

How to request Americorps funds online

1. Fill out a FAFSA (Free Application for Federal Student Aid) at www.fafsa.ed.gov for the correct academic year. At NWFSC, the aid year goes from Fall through the Summer.

Use School Code 001510.

2. This MUST be completed to receive an award greater than the cost of tuition and required books. (Unless you have a transcript with a Bachelor's degree posted.)

3. You may only submit one request per term.

4. ***You will be responsible for paying taxes on the amount you receive from your Americorps funding.

5. Go to <https://my.americorps.gov/mp/login.do> .

6. On the right, click on My Americorps: Login

7. Login with username and password

a. OR for new accounts:

i. click [Register to create a new Member/Alum account](#)

ii. fill in the information requested and use an email account that you can readily access.

iii. go to your email account and retrieve the login information

iv. go back to <https://my.americorps.gov/mp/login.do> and setup username and password

9. Go to Create Education Award Payment Request

10. Choose the institution that you will be attending (search by zip code: 32578 – choose NWF State College)

11. Put in the appropriate term: (ex. fall 2022, summer 2023, etc.)

12. Choose how much of your award you would like to use (you may be able to use more than the cost of tuition and books depending on how many classes you are taking and the results of your FAFSA.)

13. Read the check boxes and click each that you agree

14. Read the statement

15. Click submit

16. Register for class(es)

17. Send an email to silvaa1@nwfsc.edu that you've requested your award

The Financial Aid office will then be able to input your calculated amount into the system and after add/drop, certify the amount allowed. Your Americorps award will be put in the system once you have registered for courses. Be sure your classes are paid for by your payment due date.

Disbursement of funds to the student happens after National Service Trust has sent the full funding amount to NWF State College. Typically, the full amount will be sent to the college about the time Session B begins for the term.

Please call Americorps if you need assistance with their webpage. If you see that any changes are needed to this document, please contact the Financial Aid Office so it can be updated.

Please email if you have any other questions.

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