

**NORTHWEST FLORIDA STATE COLLEGE
GOVERNING BOARD FOR THE COLLEGIATE HIGH SCHOOL**

Regular Meeting
April 19, 2022, 3:00 p.m.

Northwest Florida State College
Building 41, Room 126
Fort Walton Beach Campus

Regular Business Meeting

- I. Call to Order
 - Invocation
 - Pledge of Allegiance
 - Introduction of Guests
- II. Approval of Agenda
- III. Public Comments
- IV. Old Business
- V. New Business

A. CONSENT AGENDA

- 1. [Regular Meeting Minutes, March 15, 2022](#).....1
- 2. [Personnel Agenda](#).....3

B. ACTION ITEMS

C. INFORMATIONAL/DISCUSSION ITEMS

- 1. [Summary of Admissions for 2022-2023 School Year](#).....5

D. ANNOUNCEMENTS

- 1. May 23, 2022, 9:30 a.m. **CHS Awards Day**, Mattie Kelly Arts Center
Mainstage Theater
- 2. May 23, 2022 7:00 p.m. **CHS Commencement**, Mattie Kelly Arts Center
Mainstage Theater

Minutes

Governing Board for the Collegiate High School

Niceville Campus

Building 400, Morell Room 302

March 15, 2022, 3:03 p.m.

Lori Kelley, Chair

Shane Abbott, Vice Chair

Charlotte Flynt

Graham Fountain

Reynolds Henderson

Don Litke

Rudy Wright

Hayward Dykes, Board Attorney

Dr. Devin Stephenson, President

Others present: Cristie Kedroski, Senior Vice President; Randy White, Vice President of Business Operations and Finance; Deidre Price, Vice President of Academic Affairs; Pauline Anderson, Associate Vice President, of Research and Assessment; Whitney Rutherford, Associate Vice President/General Counsel; Michael Erny, Dean of Career & Technical Education; Dennis Braun, Executive Director of Workforce Development; Jeanette Shires, Director Mattie Kelly Arts Center; Roberta Mackey, Executive Director of Human Resources; Charlotte Kuss, Dean of Health Sciences, Wellness and Education; Chris Stowers, Executive Director NWFSC Foundation; Melissa Wolf-Bates, Executive Assistant to the President; Edward Rosentel, Executive Director of Finance & Accounting; Rhonda Springfield, Director of K-12 Partnerships; Heather Dietzold, Executive Director of Student Success Navigation; Katherine St. Onge, Director of Purchasing; Cole Allen, Chief Information Officer; Sam Renfroe, Executive Director of Grant Development; Anthony Borella, Sound Engineer; Aaron Murray, Executive Directive of Campus Safety/Chief of Police; Dana Stephens, Dean of Arts & Sciences/Director of Mattie Kelly Environmental Institute; Sandy Arteaga, Interim Dean of College Pathways/Principal of Collegiate High School; Bryan Brooks, Chief Communications Officer; Carolina Urena, Dual Enrollment Coordinator; Stephanie Patty, Risk Manager/Facilities Coordinator; Paul Mixon, Okaloosa County District 1 Commissioner; Craig Coffey, Deputy County Administrator of Operations for Okaloosa County; Cristina Girardi, Williams Communications Project Manager; Steve Ouradnik, Land Mobile Radio Administrator – Okaloosa County Sheriff’s Office; Charlie Nix, Okaloosa County Undersheriff; Dan Sambenedetto, Okaloosa County IT Director; Alice Radomski, CHS Parent/SAC Member; Ron Kimble, Officer - Okaloosa County Sheriff’s Office; Eric Aden, Okaloosa County Sheriff

Call to Order Lori Kelley, Chair

Invocation Shane Abbott

Pledge of Allegiance Rudy Wright

Introduction of Guests Dr. Stephenson introduced Craig Coffey, Sheriff Eric Aden, and Commissioner Paul Mixon.

Approval of Agenda The Governing Board approved the Agenda, as presented (Motion: Fountain; Second: Litke; Voted For: Abbott, Flynt, Fountain, Kelley, Litke, Wright; Absent: Henderson).

