, Dr. Stephenson served as one of three speakers at the Commissioner's Prayer Breakfast with over 100 community leaders in attendance
- Dr. Stephenson recognized and celebrated Julie Cotton who was named Northwest Florida Educator of the Year by Emerald Coast Restaurant & Lodging Association
- January 28, Marcus Chambers, superintendent of the Okaloosa County School District, gifted an American flag crafted by Baker High School students.
- February 1-28, Dr. Stephenson share some of the images from the social media advertising to promote the messaging in conjunction with the Florida Department of Education's campaign #Get There during Career & Technical Education Month
- February 2, To kick off Black History Month, Raider Life hosted the Zuzu Acrobats at the MKAC. This Tanzanian Troupe bases their performances on 2000 years of history and brings a mix of modern art, gravity defying stunts, and an awareness of Tanzanian culture to their performances
- February 4, NWFSC welcomed the Fort Walton Beach High School Air Force Junior ROTC seniors to the Niceville Campus to discover career and technical education opportunities, including Welding Technology, CNC Machining, Public Safety, and Dental Assisting.
- February 4, hosted Trey Gowdy as part of the President's Speaker Series. Mr. Gowdy also threw out the first pitch at the Women's Softball game.
- February 8, Dr. Stephenson was selected as a recipient of the Shirley B. Gordon Award of Distinction and will be presented the award during the Phi Theta Kappa's 2022 PTK Catalyst convention, April 7-9 in Denver, CO
- February 9, The Student Advisory Board held a Raider Pantry Grab-n-Go event
- February 9, Leadership Okaloosa attended the Niceville Valparaiso Chamber of Commerce Breaksfast
- February 11, Members of the NWFSC team attended the Walton Area Chamber of Commerce Fire and Ice Gala
- February 11, Leadership from Embry-Riddle Aeronautical visited the Aviation Center of Excellence

- Dr. Stephenson shared the women's basketball team is ranked 6<sup>th</sup> and the men's basketball team is ranked 11<sup>th</sup> in the Nation
- The NWF Raider current State Rankings: Baseball = #1; Women's Basketball = #1; Men's Basketball = #3; Softball = #6
- Upcoming Events: February 26, NFSO Stars of Tomorrow: An Evening of Magic by the Sea
- Upcoming Events: March 5, That Golden Girls Show! A Puppet Parody
- Upcoming Events: March 19, Menopause The Musical

**ADJOURNMENT:** The meeting adjourned at 5:19 p.m.

  
 Dr. G. Devin Stephenson, President  
 Northwest Florida State College  
 And Corporate Secretary

  
 Lori Kelley, Chair  
 Board of Trustees  
 Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.