



November Meeting Minutes

Northwest Florida State College

Nov 15, 2022 at 3:00 PM CST

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Members: Charlotte Flynt, Graham Fountain, Lori Kelley, Don Litke, Tanner Peacock, Jon Ward, Rudy Wright

NWFSC President:

Members: Devin Stephenson

Board Attorney:

Members: Hayward Dykes

NWFSC Faculty/Staff:

Members: Cole Allen, Pauline Anderson, Sandy Arteaga, Bryan Brooks, Kevin Brown, Olivia Danner, Melanie Jackson, Cristie Kedroski, Charlotte Kuss, Roberta Mackey, Jeff McGill, Aaron Murray, Katherine St. Onge, Deidre Price, Sam Renfroe, Conner Rogers, Ramsey Ross, Whitney Rutherford, Jeanette Shires, Rhonda Springfield, Dana Stephens, Chris Stowers, Randy White, Melissa Wolf

Guests:

Senator George Gainer, Jan Gainer

I. Board of Trustees

- A. Call to Order - 3:09 p.m.
- B. Approval of Agenda

Motion:

The Board of Trustees approved the Agenda, as presented.

Motion moved by Charlotte Flynt and motion seconded by Graham Fountain.

Vote for: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- C. Public Comments
- D. Presentation & Remarks (Presenters: Devin Stephenson)

Dr. Stephenson thanked Senator George Gainer for being a champion for Northwest Florida State College and presented him with an AIM (Advancing Institutional Mission) award.

- E. Old Business
- F. New Business

1. Consent Agenda

Motion:

The Board of Trustees approved the Consent Agenda, as presented.

Motion moved by Graham Fountain and motion seconded by Rudy Wright. Vote for: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- a. Regular Meeting Minutes

 [10.18.22 BOT Minutes.docx](#)

- b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda Supporting Materials BOT.xlsx](#)

- c. Asset Retirement Listing


 [Asset Retirement Listing Memorandum.docx](#)

 [Asset Retirement Listing Supporting Materials.pdf](#)

2. Action Items

- a. 2023-2024 NWFSC Contracts with Okaloosa and Walton School Districts (Presenters: Deidre Price)

 [2023-2024 NWFSC Contracts with Okaloosa and Walton School Districts Memorandum.docx](#)

 [2023-2024 NWFSC and Okaloosa County School District Contract.pdf](#)

 [2023-2024 NWFSC and Walton County School District Contract.pdf](#)

 [2023-2024 CHS Application.pdf](#)

Motion:

The Board of Trustees approved the 2023-2024 Northwest Florida State College Collegiate High School Program Contracts with the Okaloosa and Walton County School Districts, as presented.

Motion moved by Graham Fountain and motion seconded by Don Litke. Vote for: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- b. Foundation: FY 2022 Audit and IRS Form 990 (Presenters: Cristie Kedroski)

 [FY 2022 Audit and IRS Form 990 Memorandum.docx](#)

 [FY 22 Draft Audit.pdf](#)

 [IRS Form 990.pdf](#)

Motion:

The Board of Trustees accepted the FY 2022 Audited Financial Statements and IRS Form 990, as presented.

Motion moved by Jon Ward and motion seconded by Graham Fountain. Vote for: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- c. Foundation: 2021-2022 DSO Checklist (Presenters: Cristie Kedroski)

 [2021-22 DSO Checklist Memorandum .docx](#)


 [2021-22 DSO Checklist.pdf](#)

Motion:

The Board of Trustees approved the DSO Audit Review Checklist, as presented.

Motion moved by Graham Fountain and motion seconded by Charlotte Flynt. Vote for: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- d. South Walton Campus Facilities Expansion Update (Presenters: Charlotte Flynt)

 [South Walton Center Facilities Expansion Update Memorandum .docx](#)

 [Seacoast-NWFSC Project Timeline.docx](#)

 [Seacoast Projected Construction Timeline from Preliminary Plans.pdf](#)

 [11.07.22 South Walton Expansion Committee Minutes.docx](#)

Motion:

The Board of Trustees approved the minutes of the ad hoc committee meeting, as presented.