CONSENT AGENDA The Governing Board approved the following items on the Consent Agenda, as presented (Motion: Litke; Second: Flynt; Voted For: Abbott, Flynt, Fountain, Kelley, Litke, Wright; Absent: Henderson):

- Regular Meeting Minutes, February 15, 2022
- Personnel Agenda

ACTION ITEMS

Collegiate High School Revised Budget The Governing Board approved the Collegiate High School Revised Budget, as presented (Motion: Abbott; Second: Flynt; Voted For: Abbott, Flynt, Fountain, Kelley, Litke, Wright; Absent: Henderson).

INFORMATIONAL/DISCUSSION ITEMS

Collegiate High School Leadership & Operations Updates The Governing Board reviewed the Collegiate High School Leadership & Operations Updates, as presented.

Collegiate High School Statement of Revenues and Expenditures The Governing Board reviewed the Collegiate High School Statement of Revenues and Expenditures, as presented.

ADJOURNMENT: The meeting adjourned at 3:26 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary

Lori Kelley, Chair
Governing Board for CHS
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.



Memo

To: Governing Board for the Collegiate High School

From: Dr. Devin Stephenson, President

Date: April 19, 2022

Re: Personnel Agenda

Attached is the current Personnel Agenda for your review and approval.

RECOMMENDATION:

The Governing Board approves the Personnel Agenda, as presented.



President

April 19, 2022

Date

**NORTHWEST FLORIDA STATE COLLEGE
COLLEGIATE HIGH SCHOOL PERSONNEL ACTIONS
(April 2022)**

PART-TIME EMPLOYMENT		
Name:	Position:	Effective Date(s):
McAlister, Mary	CHS Substitute Teacher	03/03/2022 - 03/08/2022



NORTHWEST FLORIDA STATE COLLEGE

Memo

To: Governing Board for the Collegiate High School

From: Dr. Devin Stephenson, President

Date: April 19, 2022

Re: Summary of Admissions for 2022-2023 School Year

Attached is the Collegiate High School (CHS) Summary of Admissions for 2022-2023 School Year for your review.

The information reflects application and admissions data for the recent lottery to determine the 10th, 11th, and 12th grade student rosters for Fall 2022. The March application period closed March 31, 2022, and the March lottery was held on April 7, 2022. Applications will continue to be accepted until the beginning of the 2022-2023 school year. Those applicants will be added to the waiting list in the order their applications are received.

Additional data will be presented upon completion of the open application period and corresponding lottery to determine admission for the newly established 9th grade at CHS.

**Collegiate High School at Northwest Florida State College (NWFSC)
Summary of February Admissions for the 2022-23 School Year**

A total of 119 students applied for admission to the Collegiate High School (CHS) during the priority application period from February 1-28, 2022. The current student enrollment for the 2021-2022 school year is 277 and enrollment for the 2022-2023 school year based on admissions processes completed to date is 287 with some anticipated naturally occurring changes in enrollment before the August 8, 2022, start date. Additional enrollments through the addition of the 9th grade will occur following an upcoming admissions window, resulting in a total enrollment up to 335, the recently increased capacity. A lottery for the February applicants was held March 7, 2022, to fill the available 2022-2023 openings and to create a waiting list with the remaining February applicants. Applicants were accepted during the secondary application period from March 1 to March 31, 2022, and will continue to be accepted throughout the general application period of April through August. March and April applicants were either offered admissions for groups where there are remaining openings, but no waiting list, or were placed in the second scheduled lottery which was held on April 7, 2022, for groups for which there are established waiting lists. The charts below reflect the composition of CHS enrollment to date.

Profile of Applicants for February Admissions Period											
10th Grade				11th Grade				12th Grade			
Pre-Collegiate 15 openings 16 applicants		Collegiate 60 openings 71 applicants		Pre-Collegiate 0 openings 9 applicants		Collegiate 25 openings 22 applicants		Pre-Collegiate 0 openings 0 applicants		Collegiate 1 opening 1 applicant	
Admitted	Wait List	Accepted	Wait List	Admitted	Wait List	Admitted	Wait List	Accepted	Wait List	Accepted	Wait List
15	1	60	11	0	9	22	0	0	0	1	0

Total Enrollment as of April 9, 2022						
2021-2022 Current Students Matriculating to Next Grade and February Admissions Period						
10th Grade		11th Grade		12th Grade		
Currently Enrolled	February 2022 Admissions	Currently Enrolled Rising 10 th	February 2022 Admissions	Currently Enrolled Rising 11 th	February 2022 Admissions	Total
0	75	73	25	113	1	287

04/05/2022